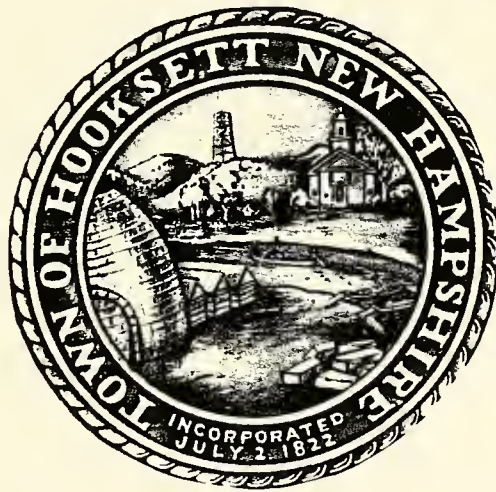


2001-2002 ANNUAL

HOOKSETT TOWN & SCHOOL REPORT



ABOUT THE FRONT COVER

The people pictured on the front cover are just a few of Hooksett's founding fathers.

Top - left to right: Nathaniel Head; Samuel Poor. Bottom – left to right: the five Follansbee brothers – Arnold, Stanley, Raymond, Ralph and Norman; Col. E. C. Shirley.

They were Hooksett's farmers, politicians, business owners, and brick makers and yes many were also soldiers. Nathaniel Head served as a Captain in the Revolutionary War. Captain Warren Kelley served in Company D of the 10th Regiment in the War Between the States. Rene Gagnon served in WWII and is known for being one of the soldiers that raised our Flag at Iwo Jima. All five Follansbee brothers served in WWII. Col. E.C. Shirley served as a 2nd lieutenant in the Amoskeag Veterans. Samuel Poor, one of Hooksett's first settlers, served in the Continental Army. PFC Arthur C. Mourtgis, Jr. served and died in Viet Nam. Corp. George E. Merrill served and died in WWI.

These are just a small number of the myriad of citizens representing Hooksett who were instrumental in local growth, development and protecting the Freedom of the United States of America. It is just a small example of the proud, fierce and invincible spirit we have as Americans. May we be reminded of these limitless sacrifices that ordinary citizens encounter daily.

We offer a Moment of Silence for all those who have sacrificed as well as those who lost their lives in past and present wars as well those that have fallen on September 11, 2001. May God Bless America.

This year's Town Report is dedicated to these heroes who served this great land to let freedom ring.



ANNUAL REPORT

OF COUNCIL, DEPARTMENTS, BOARDS, COMMITTEES, AND COMMISSIONS OF THE TOWN OF

The seal of the Town of Hooksett, New Hampshire, is a circular emblem. It features a central illustration of a town with a church steeple and a body of water. The words "TOWN OF HOOKSETT NEW HAMPSHIRE" are inscribed around the perimeter of the seal. Below the town name, it says "INCORPORATED JULY 1, 1842".

HOOKSETT

NEW HAMPSHIRE

FISCAL YEAR ENDING JUNE 30, 2002

POPULATION 11,721

NET TAXABLE VALUATION: \$722,166,246

TAX RATE, TOTAL: \$25.27 per thousand

TOWN: \$6.95 per thousand

SCHOOL DISTRICT: \$9.39 per thousand

STATE EDUCATION: \$6.38

COUNTY: \$2.55 per thousand

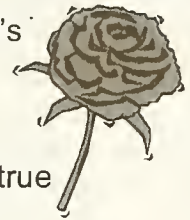
CENTRAL WATER PRECINCT: \$0.00

VILLAGE WATER PRECINCT: \$0.00

AREA: 36.3 square miles

DEDICATION

This years edition of the Town Report is dedicated in memory of the Hooksett's Woman's Club which dissolved this year after 41 years of service to the community.



Their color was red, their flower was the red Carnation, and their hearts were true to their motto "Progress and Unity with Friendship".

The Hooksett's Woman's Club was organized on January 23, 1961, founded by Mrs. Alice Robinson. The Club consisted of Hooksett's finest women who got together at monthly meetings for the purpose of fellowship, teaching and raising funds in an effort to make Hooksett a better community to live.

They raised funds through, rummage, yard and bake sales; held flea markets and Christmas wreath sales; sponsored dinners, and entertainment shows. These funds were used for eye and health and wellness clinics, and youth athletics activities. They made numerous donations to the United, Heart, and Cancer Funds; March of Dimes; Easter Seals; and Pine Haven Boy's Center. Funds were set up so that children would be able to attend camp, child-aid clinics and Hooksett Girl Scouts. They raised thousands of dollars for scholarships and sent many high school graduates to college or post secondary schools.

This short prayer gave reason to why they carried out their goals the way they did. "Collect for Club Women: Keep us, O God, from pettiness; let us be large in thought, in word, in deed. Let us be done with fault-finding and leave off self-seeking. May we put away all pretense and meet each other face to face, - without self-pity and without prejudice. May we never be hasty in judgment and always generous. Let us take time for all things; make us to grow calm - serene - gentle. Teach us to put into action our better impulses, straight forward and unafraid. Grant that we may realize it is the little things that create differences; that in the big things of life we are at one. And may we strive to touch and to know the great common human heart of us all, and, O Lord God, let us forget not to be kind."

It is the community we thank for giving support to the Woman's Club, which we graciously thank for volunteering their time to sponsor and provide such wonderful opportunities for our community throughout the years.

Photography by: Tina Paquette



Woman's Club

Left to Right: Eileen Lebreque-Board Member, Jeanne Socha-Board Member, Sandy Baines-President, Betty Normandeau-Past Vice President.

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TOWN WARRANT

TO THE INHABITANTS OF THE TOWN OF HOOKSETT, NEW HAMPSHIRE, IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOOKSETT MEMORIAL SCHOOL ON SATURDAY THE SIXTH OF APRIL IN THE YEAR TWO THOUSAND AND TWO AT 1:00PM FOR THE FIRST SESSION OF THE TOWN MEETING TO DISCUSS AND AMEND, AS REQUIRED, WARRANT ARTICLES 4 THROUGH 40.

THE FINAL BALLOT VOTE FOR WARRANT ARTICLES WILL TAKE PLACE AT MEMORIAL SCHOOL ON TUESDAY, THE FOURTEENTH OF MAY IN THE YEAR TWO THOUSAND AND TWO. THE POLLS WILL BE OPEN FROM 6AM UNTIL 7PM.

Article #1

To choose all necessary Town officers for the year ensuing.

Article #2

Are you in favor of Amendment #1, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 7, Elderly and/or Handicapped Housing, by eliminating this article as it is written and replacing it with a new article entitled: "Article 7, Elderly, Older Person, and Handicapped Housing"?

Amendment #1 defines "Elderly Housing," "Older Persons Housing," and "Handicapped Housing;" and allows for a) Elderly Housing wherein all the occupants of all units must be 62 years of age or older, b) Older Persons Housing wherein all the occupants of all units must be 55 years of age and older, and c) Handicapped Housing which may be other than a) or b) above, or may be integrated within either a) or b) above.

Are you in favor of Amendment #2, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 23, Zone Boundaries, Definitions, by deleting Map 5 Lot 58 from Section E. Industrial District and adding it to Section C. High Density Residential District, and by making this change to Zone Map 5?

Amendment #2 changes the zoning of Map 5 Lot 58 from Industrial to High Density Residential.

Are you in favor of Amendment #3, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 23, Zone Boundaries, Definitions, by deleting Map 5 Lot 47 from Section B. Medium Density Residential District and adding it to Section E. Industrial District, and by making this change to Zone Map 5?

Amendment #3 changes the zoning of Map 5 Lot 47 from Medium Density Residential to Industrial.

Are you in favor of Amendment #4, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 23, Zone Boundaries, Definitions, by adding the following lot numbers to Section E. Industrial District, Tax Map 5: "49, 50, 51, 53, 54, 55, 56, 57, 119, p/o 8/36, and p/o 8/36-1"?

Amendment #4 corrects a printing error; it is thought that these lots were in the Industrial zone in the past, but were inadvertently omitted when the Ordinance was printed.

Are you in favor of Amendment #5, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 23, Zone Boundaries, Definitions, by deleting the former Map 19 Lot 11-99 from Section J. Mixed Use District 5 and adding it to Section B. Medium Density Residential District, and by making this change to Zone Map 19?

Amendment #5 changes the zoning of former Map 19 Lot 11-99 (prior to the Glencrest subdivision, and now including the following Lots: 11-29, 11-30, 11-31, 11-32, 11-33, 11-34, 11-35, 11-36, 11-37, 11-38, 11-39, 11-40, 11-41, 11-65, 11-66, 11-67, 11-68, 11-75, 11-76, 11-77, 11-78, 11-79, 11-80, 11-81 and 11-82) from Mixed Use 5 to Medium Density residential.

Are you in favor of Amendment #6, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 22, Definitions, by adding the following: "Motor Fuel Dispensing: The storage of gasoline, including diesel fuel, kerosene, liquid heating fuels, or any similar petroleum fuels, and the dispensing of the same into motors or vehicles, either on wheels or stationary"?

Amendment #6 defines the term "Motor Fuel Dispensing" whenever it is used in the Zoning Ordinance.

Are you in favor of Amendment #7, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 4, Low Density residential District – LDR, and Article 5, Medium Density Residential District - MDR, Section B. 2. Uses Permitted by Special Exception, by eliminating "2. Neighborhood convenience stores, exclusive of gasoline dispensing, of not more than 3,000 square feet." and replacing it with "2. Neighborhood convenience stores, exclusive of motor fuel dispensing, of not more than 3,000 square feet"?

Amendment #7 relates to the dispensing of motor fuel in order to make terminology consistent.

Are you in favor of Amendment #8, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 10, Commercial District – COM, Section A. 3. Permitted Uses, and Article 13, Mixed Use District 2 – MUD 2, Section G. 1. Industrial/Commercial Uses, and Article 16, Mixed Use District 5 – MUD 5, Section G. 2. Commercial Uses, by eliminating: "Garages, parking lots, and filling stations, excluding" and replacing it with: "Garages, parking lots, and motor fuel dispensing stations, excluding"?

Amendment #8 relates to the dispensing of motor fuel in order to make terminology consistent.

Are you in favor of Amendment #9, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 17, Parking Standards, Section A. Parking, by eliminating: "Automotive service stations shall provide a minimum of five (5) parking spaces, but at least one (1) space per gasoline pump plus two spaces per service bay" and replacing it with: "Automotive motor fuel dispensing stations shall provide a minimum of five (5) parking spaces, but at least one (1) space per motor fuel dispensing pump plus two (2) spaces per service bay"?

Amendment #9 relates to the dispensing of motor fuel in order to make terminology consistent.

Are you in favor of Amendment #10, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 19, Groundwater Resource Conservation District"?

Amendment #10 replaces the Groundwater Ordinance with a revised edition.

Are you in favor of Amendment #11, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 22, Definitions, by eliminating: "Neighborhood Convenience Store: A retail establishment serving such products as groceries and similar items but, specifically excluding the sale of motor vehicle fuels, kerosene and similar petroleum products." and replacing it with: "Neighborhood Convenience Store: A retail establishment selling such products as groceries and similar items but, specifically excluding the sale or dispensing of motor vehicle fuels, including diesel fuel, kerosene, and similar petroleum products"?

Amendment #11 changes the definition of Neighborhood Convenience Store relative to the dispensing of motor fuel in order to make terminology consistent.

Are you in favor of Amendment #12, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 22, Definitions, by eliminating: "Private Right-Of-Way: Private Right-Of-Way may be approved by the Hooksett Planning Board and shall include rights-of-way which are not less than fifty (50) feet in width and which are in a location approved by the proper Town Ordinances regarding new streets and extensions of existing streets, become a Public Street at some time in the future." and replacing it with: "Private Rights-Of-Way (ROW): Private rights-of-way may be approved by the Hooksett Planning Board and shall include rights-of-way which are not less than fifty (50) feet in width and which are in a location approved by the proper Town Boards and Ordinances regarding new streets and extensions of existing streets, and such rights-of-way may become public streets at some future time only if the construction of said streets is brought up to and meets current standards as set forth in the Town of Hooksett Subdivision Regulations, as amended, and under established procedures as set forth in the New Hampshire RSAs"?

Amendment #12 changes the definition of private right-of-way to provide for such rights-of-way to become public streets if certain construction standards are met.

Are you in favor of Amendment #13, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 28, Wireless Communications Facilities, by a) adding the following as sub-headings under Section H: "1. Reduce adverse impacts through design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness." and "2. Reduce visual impacts on view sheds and ridge lines, and other impacts by means of tower location, tree and foliage clearing, and the placement of incidental structures," and b) add the following as new Section "I. Reduce adverse impacts such facilities may create, including, but not limited to: impacts on aesthetics, on environmentally sensitive areas, on historically significant locations, on flight corridors, to health and safety by injurious accidents to person and property, and to prosperity through protection of property values."?

Amendment #13 provides for additional requirements for the location of wireless transmission towers to enhance visual amenities.

Are you in favor of Amendment #14, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: Amend Article 23, Zone Boundaries, Definitions, Section B. Medium Density Residential District, by eliminating Tax Map #49, Lot 58, and adding Tax Map #49, Lot 58, to Article 23, Zone Boundaries, Definitions, Section E. Industrial District.

Amendment #14 changes the zoning of Tax Map #49, Lot 58 from Medium Density Residential to Industrial.

Are you in favor of Amendment #15, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: To delete from the list of prime wetlands contained in Article 18.A. wetlands #'s 46, 47, 48, and 49, and insert in Article 18 a new paragraph G.4., which provides relative to these wetlands a 100 foot vegetative buffer and building setback, subject to topographic and vegetative adjustments upon approval of the Planning Board and a positive recommendation of the Conservation Commission and the construction of driveways, roadways, underground utilities, golf courses, public beaches, car-top boat access, pathways, bridges, fences and docks upon approval of the Planning Board and positive recommendation of the Conservation Commission. Further, to include the following permitted uses on poorly-drained soils: docks, cart bridges and pathways and within the MUD5 District, public beaches and car-top boat access areas and golf courses; and permit in very poorly-drained soils, bogs, open water and perennial streams: cart bridges and pathways, and within the MUD5 District, public beaches, car-top boat access and golf courses may be located within the 25 foot setback, but the area must remain vegetated unless otherwise provided in the ordinance?

Amendment #15 re-designates four prime wetlands under Article 18-A to Wetlands of Special Concern and establishes a 100-foot vegetative buffer and building setback around them under Article 18. Also, amends Article 18 to permit pathways, public beaches, boat access, docks, golf courses, roads, drives and bridges within the buffer areas and the wetland overlay district for the MUD-5 district with the approval of the Planning Board and Conservation Commission.

Are you in favor of Amendment #16, as submitted By Petition, to amend the following article of the Town of Hooksett Zoning Ordinance, Article 23.D., Commercial District, by deleting a portion of Map 25, Lot 20, and adding that portion to Article 23.D., Medium Density Residential? (Recommended by the Hooksett Planning Board)

Amendment #16 changes a portion of Tax Map 25, Lot 20 from Commercial to Medium Density Residential.

Are you in favor of Amendment #17, as submitted By Petition, to amend Article 13, Mixed Use District 2, to add Section M. as follows: **Build Out and Growth Management** – If the MUD2 District is for any reason exempted from the Impact Fee Ordinance adopted by the Town of Hooksett in May 2001, then the following Growth management procedure as provided for in RSA:674:21(b) Phased Development, shall be in effect: The total percentage of residential units be allowed to be constructed will be directly tied to the total percentage of Industrial Commercial development that has been started and vested or completed within the MUD2 district. The formula for this build out phasing shall be left to the Planning Board, but in no event shall the residential development outpace the Industrial Commercial development by more than 10%. (Not recommended by the Hooksett Planning Board).

In the event that the MUD2 District (Southern New Hampshire College North Campus) is exempt from the Impact Fee Ordinance adopted by the Town of Hooksett in May 2001, this Build-Out and Growth Management section will ensure that the Industrial Commercial Development keeps pace with the Residential Development. By doing so, Hooksett will have the Industrial Commercial Tax Base to help offset the increase in costs associated with Residential Development.

Are you in favor of Amendment #18, as submitted By Petition To see if the Town of Hooksett will vote to amend its Zoning Ordinance by adding the following provision at Article 3.P.: In any district where gasoline filling stations are allowed, the lot on which any new gasoline filling station is to be situated shall be located at least 1,000 feet from any lot on which there is an existing station? (Recommended by the Hooksett Planning Board).

Article #3

WHEREAS Building Officials and Code Administrators International, Inc. (BOCA) made a decision to join forces with other Model Code Groups from around the Country (ICBO & SBCCI) in 1994 to formulate a single family of Codes for use throughout the world. And, WHEREAS, this new organization has been called the International Code Council (ICC), and WHEREAS, the ICC has spent the last eight years preparing and publishing a single family of Construction Codes for adoption throughout the world. And, WHEREAS, BOCA has ceased to publish its own family of Codes. And, WHEREAS, the original adopting legislation for the Town of Hooksett refers to the most recent edition of the BOCA Codes as the Building Code.

Are you in favor of Amendment #15, as proposed by the Hooksett Planning Board to amend Ordinance #2, Building Code, Section 1, by replacing “that certain building codes known as the current BOCA Basic BUILDING CODE, the current NATIONAL ELECTRICAL CODE, and the current BOCA BASIC PLUMBING CODE, and all subsequent amendments” with the following: “that certain building codes known as

International Building Code, International Residential Code, International Mechanical Code, International Plumbing Code, the current National Electric Code, including all Referenced Standards and all subsequent amendments”.

This Amendment replaces the BOCA Building Code with the INTERNATIONAL CODES.

Article #4

To see if the Town will vote to authorize the Town Council to enter into an agreement with the State Revolving Loan Program and to raise and appropriate the sum of up to \$3,500,000 (Three million five hundred thousand dollars) for the purpose of Construction, Replacement, and Expansion of a portion of the Wastewater Treatment plant and add a composting operation to the existing plant and to authorize the issuance of not more than \$3,500,000 (Three million five hundred thousand dollars) of bonds or notes in accordance with the provisions of the Municipal Finance Act, RSA 33, and to authorize the Town Council to issue and negotiate such bond or notes and determine the rate of interest thereon; Twenty percent (20%) of said amount to be paid by the State of New Hampshire over the term of the borrowing in accordance with RSA 486. This loan will be paid for by sewer system development fees and sewer ratepayers. NO MONEY IS TO BE RAISED BY TAXATION. (3/5 ballot vote required.) **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #5

To see if the Town will vote to approve the cost items in the collective bargaining agreement reached between the Town Council and the Hooksett Permanent Firefighters Local 3264, I.A.F.F. which calls for the following increases in salaries and benefits:

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>
2002-2003	\$195,826.05	\$30,922.66
2003-2004	\$ 64,085.76	\$10,439.57
2004-2005	\$ 67,977.36	\$11,073.51

And further to raise and appropriate the sum of \$226,748.71 (Two hundred twenty-six thousand seven hundred forty-eight and 71/100 dollars) for the 2002-2003 fiscal year, such sum representing the additional cost attributable to the increase in salaries and benefits over those appropriations at current staffing levels paid in the prior fiscal year.

RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE

Article #6

Shall the Town, if Article #5 is defeated, authorize the Town Council to call one special meeting, at its option, to address Article #5 cost items only per RSA 31:5,III.

Article #7

To see if the Town will vote to raise and appropriate the sum of \$129,417.04 (One hundred twenty-nine thousand four hundred seventeen and 04/100 dollars) for the salaries and benefits of five (5) new police officers. Officers will be hired in the last six months of the 2002/2003 fiscal year.

Fiscal Year
2002-2003

Salaries
\$102,685.00

Benefits
\$26,732.04

NOT RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE

Article #8

To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of purchasing replacement hardware, software and peripherals of the computer system located in the Town Hall -- Capital Reserve Fund would be called Town Hall Computer Development Fund -- and to raise and appropriate the sum of \$25,000 (Twenty-five thousand dollars) to be placed in said fund and to name the Town Administrator as agent to expend. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #9

To see if the Town will vote to raise and appropriate the sum of \$100,000 (One hundred thousand dollars) to be placed in the Revaluation Capital Reserve Fund already established. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #10

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty thousand dollars) from the Capital Improvement Fund to be placed in the Permanent Record Archiving Capital Reserve Fund already established, with no funds from current year taxation. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #11

To see if the Town will vote to discontinue the Communication Console Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$37,780. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #12

To see if the Town will vote to discontinue the Communication Department Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #13

To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of upgrading the emergency radio communication system which includes but is not limited to the purchase of radio and computer equipment and components; said fund to be called the Emergency Radio Communication System Development Fund, and to raise and appropriate the sum of \$52,000 (Fifty-two thousand dollars) to be placed in said fund with up to thirty-seven thousand dollars (\$37,000) from fund balance (surplus) and fifteen thousand dollars (\$15,000) to be raised from taxation and to name the Police Commission as agent to expend. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #14

To see if the Town will vote to discontinue the Transfer Station Tractor Trailer Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$13,689. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #15

To see if the Town will vote to discontinue the Transfer Station Front-end Loader Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$1,551. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #16

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten thousand dollars) to be placed in the Parks Facilities Development Capital Reserve Fund already established. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #17

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a live bottom trailer for the Transfer Station and raise and appropriate the sum of \$16,600 (Sixteen thousand six hundred dollars) from the Capital Improvement Fund with no funds from current year taxation and to name the Town Administrator as agent to expend. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #18

To see if the Town will vote to raise and appropriate the sum of \$34,160 (Thirty-four thousand one hundred sixty dollars) to be placed in the Fire Department's Air Packs and Bottles Capital Reserve Fund already established. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #19

To see if the Town will vote to discontinue the Fire Engine #1 Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$31,430. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #20

To see if the Town will vote to discontinue the Fire Tanker 3 Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$20,953. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #21

To see if the Town will vote to discontinue the Fire Aerial Truck Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$6,011. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #22

To see if the Town will vote to discontinue the Firefighting Truck Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$11,117. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #23

To see if the Town will vote to raise and appropriate the sum of \$40,000 (Forty thousand dollars) to be placed in the Fire Department's Radio Capital Reserve Fund already established. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #24

To see if the Town will vote to authorize the Council to enter into a ten year lease/purchase agreement for the purpose of purchasing a Quint Multi Purpose Fire Truck and to raise and appropriate the sum of \$86,235 (Eight-six thousand two hundred thirty-five dollars) as the first year's payment with sixty-nine thousand and five hundred dollars (\$69,500) from the fund balance (surplus) and \$16,735 to be raised from taxation. This lease

agreement contains an escape clause. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the truck is delivered and accepted. **RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #25

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-five thousand dollars) for the purchase of a 4x4 vehicle for the Deputy Fire Chief.

RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE

Article #26

To see if the Town will vote to discontinue the Highway Backhoe/Tractor Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$4,179.

RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE

Article #27

To see if the Town will vote to discontinue the Highway Dept. Loader Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$3,887.

RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE

Article #28

To see if the Town will vote to raise and appropriate the sum of \$85,000 (Eighty-five thousand dollars) for the purchase of a new large 6 wheel Plow Truck for the Highway Department from the Capital Improvement Fund with no funds from current year taxation.

RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE

Article #29

To see if the Town will vote to raise and appropriate \$60,000 (Sixty thousand dollars) for the update of the town's Master Plan. This will be a non-lapsing account per RSA 32:3, VI and will not lapse for five years or until master plan is completed whichever is less.

RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE

Article #30

To see if the Town will vote to raise and appropriate \$47,000 (Forty-seven thousand dollars) for the development of the Town's GIS (Geographic Information System) program. This will be a non-lapsing account per RSA 32:3, VI and will not lapse for three years or until

project has been completed whichever is less. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #31

To see if the Town will vote to raise and appropriate the sum of \$17,000 (Seventeen thousand dollars) for the purchase and installation of CO and NO2 (carbon monoxide & diesel exhaust) sensors in the Safety Center from the Capital Improvement Fund with no funds from current year taxation. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #32

To see if the Town will vote to raise and appropriate the sum of \$28,600 (Twenty-eight thousand six hundred dollars) for the purchase of five (5) A.E.D.'s (Automated External Defibrillators) and money necessary for training hours for the Police Department. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

Article #33

To see if the Town will vote to raise and appropriate the sum of \$14,000 (Fourteen thousand dollars) for architect and engineering fees for a new fire station at the Exit 10 area. **NOT RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #34

To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen thousand dollars) for architect and engineering fees for a new air conditioning unit at the Library. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Article #35

To see if the Town will vote to discontinue the Landfill Closure Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$222,242.00. **RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE**

Article #36

Shall we *rescind* the provisions of RSA 31:95-c to restrict all (100%) of revenues from municipal solid waste tipping fees, demolition tipping fees and recycling receipts to expenditures for the purpose of funding the Town's Capital Improvement Program? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the **Capital Improvement Fund**, separate from the General Fund. Any surplus in said fund shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.

Article #37

Shall we adopt the provisions of RSA 31:95-c to restrict **all (100%)** of revenues from the operation of the Hooksett Transfer Station and Recycling Center to expenditures for the purpose of solid waste disposal? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the **Solid Waste Disposal Fund**, separate from the General Fund. Any surplus in said fund shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.

Adoption of this article is contingent upon passage and approval of Article # 36.

Article #38

To raise and appropriate funds in the amount of eighty-five thousand dollars (\$85,000) to be utilized for the sole purpose of purchasing and installing lights at the new athletic fields located on Peters Brook Drive. **SUBMITTED BY PETITION.**

RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE

Article #39

To see if the town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) and to name the town administrator as agent to expend such said monies for the purpose of negotiating costs (such as documents, consultation, preparation fees and such) for a new cable contract, that will allow the town to obtain education/government/public access channels for the use of the residents of the Town of Hooksett. (Current 10-year contract expires on December 15, 2003) **SUBMITTED BY PETITION.**

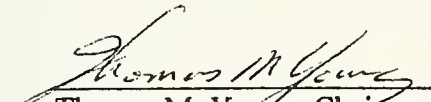
NOT RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE

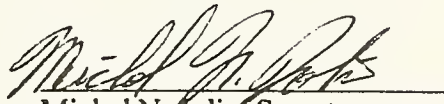
Article #40

Shall the Town of Hooksett raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$10,947,667**? Should this article be defeated, the operating budget shall be **\$10,358,416**, which is the same as last year, with certain adjustments required by previous action of the Town of Hooksett or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This Article does not include special warrant articles #5 through #39 and separate article #4. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE**

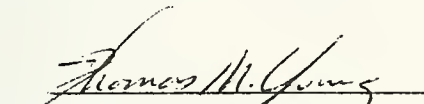
GIVEN UNDER OUR HANDS AND SEAL THIS 15TH DAY OF MARCH IN THE YEAR
OF OUR LORD, TWO THOUSAND AND TWO.


ON BEHALF OF THE ENTIRE HOOKSETT TOWN COUNCIL:


Thomas M. Young, Chairman


Michel N. Jolin, Secretary

A TRUE COPY OF WARRANT – ATTEST:


Thomas M. Young, Chairman


Michel N. Jolin, Secretary

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



BUDGET OF THE TOWN/CITY

OF: TOWN OF HOOKSETT

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, _____ to December 31, _____
or Fiscal Year From JULY 2002 to JUNE 2003

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.

We Certify This Form Was Posted on (Date): 3/22/03

BUDGET COMMITTEE

Please sign in ink.

[Signature]
Ken W. Rogers
Elizabeth J. Stewart
[Signature]
[Signature]
[Signature]

By [Signature]
[Signature]
[Signature]
[Signature]

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	WARR. ART. #	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			2001/02	2000/01		RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

GENERAL GOVERNMENT									
4130-4139	Executive		242,835	233,677	352,500	2,200		338,500	14,000
4140-4149	Election, Reg. & Vital Statistics		6,279	7,311	8,337			8,337	-
4150-4151	Financial Administration		91,973	89,580	97,299	20,084		97,299	-
4152	Revaluation of Property		115,830	108,782	157,794			157,794	-
4153	Legal Expense		54,500	62,786	53,500			53,500	-
4155-4159	Personnel Administration								
4191-4193	Planning & Zoning		133,837	101,637	187,638			187,638	-
4194	General Government Buildings		305,561	227,285	354,653			354,653	-
4195	Cemeteries		2,041	42	542			542	-
4196	Insurance		1,452,141	1,081,059	1,565,518	46,173		1,565,518	-
4197	Advertising & Regional Assoc.		33,572	31,790	36,512	(1)		36,512	-
4199	Other General Government		200,043	136,472	193,734			193,734	-

PUBLIC SAFETY									
4210-4214	Police		1,644,117	1,373,987	1,705,835	102,685		1,705,835	-
4215-4219	Ambulance		52,575	47,795	52,575			52,575	-
4220-4229	Fire		1,398,350	1,374,624	1,539,774	315,550		1,539,774	-
4240-4249	Building Inspection		93,696	86,217	95,260	37,000		95,260	-
4290-4298	Emergency Management		5,264	6,384	20,240	6,750		20,240	-
4299	Other (Including Communications)		412,860	374,252	443,241			443,241	-

AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations				-			-	

HIGHWAYS & STREETS									
4311	Administration				-			-	
4312	Highways & Streets		948,636	858,093	1,060,099	100,000		1,060,099	-
4313	Bridges				-			-	

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32.3.V)	WARR. ART. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
			2000/01	1999/00				
	HIGHWAYS & STREETS cont.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4316	Street Lighting		45,000	44,913	45,000		45,000	-
4319	Other				-			
	SANITATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration				-		-	
4323	Solid Waste Collection		83,215	61,800	83,782		83,782	-
4324	Solid Waste Disposal		597,962	502,509	595,973	32,500	595,973	-
4325	Solid Waste Clean-up				-		-	
4326-4329	Sewage Coll. & Disposal & Other				-		-	
	WATER DISTRIBUTION & TREATMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration				-		-	
4332	Water Services				-		-	
4335-4339	Water Treatment, Conserv. & Other				-		-	
	ELECTRIC		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation				-		-	
4353	Purchase Costs				-		-	
4354	Electric Equipment Maintenance				-		-	
4359	Other Electric Costs				-		-	
	HEALTH/WELFARE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration		1,200	1,200	2,400		2,400	-
4414	Pest Control				-		-	
4415-4419	Health Agencies & Hosp. & Other				-		-	
4441-4442	Administration & Direct Assist.		50,000	75,339	75,000		75,000	-
4444	Intergovernmental Welfare Pymnte				-		-	
4445-4449	Vendor Payments & Other				-		-	

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Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR.		Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
		ART. #	Prior Year Approved by DRA	Prior Year Expenditures	1999/00	2000/01	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	NOT RECOMMENDED

CULTURE & RECREATION

4520-4529	Parks & Recreation		144,351	124,042	101,582		101,582		101,582		-
4550-4559	Library		299,370	269,395	305,451		305,451	13,000	314,142		-
4583	Patriotic Purposes		1,750	1,750	1,750		1,750		1,750		-
4589	Other Culture & Recreation		15,000	14,905	16,000		16,000		16,000		-

CONSERVATION

4611-4612	Admin. & Purch. of Nat. Resources		6,877	5,867	7,055		7,055	647	7,055		-
4619	Other Conservation				-		-		-		-
4631-4632	REDEVELOPMENT & HOUSING				-		-		-		-
4651-4659	ECONOMIC DEVELOPMENT		5,000	-	10,000		10,000		10,000		-

DEBT SERVICE

4711	Princ.- Long Term Bonds & Notes		240,000	240,000	549,200		549,200		549,200		-
4721	Interest-Long Term Bonds & Notes		108,907	126,179	235,936		235,936		235,936		-
4723	Int. on Tax Anticipation Notes				-		-		-		-
4790-4799	Other Debt Service				-		-		-		-

CAPITAL OUTLAY

4901	Land				-		-		-		-
4902	Machinery, Vehicles & Equipment		91,312	39,897	175,895		175,895	(20,000)	175,895		-
4903	Buildings				-		-		-		-
4909	Improvements Other Than Bldgs.				-		-		-		-

OPERATING TRANSFERS OUT

4912	To Special Revenue Fund				-		-		-		-
4913	To Capital Projects Fund				-		-		-		-
4914	To Enterprise Fund				-		-		-		-
	Sewer-		766,190	773,191	822,901		822,901		822,901		-
	Water-				-		-		-		-

"SPECIAL WARRANT ARTICLES"

Special warrant articles are defined in PRA 32.3.VI, as appropriations 1) in sectioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds of trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

[illegible]

..INDIVIDUAL WARRANT ARTICLES..

Individual³ warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

[illegible]

Town of Hooksett
Special Warrant Articles

03/15/2002

Acct #	Purpose of Approp.	WA #	Approp 2001-02	Actual Expenditures 2000-2001	Selectman's Appropriation Fiscal Year 2002-03		Budget Committee's App. Fiscal Year 2002-03	
					Recomm	Not Rec.	Recomm	Not Rec.
	Police Computer Server	7		11,000				
	Permanent Record Archiving	8		10,000				
	Communications Cap. Res.	9		15,000				
	Air Pack & Bottles	10		34,160				
	5" LD Hose	11		18,667				
	Replacement of Engine #1	13		30,000				
	Replacement of Tanker #3	14		20,000				
	Tractor Trailer Truck Cap. Res.	16		40,000				
	Backhoe/Tractor Cap. Res.	17		30,000				
	Front End Loader Cap. Res.	18		60,000				
	Parks Facilities Cap. Res.	19		10,000				
	Highway Front End Loader	20		18,000				
	Fire Dept. Radios	21		80,000				
	TIF District bond for re-construct of portion of Rt. 3A	4	2,600,000					
	Sewer for S. Elmer Ave & Francis Ave. (Petition)	5	246,000					
	Revaluation Cap. Reserve	20	80,000					
	Permanent Record Archiving	22	10,000					
	Air Conditioning Unit at Library	19	10,000					
	Police Computer File Server	16	11,000					
	Tractor Trailer Truck Cap. Res.	23	30,000					
	Fire Radio System	17	40,000					
	5" LD Hose	12	18,667					
	Scott Air Packs	18	34,160					

Special Warrant Articles

Acct #	Purpose of Approp.	WA #	Approp 2001-02	Actual Expenditures 2000-2001	Selectman's Appropriation Fiscal Year 2002-03		Budget Committee's App. Fiscal Year 2002-03	
					Recomm	Not Rec.	Recomm	Not Rec.
	Computer System for T.H.	8			25,000	12,500	25,000	
	Sewer Construction etc. bond	4			3,500,000		3,500,000	
	Revaluation	9			100,000		100,000	
	Permanent Record Archiving	10			20,000	20,000	20,000	
	Emergency Radio System	13			52,000		52,000	
	Parks Facilities Dev. Fund	16			10,000		10,000	
	Police Computer System					17,600		
	Transfer Live Bottom Trailer	17			16,600		16,600	
	Fund to Replace Engine #1					30,000		
	Scott Air Packs	18			34,160		34,160	
	Forestry #1					19,734		
	Fund to Replace Tanker #3					20,000		
	Fire Radio Replacement	23			40,000		40,000	
Sub Total 2 Recommended			3,079,827	376,827	3,797,760	119,834	3,797,760	

Individual Warrant Articles

Acct #	Purpose of Approp.	WA #	Actual Expenditures		Selectman's Appropriation Fiscal Year 2002-03		Budget Committee's App. Fiscal Year 2002-03	
			2001-02	2000-2001	Recomm	Not Rec.	Recomm	Not Rec.
	Police Union Contract	4		98,182				
	Emergency Dispatch Radio	14		478,000				
	Fire Dept. Computer System	15	26,097					
	Quint Multi Purpose Apparatus	8	132,811					
	Transfer 4x4 Pickup Truck	21	20,000					
	Parks Dump Body Truck with plow	25	40,000					
	Highway Sanders (2)	9	15,000					
	Highway 4x4 Pickup Truck	10	25,000					
	Forestry 4x4 Pickup Truck with Skid	11	48,000					
	Large 6 Wheel Plow Truck	13	75,000					
	3% Merit Raise for nonunion	6	47,719					
	3 Police Cruisers	7	75,000					

Individual Warrant Articles

Acct #	Purpose of Approp.	WA #	Actual Expenditures		Selectman's Appropriation		Budget Committee's App.	
			Approp	-	Recomm	Not Rec.	Recomm	Not Rec.
	Vacuum Sweeper					32,231		
	Quint #2	24			86,235	(21,556)		86,235
	A & E for New Fire Station	33				14,000		14,000
	A & E for Air Conditioning at Library	34			15,000	10,000	15,000	
	4x4 vehicle for Deputy Chief	25			25,000	3,500	25,000	
	19' boat for Fire Dept.					19,000		
	Exhaust System for Station #1					41,500		
	4x4 vehicle for Building Dept.					20,000		
	Large 6 Wheeler for Highway	28			85,000		85,000	
	Rubbish Packer					99,000		
	Master Plan	29			60,000		60,000	
	GIS Maintenance	30			47,000		47,000	
	CO & NO2 sensors for Fire Dept	31			17,000	8,000	17,000	
	AED Defibrillators (5) for Police	32			28,600		28,600	
	Salary & Ben for 5 Police Officers	7				129,417	129,417	
	Fire Union Contract	5			226,749		226,749	85,000
	Lights at Peters Brook Dr. (Petition)	38			85,000			25,000
	Neg. Costs for Cable Contract (Petition)	39				25,000		
	Sub Total 3 Recommended		504,627	576,182	675,584	380,092	633,766	210,235
	Total of Special & Individual Warrant		3,584,454	953,009	4,473,344	499,926	4,431,526	210,235

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes				
3186	Payment in Lieu of Taxes				
3189	Other Taxes			728	
3190	Interest & Penalties on Delinquent Taxes		150,000	211,055	150,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
3188	Excavation Activity Tax		15,000	26,600	
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		2,000,000	2,424,045	2,000,000
3230	Building Permits		65,000	96,788	55,000
3290	Other Licenses, Permits & Fees		10,000	13,850	10,000
3311-3319	FROM FEDERAL GOVERNMENT			27,796	
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		82,525	398,231	82,500
3352	Meals & Rooms Tax Distribution		305,428		230,000
3353	Highway Block Grant		157,136	151,255	150,000
3354	Water Pollution Grant		13,979		
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		1,240	-	1,500
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		2,015	70,546	2,000
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		200,000	236,914	200,000
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property			172,033	
3502	Interest on Investments		210,000	266,473	210,000
3503-3509	Other		70,000	150,306	70,000
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				740,207
3913	From Capital Projects Funds		100,000	123,000	138,600

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)		750,211	705,266	764,190
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds			71,739	130,597
3916	From Trust & Agency Funds		5,000	6,086	5,000
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		2,846,000		3,500,000
	Amts VOTED From F/B (*Surplus*)		-		106,500
	Fund Balance (*Surplus*) to Reduce Taxes		500,000	1,362,779	525,000
	TOTAL ESTIMATED REVENUE & CREDITS		7,483,534	6,515,490	9,071,094

****BUDGET SUMMARY****

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	10,952,976	10,947,667
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	3,797,760	3,797,760
SUBTOTAL 3 *Individual* Warrant Articles Recommended (from page 6)	675,584	633,766
TOTAL Appropriations Recommended	15,426,320	15,379,193
Less: Amount of Estimated Revenues & Credits (from above, column 6)	9,071,094	9,071,094
Estimated Amount of Taxes to be Raised	6,355,226	6,308,099

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,336,155

(See Supplemental Schedule With 10% Calculation)



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Town Council
Town of Hooksett
Hooksett, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hooksett as of and for the year ended June 30, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Hooksett has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hooksett, as of June 30, 2001, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Hooksett taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hooksett. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

November 28, 2001

*Plodzik & Sanderson
Professional Association*

GENERAL PURPOSE FINANCIAL STATEMENTS

EXHIBIT A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
June 30, 2001

	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Project</u>
<u>ASSETS AND OTHER DEBITS</u>			
<u>Assets</u>			
Cash and Equivalents	\$ 7,915,529	\$ 132,987	\$
Investments	12,935	85,211	
<u>Receivables (Net of</u>			
<u>Allowance For Uncollectible)</u>			
Taxes	2,921,125		
Accounts	32,353		
Intergovernmental			
Interfund Receivable	6,086	39,753	2,373
Elderly and Welfare Tax Liens	173,845		
Elderly and Welfare Tax Liens Reserved Until Collected	(173,845)		
Prepaid Items			
Fixed Assets			
Accumulated Depreciation			
<u>Other Debits</u>			
Amount to be Provided for			
Retirement of General Long-Term Debt			
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 10,888,028</u>	<u>\$ 257,951</u>	<u>\$ 2,373</u>
<u>LIABILITIES AND EQUITY</u>			
<u>Liabilities</u>			
Accounts Payable	\$ 210,428	\$	\$
Accrued Payroll and Benefits	178,852		
Intergovernmental Payable			
Interfund Payable	42,126		
Escrow and Performance Deposits			
Deferred Tax Revenue	7,666,597		
Other Deferred Revenue	170,055		
General Obligation Debt Payable - Current			
General Obligation Bonds/Notes Payable			
Capital Lease Payable			
Accrued Landfill Postclosure Care Costs			
Total Liabilities	<u>8,268,058</u>		
<u>Equity</u>			
Contributed Capital			
<u>Retained Earnings</u>			
Reserved			
Deficit			
<u>Fund Balances</u>			
Reserved For Encumbrances			
Reserved For Endowments	771,642		
Reserved For Special Purposes			2,373
<u>Unreserved</u>			
Designated For Special Purposes		257,951	
Undesignated	<u>1,848,328</u>		
Total Equity	<u>2,619,970</u>	<u>257,951</u>	<u>2,373</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 10,888,028</u>	<u>\$ 257,951</u>	<u>\$ 2,373</u>

<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Types Trust and Agency</u>	<u>Account Group General Long-Term Debt</u>	<u>Total (Memorandum Only)</u>
<u>Enterprise</u>			
\$ 140,666	\$ 17,335	\$	\$ 8,206,517
1,103,421	2,292,559		3,494,126
			2,921,125
			388,372
356,019			41,456
41,456			48,212
			173,845
			(173,845)
30,000			30,000
13,208,905			13,208,905
(8,133,809)			(8,133,809)
		<u>2,203,045</u>	<u>2,203,045</u>
<u>\$ 6,746,658</u>	<u>\$ 2,309,894</u>	<u>\$ 2,203,045</u>	<u>\$ 22,407,949</u>
\$ 24,872	\$	\$	\$ 235,300
73,992			252,844
	1,021,997		1,021,997
	6,086		48,212
	213,488		213,488
			7,666,597
			170,055
67,490			67,490
134,979		1,740,000	1,874,979
		15,045	15,045
		<u>448,000</u>	<u>448,000</u>
<u>301,333</u>	<u>1,241,571</u>	<u>2,203,045</u>	<u>12,014,007</u>
6,345,538			6,345,538
849,997			849,997
(750,210)			(750,210)
	145,053		145,053
			771,642
	923,270		925,643
			257,951
<u>6,445,325</u>	<u>1,068,323</u>		<u>1,848,328</u>
<u>\$ 6,746,658</u>	<u>\$ 2,309,894</u>	<u>\$ 2,203,045</u>	<u>\$ 22,407,949</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended June 30, 2001

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type</u>	<u>Total (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Project</u>	<u>Expendable Trust</u>	
<u>Revenues</u>					
Taxes	\$ 4,198,889	\$	\$	\$	\$ 4,198,889
Licenses and Permits	2,534,182				2,534,182
Intergovernmental	693,120				693,120
Charges for Services	267,119				267,119
Miscellaneous	551,827	171,828		52,173	775,828
<u>Other Financing Sources</u>					
Operating Transfers In	<u>200,825</u>	<u>269,395</u>	<u>23,477</u>	<u>376,827</u>	<u>870,524</u>
<u>Total Revenues and Other Financing Sources</u>	<u>8,445,962</u>	<u>441,223</u>	<u>23,477</u>	<u>429,000</u>	<u>9,339,662</u>
<u>Expenditures</u>					
<u>Current</u>					
General Government	2,024,187				2,024,187
Public Safety	3,334,921	340			3,335,261
Highways and Streets	702,754				702,754
Sanitation	564,934				564,934
Health	1,200				1,200
Welfare	75,339				75,339
Culture and Recreation	182,714	308,745			491,459
Conservation	5,867	3,934			9,801
Debt Service	366,179				366,179
Capital Outlay	582,750	5,177	25,165	224,434	837,526
<u>Other Financing Uses</u>					
Operating Transfers Out	<u>646,222</u>	<u>123,000</u>	<u>_____</u>	<u>95,216</u>	<u>864,438</u>
<u>Total Expenditures and Other Financing Uses</u>	<u>8,487,067</u>	<u>441,196</u>	<u>25,165</u>	<u>319,650</u>	<u>9,273,078</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u>	(41,105)	27	(1,688)	109,350	66,584
<u>Fund Balances - July 1</u>	<u>2,661,075</u>	<u>257,924</u>	<u>4,061</u>	<u>796,024</u>	<u>3,719,084</u>
<u>Fund Balances - June 30</u>	<u>\$ 2,619,970</u>	<u>\$ 257,951</u>	<u>\$ 2,373</u>	<u>\$ 905,374</u>	<u>\$ 3,785,668</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT C
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended June 30, 2001

	<u>General Fund</u>		Variance
	<u>Budget</u>	<u>Actual</u>	<u>Favorable</u> <u>(Unfavorable)</u>
<u>Revenues</u>			
Taxes	\$ 3,995,660	\$ 4,198,889	\$ 203,229
Licenses and Permits	2,070,000	2,534,182	464,182
Intergovernmental	570,657	635,675	65,018
Charges for Services	150,000	267,119	117,119
Miscellaneous	387,500	551,827	164,327
<u>Other Financing Sources</u>			
Operating Transfers In	<u>123,000</u>	<u>200,825</u>	<u>77,825</u>
<u>Total Revenues and Other Financing Sources</u>	<u>7,296,817</u>	<u>8,388,517</u>	<u>1,091,700</u>
<u>Expenditures</u>			
<u>Current</u>			
General Government	2,194,262	2,024,187	170,075
Public Safety	3,115,008	3,277,476	(162,468)
Highways and Streets	936,191	902,349	33,842
Sanitation	621,571	564,934	56,637
Health	1,200	1,200	
Welfare	50,000	75,339	(25,339)
Culture and Recreation	196,270	182,714	13,556
Conservation	5,867	5,867	
Redevelopment and Housing	10,000		10,000
Debt Service	366,179	366,179	
Capital Outlay	516,826	516,502	324
<u>Other Financing Uses</u>			
Operating Transfers Out	<u>646,222</u>	<u>646,222</u>	
<u>Total Expenditures and Other Financing Uses</u>	<u>8,659,596</u>	<u>8,562,969</u>	<u>96,627</u>
<u>Deficiency of Revenues and</u>			
<u>Other Financing Sources Under</u>			
<u>Expenditures and Other Financing Uses</u>	<u>\$ (1,362,779)</u>	<u>(174,452)</u>	<u>\$ 1,188,327</u>
<u>Unreserved Fund Balances - July 1</u>		<u>2,022,780</u>	
<u>Unreserved Fund Balances - June 30</u>		<u>\$ 1,848,328</u>	

EXHIBIT D
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combined Statement of Revenues, Expenses
and Changes in Retained Earnings/Fund Balance
All Proprietary Fund Types and Nonexpendable Trust Funds
For the Fiscal Year Ended June 30, 2001

	<u>Proprietary Fund Type Enterprise Fund</u>	<u>Fiduciary Fund Type Nonexpendable Trust Funds</u>	<u>Total (Memorandum Only)</u>
<u>Operating Revenues</u>			
<u>Charges For Sales and Services</u>			
User Charges	\$ 662,847	\$	\$ 662,847
Job Works	75,129		75,129
New Funds		5	5
Interest and Dividends		7,950	7,950
Net Decrease in Fair Value of Investments	<u> </u>	<u>(800)</u>	<u>(800)</u>
<u>Total Operating Revenues</u>	<u>737,976</u>	<u>7,155</u>	<u>745,131</u>
<u>Operating Expenses</u>			
<u>Cost of Sales and Services</u>			
Salaries and Wages	299,408		299,408
Contracted Services	44,097		44,097
Maintenance and Repairs	200,535		200,535
Chemicals and Supplies	185,978		185,978
Depreciation	283,257		283,257
Transfers Out To Other Funds	<u> </u>	<u>6,086</u>	<u>6,086</u>
<u>Total Operating Expenses</u>	<u>1,013,275</u>	<u>6,086</u>	<u>1,019,361</u>
<u>Operating Income (Loss)</u>	(275,299)	1,069	(274,230)
<u>Nonoperating Revenue</u>			
Interest	<u>53,813</u>	<u> </u>	<u>53,813</u>
<u>Net Income (Loss)</u>	(221,486)	1,069	(220,417)
<u>Retained Earnings/Fund Balance - July 1</u>	<u>321,273</u>	<u>161,880</u>	<u>483,153</u>
<u>Retained Earnings/Fund Balance - June 30</u>	<u>\$ 99,787</u>	<u>\$ 162,949</u>	<u>\$ 262,736</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT E
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combined Statement of Cash Flows
All Proprietary Fund Types and Nonexpendable Trust Funds
For the Fiscal Year Ended June 30, 2001

	<u>Proprietary Fund Type Enterprise Fund</u>	<u>Fiduciary Fund Type Nonexpendable Trust Funds</u>	<u>Total (Memorandum Only)</u>
<u>Cash Flows From Operating Activities</u>			
Cash Received From Customers	\$ 718,175	\$	\$ 718,175
Cash Paid to Suppliers	(433,238)		(433,238)
Cash Paid to Employees	(330,199)		(330,199)
Cash Received as New Funds		5	5
Cash Received as Interest and Dividends		7,950	7,951
Cash Paid to Other Funds	_____	(5,232)	(5,232)
<u>Net Cash Provided (Used) by Operating Activities</u>	(45,262)	2,723	(42,539)
<u>Cash Flows From Capital and Related Financing Activities</u>			
Principal Payments - Bonds	(67,490)		(67,490)
Acquisition and Construction of Fixed Assets	(24,064)		(24,064)
Interest Paid	(3,205)		(3,205)
State Bond Aid	14,139		14,139
Escrow Deposits Received	191,881		191,881
State Bridge Refund Received	17,951	_____	17,951
<u>Net Cash Provided by Capital and Related Financing Activities</u>	129,212	_____	129,212
<u>Cash Flows From Investing Activities</u>			
Purchase of Investments	(155,000)	(2,723)	(157,723)
Proceeds From Sales and Maturities of Investments	28,861		28,861
Interest Received	452	_____	452
<u>Net Cash Used by Investing Activities</u>	(125,687)	(2,723)	(128,410)
<u>Net Decrease in Cash</u>	(41,737)		(41,737)
<u>Cash - July 1</u>	182,403	_____	182,403
<u>Cash - June 30</u>	\$ 140,666	\$ -0-	\$ 140,666
<i>Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities</i>			
<u>Operating Income (Loss)</u>	\$ (275,299)	\$ 1,069	\$ (274,230)
<u>Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities</u>			
Net Decrease in Fair Value of Investments		800	800
Depreciation Expense	283,257		283,257
Increase in Accounts Receivable	(19,801)		(19,801)
Increase in Accounts Payable	3,802		3,802
Decrease in Accrued Payroll and Benefits	(30,791)		(30,791)
Increase (Decrease) in Interfund Payable	(6,430)	854	(5,576)
<u>Total Adjustments</u>	230,037	1,654	231,691
<u>Net Cash Provided (Used) by Operating Activities</u>	\$ (45,262)	\$ 2,723	\$ (42,539)

The notes to financial statements are an integral part of this statement.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

The financial statements of the Town of Hooksett have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to the governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Town of Hooksett, New Hampshire, is a municipal corporation governed by an elected Town Council. As required by accounting principles generally accepted in the United States of America, these financial statements present the Town of Hooksett (primary government). Component units are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on the foregoing criteria, no other organizations are included in the Town's financial reporting entity.

B. Basis of Presentation - Fund Accounting

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures/expenses, as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Town:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Capital Project Fund - Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities not included in Enterprise Funds are accounted for in Capital Projects Funds.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

Proprietary Fund Type

Enterprise Fund - These funds are established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Fiduciary Fund Types

Trust and Agency Funds - These funds account for assets held or established under a formal trust agreement or Town Meeting vote, or assets held by the Town as a trustee or agent for individuals, private organizations and other units of government.

Account Groups

Account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with the measurement of results of operations. The Town uses the following account groups:

General Fixed Assets Account Group - General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the applicable governmental fund. These expenditures are required to be capitalized at historical cost in a General Fixed Assets Account Group. In accordance with the practices followed by most other municipal entities in the State, the Town does not maintain such a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by accounting principles generally accepted in the United States of America, is not included in this financial report.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the Town except that which is accounted for in the Enterprise Fund.

C. Measurement Focus/Basis of Accounting

Governmental, Expendable Trust and Agency Funds use the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable (flow of current financial resources measurement focus). Licenses and permits, fines and forfeits, and most miscellaneous revenues are recorded when received in cash. General taxes, intergovernmental revenues, charges for services, and investment earnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for prepaid items, debt service, and other long-term obligations, which are recognized when due.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

All Proprietary and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred (flow of economic resources measurement focus). In accounting for proprietary funds under this basis and measurement focus, the Town applies all GASB pronouncements as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Budgetary Accounting

General Budget Policies

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Towns operations. At its annual meeting, the Town adopts a budget for the General, Public Library and Sewer Department Funds. Project-length financial plans are adopted for all Capital Project Funds. Except as reconciled on the following page, budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

State statutes require balanced budgets, but provide for the use of beginning unreserved fund balance to achieve that end. In the fiscal year 2000-2001, \$1,362,779 of the beginning General Fund fund balance was applied for this purpose.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30 and are carried forward to supplement appropriations of the subsequent year.

Amounts recorded as budgetary expenditures in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General and Special Revenue Funds (Exhibit C) are presented on the basis budgeted by the Town. The amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds (Exhibit B) as follows:

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

	<u>General Fund</u>	<u>Special Revenue Funds</u>
<u>Expenditures and Other Financing Uses</u>		
Per Exhibit C (Budgetary Basis)	\$ 8,562,969	\$ 308,745
<u>Adjustments</u>		
<u>Basis Difference</u>		
Encumbrances - June 30, 2000	638,295	
Encumbrances - June 30, 2001	(771,642)	
Retirement contributions paid by State of N.H.	57,445	
<u>Entity Difference</u>		
<u>Unbudgeted Funds</u>		
Fire Station Relief		340
Conservation Commission		3,934
Capital Improvement	<u> </u>	<u>128,177</u>
Per Exhibit B (GAAP Basis)	<u>\$ 8,487,067</u>	<u>\$ 441,196</u>

E. Assets, Liabilities and Fund Equity

Cash, Cash Equivalents and Investments

For financial reporting purposes, cash and equivalents include amounts in demand deposits and money market funds, as well as certificates of deposit and short-term investments with original maturities of 90 days or less.

The town treasurer is required by New Hampshire statute to have custody of all moneys belonging to the Town, and shall pay out the same only upon orders of the Town Council. The treasurer shall deposit all such moneys in participation units in the public deposit investment pool established pursuant to RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge and deliver to a third party custodial bank or the federal reserve bank collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Whenever the treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the treasurer shall, with the approval of the Town Council, invest the excess funds in obligations of the United States government, in the public deposit investment pool established pursuant to RSA 383:22, in savings bank deposits, certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer. Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

The Town participates in the New Hampshire Public Deposit Investment Pool established in accordance with N.H. RSA 383:22-24. Based on GASB Statement No. 3, *Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements*, investments with the Pool are considered to be unclassified. At this time, the Pool's investments are limited to short-term United States treasury and United States government agency obligations, State of New Hampshire municipal obligations, certificates of deposit from A1/P1-rated banks, money market mutual funds (maximum of 20% of portfolio), overnight to 30-day repurchase agreements and reverse overnight repurchase agreements with primary dealers or dealer banks. Under the terms of GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, the Pool is considered to be a **2a7-like pool** which means that it has a policy that it will, and does operate in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. This rule allows SEC-registered mutual funds to use amortized cost rather than market value to report net assets in computing share prices if certain conditions are met. Therefore, the Town reports its investment in the Pool at amortized cost which would equal the Pool's share price.

Other investments are stated at fair value as of the balance sheet date.

The Trustees of Trust Funds file annual reports with the New Hampshire Attorney General.

Receivables

Receivables have been recorded for the following:

- a. Tax revenue is recorded when a warrant for collection is committed to the Tax Collector. However, an allowance has been established at June 30, 2001 for uncollectible and unredeemed property taxes. This amounted to \$1,196,952 at June 30, 2001.

As prescribed by law, the Tax Collector places a lien on properties for all uncollected property taxes in the following year after taxes are due. The lien on these properties has priority over other liens and accrues interest at 18% per annum.

If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

- b. Certain grants received from other governments require that eligible expenditures be made in order to earn the grant. Revenue for these grants is recorded for the period in which eligible expenditures are made.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

Interfund Receivables and Payables

During the course of normal operations, the Town has transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying governmental, proprietary, and fiduciary fund financial statements reflect such transactions as transfers. To the extent that certain transactions have not been paid or received as of June 30, balances of interfund amounts receivable or payable have been recorded.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

Deferred Revenue

The government reports deferred revenue on its combined balance sheet. Deferred revenue arises when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenue also arises when resources are received by the government before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Long-Term Liabilities

General Obligation Debt - General obligation bonds, notes, capital leases, and other forms of long-term debt supported by general revenues are obligations of the Town as a whole. Accordingly, such unmatured obligations of the Town are accounted for in the General Long-Term Debt Account Group.

Compensated Absences - Employees may accumulate a limited amount of earned but unused vested benefits, which will be paid upon separation from the Town's service. In Governmental Fund Types, the cost of vested benefits paid or expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability of the fund. Amounts of vested or accumulated leave benefits that are not expected to be liquidated with expendable available financial resources are reported in the General Long-Term Debt Account Group. No expenditure is reported for these amounts.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

Fund Equity

The portion of fund balance which has been legally segregated for a specific future use, or which is not appropriable for expenditures, is shown as reserved. The following reserves are used by the Town:

Reserved for Encumbrances - is used to account for open purchase orders, contracts and other commitments at year-end for which goods and services have not been received.

Reserved for Endowments - represents the principal balance of Nonexpendable Trust Funds which must be held for investment purposes only.

Reserved for Special Purposes - is used to account for the unencumbered balance of restricted funds. These include the uncommitted balances of bond proceeds, the Town's Expendable Trust Funds, and the income portion of the Town's Nonexpendable Trust Funds.

The portion of unreserved fund balance for which management has specific plans is shown as designated. The following designation is used by the Town:

Designated for Special Purposes - is used to account for the unencumbered balances of Special Revenue Funds.

F. Total Columns (Memorandum Only) on Combined Statements

Amounts in the "Total (Memorandum Only)" columns in the combined financial statement line items of the fund types and account group are presented for analytical purposes only. The summation includes fund types and an account group that use different bases of accounting, includes interfund transactions that have not been eliminated and the caption "amount to be provided," which is not an asset in the usual sense. Consequently, amounts shown in the "Total (Memorandum Only)" columns are not comparable to a consolidation and do not represent the total resources available or total revenues and expenditures/expenses of the Town.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Excess of Expenditures Over Appropriations

The Public Library Fund had an excess of expenditures over appropriations in the amount of \$39,350 for the year ended June 30, 2001. Overexpenditures occurred primarily due to the receipt and expenditure of unanticipated funds. The overexpenditure was funded by excess revenues and prior year fund balance.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

NOTE 3 - ASSETS

A. Cash and Equivalents

At year-end, the Town's cash deposits categorized according to risk assumed were as follows:

Category 1 Includes deposits that are insured (Federal Deposit Insurance Corporation).

Category 2 Includes deposits that are uninsured, but are collateralized by securities held by the pledging financial institution, its trust department or agent in the Town's name.

Category 3 Includes deposits that are uninsured and uncollateralized.

	<u>Category</u>			<u>Total</u>	
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Bank Balance</u>	<u>Carrying Value</u>
Cash	<u>\$ 234,970</u>	<u>\$ 7,583,806</u>	<u>\$ 595,623</u>	<u>\$ 8,414,399</u>	<u>\$ 8,206,517</u>

Repurchase Agreement

Included in the Town's cash equivalents at June 30, 2001, was a short-term investment in a repurchase agreement issued by a local banking institution. Under this agreement, the Town will be repaid principal plus interest on a specified date which is subsequent to year-end. The agreement is guaranteed/collateralized with securities held by the banking institution which exceed the amount of the agreement. To the extent that the banking institution may default on its commitment to this obligation, the Town is at risk of economic loss. Management considers this exposure to be minimal. At June 30, 2001, the Town held an investment in a repurchase agreement as follows:

<u>Amount</u>	<u>Interest Rate %</u>	<u>Maturity Date</u>	<u>Collateral Pledged</u>	
			<u>Underlying Securities</u>	<u>Market Value</u>
\$ 7,583,806	2.87	July 2, 2001	GNMA	\$ 7,622,379

B. Investments

Investments made by the Town are summarized as follows:

	<u>Fair Value</u>
Mutual Funds	\$ 166,367
New Hampshire Public Deposit Investment Pool	<u>3,327,759</u>
<u>Total Investments</u>	<u>\$ 3,494,126</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

C. Property Taxes

The property tax year is from April 1 to March 31 and all property taxes are assessed on the inventory taken in April of that year. The net assessed valuation as of April 1, 2000, upon which the 2000 property tax levy was based was \$689,743,016 for the State Education Tax and \$705,041,616 for all other taxes.

The Town subscribes to the semi-annual method of tax collection as provided for by RSA 76:15-a. Under this method, tax bills are sent on or around June 1 and November 1 of each year, with interest accruing at a rate of 12% on bills outstanding for more than 30 days.

The June 1 billing is considered an estimate only and is one half of the previous year's tax billing. The remaining balance of taxes due is billed in the fall after the New Hampshire Department of Revenue Administration has calculated and approved the Town's tax rate for the fiscal year.

In connection with the setting of the tax rate, town officials, with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for abatements and refunds of property taxes, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any tax allowances at year-end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, the Hooksett School District and Merrimack County, which are remitted to these governmental units as required by law. The ultimate responsibility for the collection of taxes rests with the Town.

The tax rate for the year ended June 30, 2001, was as follows:

	<u>Per \$1,000 Of Assessed Valuation</u>	<u>Property Tax Assessment</u>
Municipal Portion	\$ 5.84	\$ 4,122,643
<u>School Tax Assessment</u>		
State	\$ 5.86	4,039,916
Local	\$ 7.31	5,151,673
County Tax Assessment	\$ 2.22	<u>1,564,151</u>
<u>Total Property Taxes Assessed</u>		<u>\$ 14,878,383</u>

During the current fiscal year, the Tax Collector on September 29, placed a lien for all uncollected 1999 property taxes.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

Taxes receivable at June 30, 2001, are as follows:

<u>Property</u>	
Levy of 2001	\$ 2,163,614
Levy of 2000	554,008
<u>Unredeemed (under tax lien)</u>	
Levy of 1999	264,665
Levy of 1998	258,973
Levy of 1997	143,024
Levy of Prior Years	716,739
Excavation	10,190
Yield	6,864
Less: Allowance for estimated uncollectible taxes	<u>(1,196,952)</u>
<u>Net Taxes Receivable</u>	<u>\$ 2,921,125</u>

D. Other Receivables

Other receivables as of June 30, 2001, are as follows:

	<u>General Fund</u>	<u>Enterprise Fund</u>	<u>Total</u>
Accounts	\$ 32,353	\$ 356,019	\$ 388,372
Intergovernmental	<u> </u>	<u>41,456</u>	<u>41,456</u>
<u>Total</u>	<u>\$ 32,353</u>	<u>\$ 397,475</u>	<u>\$ 429,828</u>

E. Interfund Receivables/Payables

Individual fund interfund receivable and payable balances at June 30, 2001 are as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 6,086	\$ 42,126
<u>Special Revenue Funds</u>		
Impact Fees	7,536	
Conservation Commission	702	
Capital Improvement	29,908	
Drug Forfeiture	1,607	
<u>Capital Project Fund</u>		
Safety Center	2,373	
<u>Trust Funds</u>		
Nonexpendable	<u> </u>	<u>6,086</u>
<u>Totals</u>	<u>\$ 48,212</u>	<u>\$ 48,212</u>

Annually Budgeted Special Revenue Fund			Total (Memorandum Only)		
<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
\$	\$	\$	\$ 3,995,660	\$ 4,198,889	\$ 203,229
			2,070,000	2,534,182	464,182
			570,657	635,675	65,018
			150,000	267,119	117,119
	27,453	27,453	387,500	579,280	191,780
<u>269,395</u>	<u>269,395</u>	<u> </u>	<u>392,395</u>	<u>470,220</u>	<u>77,825</u>
<u>269,395</u>	<u>296,848</u>	<u>27,453</u>	<u>7,566,212</u>	<u>8,685,365</u>	<u>1,119,153</u>
			2,194,262	2,024,187	170,075
			3,115,008	3,277,476	(162,468)
			936,191	902,349	33,842
			621,571	564,934	56,637
			1,200	1,200	
			50,000	75,339	(25,339)
269,395	308,745	(39,350)	465,665	491,459	(25,794)
			5,867	5,867	
			10,000		10,000
			366,179	366,179	
			516,826	516,502	324
<u> </u>	<u> </u>	<u> </u>	<u>646,222</u>	<u>646,222</u>	<u> </u>
<u>269,395</u>	<u>308,745</u>	<u>(39,350)</u>	<u>8,928,991</u>	<u>8,871,714</u>	<u>57,277</u>
<u>\$ -0-</u>	(11,897)	<u>\$ (11,897)</u>	<u>\$ (1,362,779)</u>	(186,349)	<u>\$ 1,176,430</u>
	<u>71,812</u>			<u>2,094,592</u>	
	<u>\$ 59,915</u>			<u>\$ 1,908,243</u>	

The notes to financial statements are an integral part of this statement.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

NOTE 4 - LIABILITIES

A. Intergovernmental Payable

Payables due other governments at June 30, 2001 include:

Trust Funds

Capital Reserve Funds held on behalf of
Hooksett School District,
Central Hooksett Water Precinct,
and Hooksett Village Water Precinct

\$ 1,021,997

B. Deferred Revenue

General Fund

2001 Property Taxes Due July 1, 2001

\$ 7,666,597

Other Deferred Revenue

170,055

Total Deferred Revenue

\$ 7,836,652

C. Landfill Closure and Postclosure Care Costs

The Town closed its landfill in 1999. Federal and State laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site after closure. A liability is being recognized in the General Long-Term Debt Account Group based on the future postclosure care costs that will be incurred. The estimated liability for landfill postclosure care costs has a balance of \$448,000 as of June 30, 2001 which is based on the amount that would be paid if all equipment, facilities, and services required to monitor and maintain the landfill were acquired as of June 30, 2001. However, the actual cost of postclosure care may be higher or lower due to inflation, changes in technology, or changes in landfill laws and regulations. The Town expects to finance the postclosure care costs by annual appropriation.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

D. Long-Term Debt

The following is a summary of the Town's general long-term debt transactions for the fiscal year ended June 30, 2001:

	<u>General Obligation Bonds Payable</u>	<u>Capital Lease Payable</u>	<u>Accrued Landfill Postclosure Care Costs</u>	<u>Total</u>
<i>General Long-Term Debt</i>				
<i>Account Group</i>				
Balance, Beginning of Year	\$ 1,980,000	\$ 29,191	\$ 269,333	\$ 2,278,524
Retired	(240,000)	(14,146)		(254,146)
Net increase in Accrued Landfill Postclosure Care Costs			178,667	178,667
Balance, End of Year	<u>1,740,000</u>	<u>15,045</u>	<u>448,000</u>	<u>2,203,045</u>
<i>Enterprise Fund</i>				
<i>Sewer Fund</i>				
Balance, Beginning of Year	269,962			269,962
Retired	<u>(67,493)</u>			<u>(67,493)</u>
Balance, End of Year	<u>202,469</u>			<u>202,469</u>
<u>Total General Long-Term Debt</u>				
<u>Debt Account Group and</u>				
<u>Enterprise Fund</u>	<u>\$ 1,942,469</u>	<u>\$ 15,045</u>	<u>\$ 448,000</u>	<u>\$ 2,405,514</u>

Long-term debt payable at June 30, 2001, is comprised of the following:

	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at June 30, 2001</u>
<u>General Long-Term</u>					
<u>Debt Account Group</u>					
<u>General Obligation Bonds Payable</u>					
Sewer Bond	\$ 2,500,000	1985	2005	Variable	\$ 500,000
Safety Center	\$ 1,700,000	1996	2011	Variable	<u>1,240,000</u>
<u>Capital Lease Payable</u>					
Computer Equipment	\$ 48,000	2000	2002	6.0	<u>15,045</u>
<u>Accrued Landfill</u>					
Postclosure Care Costs					<u>448,000</u>
<u>Total</u>					<u>2,203,045</u>
<u>Enterprise Fund</u>					
Sewer Department	\$ 337,448	2000	2004	1.1875	<u>202,469</u>
<u>Total General Long-Term</u>					
<u>Debt Account Group</u>					
<u>and Enterprise Fund</u>					<u>\$ 2,405,514</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

The annual requirements to amortize all general obligation debt outstanding as of June 30, 2001, including interest payments, are as follows:

Annual Requirements To Amortize General Obligation Bonds Payable

Fiscal Year Ending <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2001	\$ 240,000	\$ 108,916	\$ 348,916
2002	240,000	90,729	330,729
2003	240,000	73,601	313,601
2004	240,000	55,590	295,590
2005	115,000	40,998	155,998
2006-2014	<u>665,000</u>	<u>113,179</u>	<u>778,179</u>
<u>Totals</u>	<u>\$ 1,740,000</u>	<u>\$ 483,013</u>	<u>\$ 2,223,013</u>

Annual Requirements to Amortize Capital Lease Payable

The final payments on the capital lease are due in fiscal year 2002 and consist of \$15,045 principal and \$955 interest, for a total of \$16,000.

Annual Requirements To Amortize Enterprise Fund Debt Payable

Fiscal Year Ending <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2002	\$ 67,490	\$ 2,404	\$ 69,894
2003	67,490	1,603	69,093
2004	<u>67,489</u>	<u>801</u>	<u>68,290</u>
<u>Totals</u>	<u>\$ 202,469</u>	<u>\$ 4,808</u>	<u>\$ 207,277</u>

All debt is general obligation debt of the Town, which is backed by its full faith and credit. Enterprise Fund debt is being funded through user fees, while all other debt is being paid from general revenues. The lease-purchase agreement contains a non-appropriation funding clause whereby, in the event no funds or insufficient funds had been appropriated by the Town, the lease would have terminated without penalty or expense to the Town.

Bonds or Notes Authorized - Unissued

Bonds and notes authorized and unissued as of June 30, 2001 were as follows:

<u>Per Town Meeting Vote of May 8, 2001</u>	<u>Purpose</u>	<u>Unissued Amount</u>
Article 4	Tax Increment District Plan	\$ 2,600,000
Article 5	Sewer Construction	\$ 246,000

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

NOTE 5 - OTHER INFORMATION

A. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During fiscal year 2001, the Town was a member of the New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. and the New Hampshire Public Risk Management Exchange (Primex) Workers' Compensation Program. These entities are considered public entity risk pools, currently operating as common risk management and insurance programs for member towns and cities.

The New Hampshire Municipal Association Property-Liability Trust, Inc. is a Trust organized to provide certain property and liability insurance coverages to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of the NHMA Property-Liability Trust, Inc., the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30. The program includes a Self-Insured Retention (SIR) fund from which is paid up to \$500,000 for each and every covered property, auto physical damage and crime loss subject to a \$1,000 deductible, and each and every covered general liability and public officials' liability loss.

The Trust maintains, on behalf of its members, the following re-insurance policies shared by the membership for the year ended June 30, 2001.

1. Signet Star Reinsurance Policy #9-02-AMD-07-0001-1 which provides excess package coverage in the amount of \$1,500,000 in excess of the Trust's SIR for each and every loss.
2. Swiss Reinsurance Policy #2300895 which provides Excess Property/Excess Flood coverage in excess of the Trust's SIR.
3. Hartford Steam Boiler Policy #FBP-CH-2213346 which provides a \$50,000,000 limit resulting from any "one accident" subject to a \$1,000 deductible.
4. Royal Insurance Company Policy #RHD309238 which provides a \$51,000,000 limit resulting from flood and earthquake and \$7,000,000 resulting from any "one accident" for flood in Zone A subject to a \$1,000 deductible.

Contributions paid for the fiscal year ending June 30, 2001, to be recorded as an insurance expenditure totaled \$84,923. During December 2000, \$21,811 was returned in the form of a check to the Town of Hooksett as its 2000 "dividend" for the years 1992, 1994 and 1995.

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Town foresees no likelihood of an additional assessment for any of the past years.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

The New Hampshire Public Risk Management Exchange (Primex) Workers' Compensation Program is a pooled risk management program under RSAs 5-B and 281-A. The workers' compensation and employer's liability policy provides statutory coverage for workers' compensation and up to \$2,000,000 of employer's liability coverage. Primex retained \$300,000 of each loss. The membership and coverage run from January 1 through December 31. The estimated net contribution from the Town of Hooksett billed for the year ended June 30, 2001 was \$80,885 of which \$60,269 was paid as of June 30, 2001 and the remainder of \$20,616 is being paid in monthly installments through October, 2001. The member participation agreement permits Primex to make additional assessments to members, should there be a deficiency in contributions for any member year, not to exceed the member's annual contribution. At this time, Primex foresees no likelihood of an assessment for this or any prior year.

B. Defined Benefit Pension Plan

Plan Description and Provisions

The Town of Hooksett participates in the New Hampshire Retirement System (System) which is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provisions for benefits and contributions are established and can be amended by the New Hampshire State Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH 03301.

Description of Funding Policy

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. All employees except police officers and firefighters are required to contribute 5% of earnable compensation. Police officers and firefighters are required to contribute 9.3% of gross earnings. For the year ended June 30, 2001, the Town contributed 4.93% for police officers, 5.70% for firefighters and 4.24% for other employees. The contribution requirements for the Town of Hooksett for the fiscal years 1999, 2000, and 2001 were \$142,056, \$161,150 and \$172,062, respectively, which were paid in full in each year.

The State of New Hampshire funds 35% of employer costs for firefighters and police officers employed by the Town. The State does not participate in funding the employer costs of other Town employees. GASB Statement #24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance* requires this amount to be reported as a revenue and expenditure in the Town's financial statements. This amount \$57,445 has been included on Exhibit B - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds and is reconciled to the budgetary expenditures in Note 1D.

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

C. Contributed Capital - Sewer Enterprise Fund

	<u>Municipal Investment</u>	<u>Federal and State Grants</u>	<u>Developers</u>	<u>Total</u>
Balance - June 30, 2001	<u>\$ 5,806,230</u>	<u>\$ 71,708</u>	<u>\$ 467,600</u>	<u>\$ 6,345,538</u>

D. Segment Information for Proprietary Funds

Enterprise Fund

The Town maintains one Enterprise Fund: the Sewer Fund which accounts for the provision of basic sewage treatment facilities. Selected segment information for the year ended June 30, 2001, is as follows:

Operating Revenues	\$ 737,976
Depreciation	283,257
Operating Loss	(275,299)
Net Loss	(221,486)
Property, Plant, and Equipment Additions	(43,646)
Net Working Capital	1,572,698
Total Assets	6,746,658
Bonds and Other Long-Term Liabilities	
Payable from Operating Revenues	202,469
Total Equity	6,445,325

E. Summary Disclosure of Significant Contingencies

Litigation

There are various claims and suits pending against the Town which arise in the normal course of the Town's activities. One of them is a result of an arbitration hearing held on behalf of a Hooksett firefighter on June 14, 2001. The arbitrator found in favor of the firefighter ordering, among other things, reinstatement. The range of damages (e.g. back pay and benefits) in this case amounted to \$20,551 and was paid on November 19, 2001.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by such grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

SUPPLEMENTAL SCHEDULES

*SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended June 30, 2001*

	<u>Estimated</u>	<u>Actual</u>	<u>Over (Under) Estimate</u>
<u>REVENUES</u>			
<u>Taxes</u>			
Property	\$ 3,795,660	\$ 3,960,506	\$ 164,846
Yield	728	728	
Excavation	50,000	26,600	(23,400)
Interest and Penalties on Taxes	<u>150,000</u>	<u>211,055</u>	<u>61,055</u>
Total Taxes	<u>3,995,660</u>	<u>4,198,889</u>	<u>203,229</u>
<u>Licenses and Permits</u>			
Business Licenses, Permits and Fees	15,000	39,359	24,359
Motor Vehicle Permit Fees	2,000,000	2,398,035	398,035
Building Permits	<u>55,000</u>	<u>96,788</u>	<u>41,788</u>
Total Licenses and Permits	<u>2,070,000</u>	<u>2,534,182</u>	<u>464,182</u>
<u>Intergovernmental</u>			
<u>State</u>			
Shared Revenue	155,442	155,442	
Highway Block Grant	145,601	151,255	5,654
Rooms and Meals Distribution	230,636	230,636	
Landfill Closure	30,000	68,390	38,390
Other Reimbursements	8,978	8,156	(822)
<u>Federal</u>			
FEMA Grant	<u>570,657</u>	<u>21,796</u>	<u>21,796</u>
Total Intergovernmental	<u>570,657</u>	<u>635,675</u>	<u>65,018</u>
<u>Charges For Services</u>			
Income From Departments	<u>150,000</u>	<u>267,119</u>	<u>117,119</u>
<u>Miscellaneous</u>			
Sale of Municipal Property		172,033	172,033
Interest on Investments	210,000	266,473	56,473
Other	<u>177,500</u>	<u>113,321</u>	<u>(64,179)</u>
Total Miscellaneous	<u>387,500</u>	<u>551,827</u>	<u>164,327</u>
<u>Other Financing Sources</u>			
<u>Operating Transfers In</u>			
<u>Interfund Transfers</u>			
Special Revenue Funds	123,000	123,000	
<u>Trust Funds</u>			
Nonexpendable		6,086	6,086
<u>Expendable</u>			
Capital Reserve	<u>71,739</u>	<u>71,739</u>	<u>71,739</u>
Total Operating Transfers In	<u>123,000</u>	<u>200,825</u>	<u>77,825</u>
Total Revenues and Other Financing Sources	7,296,817	<u>\$ 8,388,517</u>	<u>\$ 1,091,700</u>
Unreserved Fund Balance Used To Reduce Tax Rate	<u>1,362,779</u>		
<u>Total Revenues, Other Financing Sources and Use of Fund Balance</u>	<u>\$ 8,659,596</u>		

See Independent Auditor's Report, page 1.

SCHEDULE A-2
TOWN OF HOOKSETT, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended June 30, 2001

	Encumbered From <u>1999-2000</u>	Appropriations <u>2000-2001</u>	Expenditures Net of <u>Refunds</u>	Encumbered To <u>2001-2002</u>	(Over) Under <u>Budget</u>
<u>Current</u>					
<u>General Government</u>					
Executive	\$	\$ 232,570	\$ 234,811	\$	\$ (2,241)
Election, Registration and Vital Statistics		6,484	7,312		(828)
Financial Administration		83,072	89,580		(6,508)
Revaluation of Property		103,213	102,761		452
Legal		53,500	62,786		(9,286)
Planning and Zoning		103,110	101,637		1,473
General Government Buildings		188,883	185,268		3,615
Cemeteries		2,041	42		1,999
Insurance, not otherwise allocated		1,224,526	1,072,864		151,662
Advertising and Regional Associations		30,305	30,655		(350)
Other		<u>166,558</u>	<u>136,471</u>		<u>30,087</u>
Total General Government		<u>2,194,262</u>	<u>2,024,187</u>		<u>170,075</u>
<u>Public Safety</u>					
Police Department		1,418,241	1,397,840		20,401
Ambulance		47,796	47,795		1
Fire Department		1,174,738	1,374,624		(199,886)
Building Inspection		92,793	92,239		554
Emergency Management		5,999	6,384		(385)
Other		<u>375,441</u>	<u>358,594</u>		<u>16,847</u>
Total Public Safety		<u>3,115,008</u>	<u>3,277,476</u>		<u>(162,468)</u>
<u>Highways and Streets</u>					
Administration		267,962	283,251		(15,289)
Highways and Streets		623,229	374,589	199,595	49,045
Street Lighting		<u>45,000</u>	<u>44,914</u>		<u>86</u>
Total Highways and Streets		<u>936,191</u>	<u>702,754</u>	<u>199,595</u>	<u>33,842</u>
<u>Sanitation</u>					
Solid Waste Collection		79,374	61,800		17,574
Solid Waste Disposal		<u>542,197</u>	<u>503,134</u>		<u>39,063</u>
Total Sanitation		<u>621,571</u>	<u>564,934</u>		<u>56,637</u>
<u>Health</u>					
Administration		<u>1,200</u>	<u>1,200</u>		
<u>Welfare</u>					
Direct Assistance		<u>50,000</u>	<u>75,339</u>		<u>(25,339)</u>

SCHEDULE A-2 (Continued)
TOWN OF HOOKSETT, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended June 30, 2001

	Encumbered From <u>1999-2000</u>	Appropriations <u>2000-2001</u>	Expenditures Net of <u>Refunds</u>	Encumbered To <u>2001-2002</u>	(Over) Under <u>Budget</u>
<u>Culture and Recreation</u>					
Parks and Recreation		178,520	166,059		12,461
Patriotic Purposes		1,750	1,750		
Other		<u>16,000</u>	<u>14,905</u>		<u>1,095</u>
Total Culture and Recreation		<u>196,270</u>	<u>182,714</u>		<u>13,556</u>
 <u>Conservation</u>					
Administration		<u>5,867</u>	<u>5,867</u>		
 <u>Redevelopment and Housing</u>					
Administration		<u>10,000</u>			<u>10,000</u>
 <u>Debt Service</u>					
Principal - Long-Term Debt		240,000	240,000		
Interest - Long-Term Debt		<u>126,179</u>	<u>126,179</u>		
Total Debt Service		<u>366,179</u>	<u>366,179</u>		
 <u>Capital Outlay</u>					
Machinery, Vehicles and Equipment		38,826	23,897		14,929
Dispatch System		478,000	23,393	454,607	
Fiscal Impact	3,500		3,500		
Repair Engine 5	36,973		36,973		
Packer	129,976		129,976		
Dump Truck	64,274		64,274		
Lightning Protection	60,000		51,632	8,368	
Paving	234,500		233,105		1,395
Capital Lease			16,000		(16,000)
Athletic Fields	106,721			106,721	
Traffic Control Light	<u>2,351</u>			<u>2,351</u>	
Total Capital Outlay	<u>638,295</u>	<u>516,826</u>	<u>582,750</u>	<u>572,047</u>	<u>324</u>
 <u>Other Financing Uses</u>					
<u>Operating Transfers Out</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		269,395	269,395		
<u>Trust Funds</u>					
<u>Expendable</u>					
Capital Reserve		<u>376,827</u>	<u>376,827</u>		
Total Operating Transfers Out		<u>646,222</u>	<u>646,222</u>		
 <u>Total Appropriations.</u>					
<u>Expenditures and Encumbrances</u>	<u>\$ 638,295</u>	<u>\$ 8,659,596</u>	<u>\$ 8,429,622</u>	<u>\$ 771,642</u>	<u>\$ 96,627</u>

See Independent Auditor's Report, page 1.

*SCHEDULE A-3
TOWN OF HOOKSETT, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended June 30, 2001*

<u>Unreserved - Undesignated</u> <u>Fund Balance - July 1</u>	\$ 2,022,780	
<u>Deduction</u> Unreserved Fund Balance Used To Reduce 2000 Tax Rate	<u>1,362,779</u>	
		\$ 660,001
<u>Addition</u> 2000-2001 Budget Summary Revenue Surplus (Schedule A-1) Unexpended Balance of Appropriations (Schedule A-2) 2000-2001 Budget Surplus	\$ 1,091,700 <u>96,627</u>	 <u>1,188,327</u>
<u>Unreserved - Undesignated</u> <u>Fund Balance - June 30</u>		<u>\$ 1,848,328</u>

See Independent Auditor's Report, page 1.

*SCHEDULE B-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Special Revenue Funds
Combining Balance Sheet
June 30, 2001*

	Public <u>Library</u>	Impact <u>Fees</u>	Fire Station <u>Relief</u>	Route 3 Corridor <u>Study</u>	Conser- vation Commis- <u>sion</u>	Route 3A <u>Escrow</u>	Capital Improve- <u>ment</u>	Drug For- feiture	<u>Total</u>
<u>ASSETS</u>									
Cash and Equivalents	\$ 25,431	\$	\$	\$	\$	\$	\$ 107,556	\$	\$ 132,987
Investments	34,484			792	47,212	2,723			85,211
Interfund Receivable		<u>7,536</u>			<u>702</u>		<u>29,908</u>	<u>1,607</u>	<u>39,753</u>
TOTAL ASSETS	<u>\$ 59,915</u>	<u>\$ 7,536</u>	<u>\$ -0-</u>	<u>\$ 792</u>	<u>\$ 47,914</u>	<u>\$ 2,723</u>	<u>\$ 137,464</u>	<u>\$ 1,607</u>	<u>\$ 257,951</u>
<u>EQUITY</u>									
<u>Fund Balances</u>									
<u>Unreserved</u>									
Designated For									
Special Purposes	<u>\$ 59,915</u>	<u>\$ 7,536</u>	<u>\$ -0-</u>	<u>\$ 792</u>	<u>\$ 47,914</u>	<u>\$ 2,723</u>	<u>\$ 137,464</u>	<u>\$ 1,607</u>	<u>\$ 257,951</u>

See Independent Auditor's Report, page 1.

SCHEDULE B-2
TOWN OF HOOKSETT, NEW HAMPSHIRE
Special Revenue Funds

*Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2001*

	Public Library	Impact Fees	Fire Station Relief	Route 3 Corridor Study	Conser- vation Commis- sion	Route 3A Escrow	Capital Improve- ment	Drug For- feiture	Total
Revenues									
Miscellaneous	\$ 27,453	\$ 7,536	\$	\$ 43	\$ 3,437	\$ 40	\$ 133,319	\$	\$ 171,828
Other Financing Sources									
Operating Transfers In	269,395								269,395
Total Revenues and Other Financing Sources	296,848	7,536		43	3,437	40	133,319		441,223
Expenditures									
Current									
Public Safety			340						340
Conservation					3,934				3,934
Culture and Recreation	308,745								308,745
Capital Outlay							5,177		5,177
Other Financing Uses									
Operating Transfers Out							123,000		123,000
Total Expenditures and Other Financing Uses	308,745		340		3,934		128,177		441,196
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(11,897)	7,536	(340)	43	(497)	40	5,142		27
Fund Balances - July 1	71,812		340	749	48,411	2,683	132,322	1,607	257,924
Fund Balances - June 30	\$ 59,915	\$ 7,536	\$ -0-	\$ 792	\$ 47,914	\$ 2,723	\$ 137,464	\$ 1,607	\$ 257,951

See Independent Auditor's Report, page 1.

SCHEDULE C-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Trust and Agency Funds
Combining Balance Sheet
June 30, 2001

	Trust Funds				
	Expendable	Nonexpendable			
	Capital			Agency	
ASSETS	Reserve	Library	Other	Funds	Total
Cash and Equivalents	\$	\$	\$	\$ 17,335	\$ 17,335
Investments	<u>1,927,371</u>	<u>2,668</u>	<u>166,367</u>	<u>196,153</u>	<u>2,292,559</u>
TOTAL ASSETS	<u>\$ 1,927,371</u>	<u>\$ 2,668</u>	<u>\$ 166,367</u>	<u>\$ 213,488</u>	<u>\$ 2,309,894</u>
LIABILITIES AND EQUITY					
Liabilities					
Intergovernmental Payable	\$ 1,021,997	\$	\$	\$	\$ 1,021,997
Interfund Payable			6,086		6,086
Escrow and Performance Deposits				213,488	213,488
Total Liabilities	<u>1,021,997</u>		<u>6,086</u>	<u>213,488</u>	<u>1,241,571</u>
Equity					
Fund Balances					
Reserved For Endowments		2,500	142,553		145,053
Reserved For Special Purposes	<u>905,374</u>	<u>168</u>	<u>17,728</u>		<u>923,270</u>
Total Equity	<u>905,374</u>	<u>2,668</u>	<u>160,281</u>		<u>1,068,323</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 1,927,371</u>	<u>\$ 2,668</u>	<u>\$ 166,367</u>	<u>\$ 213,488</u>	<u>\$ 2,309,894</u>

See Independent Auditor's Report, page 1.



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the Town Council
Town of Hooksett
Hooksett, New Hampshire

In planning and performing our audit of the Town of Hooksett for the year ended June 30, 2001, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

The following conditions were noted that we do not consider to be material weaknesses:

Town of Hooksett
Independent Auditor's Communication of Reportable Conditions and Other Matters

Tax Liens Receivable

Our review of the Tax Collector's records revealed tax liens receivable in the amount of \$1,118,736.76 as follows:

<u>Levy of:</u>	
1986	\$ 166.64
1987	1,349.37
1988	32,497.13
1989	57,936.38
1990	52,021.20
1991	82,010.07
1992	94,965.09
1993	101,721.29
1994	73,685.20
1995	113,558.67
1996	106,827.74
1997	143,024.26
1998	<u>258,973.72</u>
<u>Total</u>	<u>\$ 1,118,736.76</u>

These liens should be researched to determine the reason why they have not been deeded, as required by State Law, with exceptions. For the Town to carry these liens indefinitely results in lost revenue. All of the above liens have been included in the allowance for uncollectible at June 30, 2001.

The following condition was noted that we do not consider to be a material weakness:

Public Library Fund

The following conditions were noted during our audit of the Public Library Fund for the fiscal year ended June 30, 2001.

- 1) No reconciliation was prepared for the checking account.
- 2) The library had eight cash and investment accounts.
- 3) There was no summary of cash receipts and disbursements which was reconciled to the bank accounts for the fiscal year ending June 30, 2001.

Because of the above conditions, additional audit time was incurred to reconcile the bank accounts and prepare the financial statements for the fiscal year.

We met with the new Library Fund Bookkeeper and she has indicated that she will summarize the receipts and disbursements and reconcile to the depository banks in the future. We want to recommend that the Library Trustees reduce the number of bank accounts so the monthly reconciliation will be less complicated and require less bookkeeping time.

Town of Hooksett

Independent Auditor's Communication of Reportable Conditions and Other Matters

During the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Other weaknesses or considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to the applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report which is a matter of public record.

*Plodzik & Sanderson
Professional Association*

November 28, 2001

BUDGET COMMITTEE REPORT

To the Citizens of Hooksett:

The Budget Committee is very mindful of the impact of the 19% increase in this year's tax rate, so we recognized the need to control any increase in the 2002/2003 Budgets.

However, there are real changes in the needs of the community, which can be summed up in one word: Growth. Residential growth means more space is needed for schools, along with more teachers and materials. All growth means more demands on town services, such as Police, Fire, and Highway services. Indeed, both the Town Council and the School Board were back again this year asking for large increases and big ticket expenditures, which, if everything passed as submitted, would equal about 10% on top of this year's budget. This translates to a 31% increase in spending over 2 years. This is clearly too much.

Weighed against the pain of more tax increases is the reality that our school infrastructure has been on life support for at least 10 years. We have deferred additional classroom construction for years by adding temporary modular classrooms, but we are running out of space for more modulars, and the upkeep is not cost-effective over the long-term. In the School warrant, the Budget Committee recommended the proposed new middle school and renovation of Memorial School. The Budget Committee placed the new middle school project as the highest priority for the community. With this as a priority, other choices will be necessary to keep the tax rate increases to a minimum.

During the presentation of the town budget, we were told that Hooksett has approximately 4800 dwelling units (houses, apartments, condos, etc.); and, there are proposals for about 2400 new dwelling units over the next 10 years. This represents a 50% increase in housing by 2012 if all of the projects are built as proposed. Without a steady stream of commercial and industrial development keeping pace with the residential growth, our tax rate will continue to climb.

Looking forward, a majority of the Budget Committee believes that more scrutiny of spending and spending practices of both the Town and the School District is required. The state law requires such scrutiny, and the taxpayers should demand it. The timing of the budget submissions from the town and school district are such that we must submit the school budget before we have even seen the town's budget. The School District should do what is necessary to get the town and the school district on the same schedule.

It is up to you as a citizen and taxpayer in Hooksett to see that we, your representatives, are acting in a prudent and fiscally responsible way. As always, your participation in budget hearings, Town Council and other town meetings, and especially the deliberative sessions is needed, now more than ever.

Respectfully submitted,

Bryan Williams
Budget Committee Chairman

Jim Michaud
Budget Committee Vice-Chairman

TOWN OF HOOKSETT - BUDGET SUMMARY FY 2002/2003

07/12/2002

DEPARTMENT	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPT. REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
ADMINISTRATION	1,783,000	1,631,797	2,031,240	2,269,472	2,269,472	2,264,974	2,250,974
FINANCE	83,072	89,580	91,973	116,061	116,061	97,299	97,299
ASSESSING	109,213	108,782	115,830	117,431	156,586	157,794	157,794
BUILDING	87,993	87,417	94,896	135,116	133,116	97,660	97,660
TAX / TOWN CLERK	110,096	106,229	140,881	132,219	132,219	134,360	134,360
FAMILY SERVICES	94,666	103,425	96,516	130,502	120,959	121,728	121,728
FIRE	1,166,238	1,367,874	1,389,850	1,817,280	1,817,280	1,532,054	1,532,054
FOREST FIRE	8,500	6,750	8,500	12,970	12,970	7,720	7,720
TRANSFER STATION (PAYT)	542,197	502,509	597,962	704,624	625,624	595,973	595,973
PARKS & RECREATION	178,520	166,060	208,861	169,614	169,614	169,830	169,830
PLANNING & ZONING DEPARTMENT	103,110	101,637	133,837	236,700	186,121	187,638	187,638
EMERGENCY MANAGEMENT	5,699	6,384	5,264	8,542	26,990	20,240	20,240
BUDGET COMMITTEE	3,296	2,193	4,396	4,396	4,396	4,396	4,396
TOWN BUILDINGS	188,883	185,267	241,051	326,342	285,787	286,405	286,405
CEMETERY	2,041	42	2,041	2,041	2,041	542	542
HIGHWAY	970,565	919,893	1,031,851	1,299,629	1,234,019	1,143,881	1,143,881
CAPITAL PURCHASE	38,826	39,897	91,312	446,529	155,895	175,895	175,895
POLICE (A)	1,401,760	1,373,987	1,644,117	1,808,520	1,808,520	1,705,835	1,705,835
COMMUNICATIONS (A)	285,355	268,405	298,522	328,209	328,209	328,209	328,209
CONSERVATION COMMISSION	5,867	5,867	6,877	7,702	7,702	7,055	7,055
LIBRARY	269,395	269,395	299,370	318,451	318,451	314,142	314,142
BONDED DEBT PRINCIPAL	240,000	240,000	240,000	549,200	549,200	549,200	549,200
BONDED DEBT INTEREST	126,179	126,179	108,907	235,936	235,936	235,936	235,936
TOTAL OPERATING BUDGET	7,804,471	7,709,569	8,884,054	11,177,486	10,697,168	10,138,766	10,124,766
Sewer							
Default Bdbdget (\$10,358,416)							

(A) Police & Communication budgets were submitted by the Police Chief and approved by the Police Commission. Therefore, the amount indicated in the Administration Request column is the Police Commission's request and not the Town Administrator.

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
ADMINISTRATION DEPARTMENT								
PUBLIC OFFICIALS SALARY								
1- 401- 01- 111	TOWN COUNCIL	14,000	12,188	14,000	14,000	14,000	14,000	14,000
1- 401- 01- 113	SEWER COMMISSION	5,000	3,125	5,000	5,000	5,000	5,000	5,000
1- 401- 01- 115	POLICE COMMISSION	1,200	1,200	1,200	1,200	1,200	1,200	1,200
1- 401- 01- 117	TRUSTEES OF TRUST FUNDS	1,800	1,800	1,800	1,800	1,800	1,800	1,800
1- 401- 01- 119	SUPERVISORS OF CHECKLISTS	1,800	1,800	1,800	1,800	1,800	1,800	1,800
	TOTAL OFFICIALS SALARY	23,800	20,113	23,800	23,800	23,800	23,800	23,800
ADMINISTRATIVE SALARIES								
1- 401- 06- 111	ADMINISTRATIVE SALARIES	121,624	124,495	136,160	157,073	157,073	158,356	158,356
1- 401- 06- 112	WAGE POOL	19,267	19,267	0	0	0	42,591	42,591
	TOTAL ADMINISTRATIVE SALARIES	140,891	143,762	136,160	157,073	157,073	200,947	200,947
OFFICE EXPENSE								
1- 401- 11- 211	TOWN REPORTS	8,700	7,171	8,700	8,700	8,700	8,700	8,700
1- 401- 11- 221	COMPUTER CONTRACTS & MAINTENANCE	11,000	16,267	18,851	35,483	35,483	35,483	29,483
1- 401- 11- 251	PRINTING	500	585	800	800	800	800	800
1- 401- 11- 252	COUNCIL NEWS LETTER	2,500	3,442	2,800	3,400	3,400	3,400	3,400
1- 401- 11- 253	ADVERTISING	1,000	1,135	1,000	2,000	2,000	2,000	2,000
1- 401- 11- 424	OFFICE SUPPLIES	5,300	4,806	3,300	5,500	5,500	5,500	5,500
1- 401- 11- 431	POSTAGE	10,000	9,332	11,000	13,000	13,000	13,000	13,000
1- 401- 11- 433	TELEPHONE	7,500	9,518	8,120	10,150	10,150	10,150	10,150
1- 401- 11- 527	GASOLINE	1,000	801	1,000	1,000	1,000	1,000	1,000
1- 401- 11- 541	EDUCATION & MEMBERSHIP	5,030	6,831	5,030	29,275	29,275	27,075	19,075
1- 401- 11- 711	NEW EQUIPMENT	2,000	478	8,979	7,430	7,430	7,430	7,430
1- 401- 11- 735	OFFICE EQUIPMENT RENTAL	8,735	5,779	6,735	7,655	7,655	7,655	7,655
1- 401- 11- 745	DRUG & ALCOHOL TESTING	0	1,992	2,000	2,000	2,000	2,000	2,000
1- 401- 11- 811	GENERAL OPERATING EXPENSES	5,614	2,800	5,560	5,560	5,560	5,560	5,560
	TOTAL OFFICE SUPPLIES	68,879	70,937	83,875	131,953	131,953	129,753	115,753

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
ELECTIONS								
1- 401- 16- 213	CHECKLISTS	600	0	1,300	1,300	1,300	1,300	1,300
1- 401- 16- 215	TOWN MEETING	3,884	7,107	2,729	4,787	4,787	4,787	4,787
1- 401- 16- 217	SPECIAL TOWN MEETING	500	0	500	500	500	500	500
	TOTAL ELECTIONS	4,984	7,107	4,529	6,587	6,587	6,587	6,587
INSURANCE								
1- 401- 26- 921	LIABILITY	88,000	85,164	88,000	92,000	92,000	92,000	92,000
1- 401- 26- 924	CALL FIRE	300	432	350	500	500	500	500
1- 401- 26- 925	WORKERS COMPENSATION	163,200	99,305	82,461	95,000	95,000	88,595	88,595
1- 401- 26- 927	UNEMPLOYMENT COMPENSATION	7,500	6,366	7,500	7,500	7,500	7,500	7,500
1- 401- 26- 929	SOCIAL SECURITY	110,000	102,164	96,000	131,858	131,858	131,858	131,858
1- 401- 26- 933	MEDICARE	48,500	51,850	61,702	69,919	69,919	66,085	66,085
	2000/2001 WARRANT ARTICLE	9,555	8,195					
	TOTAL INSURANCE	427,055	353,476	336,013	396,777	396,777	386,538	386,538
BENEFITS								
1- 401- 31- 931	HEALTH INSURANCE	540,749	473,149	770,453	870,628	870,628	851,578	851,578
1- 401- 31- 932	LIFE & DISABILITY INSURANCE	44,928	39,496	49,452	49,452	49,452	49,452	49,452
1- 401- 31- 934	TOWN ADMINISTRATOR ICMA CONTRIBUTION	4,522	4,348	6,700	6,700	6,700	6,700	6,700
1- 401- 31- 935	NH RETIREMENT	154,921	168,503	232,184	234,603	234,603	218,439	218,439
1- 401- 31- 936	DENTAL INSURANCE	42,372	30,332	44,939	39,931	39,931	39,211	39,211
1- 401- 31- 938	PENSION	4,000	4,000	4,000	4,000	4,000	4,000	4,000
1- 401- 31- 939	HEALTH INSURANCE REIMBURSEMENT	5,980	7,755	8,400	9,600	9,600	9,600	9,600
	TOTAL BENEFITS	797,472	727,583	1,116,128	1,214,914	1,214,914	1,178,980	1,178,980
STREET LIGHTS								
1- 401- 36- 951	STREET LIGHTS	45,000	44,913	45,000	45,000	45,000	45,000	45,000
	TOTAL STREET LIGHTS	45,000	44,913	45,000	45,000	45,000	45,000	45,000

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
HYDRANT MAINTENANCE								
1- 401- 41- 953	HYDRANT MAINTENANCE	106,568	105,847	114,338	115,032	115,032	115,032	115,032
TOTAL HYDRANT MAINTENANCE		106,568	105,847	114,338	115,032	115,032	115,032	115,032
LEGAL								
1- 401- 46- 821	ATTORNEY FEES	40,000	41,699	35,000	40,000	40,000	40,000	40,000
1- 401- 46- 824	LEGAL ADS	1,500	538	1,500	1,500	1,500	1,500	1,500
1- 401- 46- 825	MISC/DAMAGES	8,000	8,434	8,000	8,000	8,000	8,000	8,000
1- 401- 46- 827	UNION NEGOTIATION FEES	4,000	12,115	10,000	4,000	4,000	4,000	4,000
TOTAL LEGAL		53,500	62,786	54,500	53,500	53,500	53,500	53,500
MISC. ACT/ASSOCIATIONS								
1- 401- 61- 910	COMMUNITY ACTION	10,455	10,455	10,978	11,526	11,526	11,526	11,526
1- 401- 61- 911	MEMORIAL DAY	1,750	1,750	1,750	1,750	1,750	1,750	1,750
1- 401- 61- 912	SO. NH PLANNING	6,095	6,095	6,363	7,404	7,404	7,404	7,404
1- 401- 61- 913	NH MUNICIPAL ASSN.	5,352	6,703	6,700	7,050	7,050	7,050	7,050
1- 401- 61- 914	VISITING NURSE	7,402	7,402	7,402	7,402	7,402	7,402	7,402
1- 401- 61- 915	AMBULANCE SERVICE	47,796	47,795	52,575	52,575	52,575	52,575	52,575
1- 401- 61- 916	TRI-COUNTY WASTE	1	0	0	0	0	1	1
1- 401- 61- 917	AMERICAN RED CROSS	0	0	1,129	1,129	1,129	1,129	1,129
1- 401- 61- 918	APPRECIATION NIGHT	4,500	3,736	4,500	4,500	4,500	4,500	4,500
1- 401- 61- 919	HOOKSETTITES	3,500	3,500	3,500	3,500	3,500	3,500	3,500
1- 401- 61- 920	HISTORICAL SOCIETY	1,000	955	1,000	1,000	1,000	1,000	1,000
1- 401- 61- 921	OLD HOME DAY	2,000	2,000	1,000	2,000	2,000	2,000	2,000
1- 401- 61- 922	EMPLOYEE APPREC. NIGHT	5,000	4,714	5,000	5,000	5,000	5,000	5,000
TOTAL MISC. ACT/ASSOCIATIONS		94,851	95,105	101,897	104,836	104,836	104,837	104,837
UNANTICIPATED EXPENSES								
1- 401- 71- 101	UNANTICIPATED EXPENSES	10,000	168	10,000	10,000	10,000	10,000	10,000
ECONOMIC DEVELOPMENT								
1- 401- 71- 102	ECONOMIC DEVELOPMENT	10,000	0	5,000	10,000	10,000	10,000	10,000
TOTAL ADMINISTRATION		1,783,000	1,631,797	2,031,240	2,269,472	2,269,472	2,264,974	2,250,974

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
FINANCE DEPARTMENT								
1- 404- 01- 111	FINANCE WAGES	68,486	70,381	71,868	92,741	92,741	73,979	73,979
1- 404- 01- 227	AUDIT	10,610	13,988	15,000	15,500	15,500	15,500	15,500
1- 404- 01- 251	PRINTING & FORMS	2,000	2,176	2,500	2,500	2,500	2,500	2,500
1- 404- 01- 433	TELEPHONE	1,350	1,810	1,680	2,000	2,000	2,000	2,000
1- 404- 01- 531	MILEAGE	200	120	200	200	200	200	200
1- 404- 01- 541	EDUCATION	425	770	425	670	670	670	670
1- 404- 01- 713	NEW EQUIPMENT	1	335	300	2,450	2,450	2,450	2,450
	TOTAL FINANCE DEPARTMENT	83,072	89,580	91,973	116,061	116,061	97,299	97,299
ASSESSING DEPARTMENT								
1- 407- 01- 111	ASSESSING WAGES	96,663	95,631	101,980	101,981	60,386	61,594	61,594
1- 407- 01- 223	CONTRACTED SERVICES	0	0	0	0	68,750	68,750	68,750
1- 411- 01- 229	TAX MAP MAINTENANCE	6,000	6,021	6,000	6,000	18,000	18,000	18,000
1- 407- 01- 433	TELEPHONE	1,700	1,827	2,100	2,200	2,200	2,200	2,200
1- 407- 01- 531	MILEAGE	650	767	850	900	900	900	900
1- 407- 01- 541	EDUCATION	1,000	130	1,000	1,000	1,000	1,000	1,000
1- 407- 01- 713	NEW EQUIPMENT	200	0	800	850	850	850	850
1- 407- 01- 811	GENERAL OPERATING EXPENSES	3,000	4,406	3,100	4,500	4,500	4,500	4,500
	TOTAL ASSESSING DEPARTMENT	109,213	108,782	115,830	117,431	156,586	157,794	157,794
BUILDING DEPARTMENT								
1- 411- 01- 111	BUILDING WAGES	73,024	73,013	78,227	109,426	109,426	79,770	79,770
1- 417- 01- 114	HEALTH OFFICER	1,200	1,200	1,200	2,400	2,400	2,400	2,400
1- 411- 01- 222	CONTRACTED SERVICES	1,400	240	1,400	1,400	1,400	1,400	1,400
1- 411- 01- 229	TAX MAP MAINTENANCE	Moved to Assessing Dept.			0	0	0	0
1- 411- 01- 251	PRINTING & FORMS	1,000	1,725	1,000	1,000	1,000	1,000	1,000
1- 411- 01- 433	TELEPHONE	1,900	2,554	2,000	2,700	2,700	2,000	2,000
1- 411- 01- 527	GAS	969	997	1,169	890	890	890	890
1- 411- 01- 531	MILEAGE	0	0	0	1,800	1,800	0	0
1- 411- 01- 541	EDUCATION	1,500	2,149	1,700	2,000	2,000	1,700	1,700
1- 411- 01- 542	BOCA MEETING	2,500	2,500	2,500	2,500	2,500	2,500	2,500
1- 411- 01- 713	NEW EQUIPMENT	3,000	1,753	3,000	8,000	6,000	3,000	3,000
1- 411- 01- 811	GENERAL OPERATING EXPENSES	1,500	1,286	2,700	3,000	3,000	3,000	3,000
	TOTAL BUILDING DEPARTMENT	87,993	87,417	94,896	135,116	133,116	97,660	97,660

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
TAX DEPARTMENT								
1- 414- 01- 111	TAX DEPARTMENT WAGES	94,401	93,997	112,859	111,124	111,124	113,265	113,265
1- 414- 01- 241	STATE FEES	3,250	0	3,250	3,250	3,250	3,250	3,250
1- 414- 01- 243	REGISTRY OF DEEDS	1,500	204	1,750	1,750	1,750	1,750	1,750
1- 414- 01- 251	PRINTING	4,250	5,622	4,375	4,500	4,500	4,500	4,500
1- 414- 01- 433	TELEPHONE	1,350	2,097	1,800	2,220	2,220	2,220	2,220
1- 414- 01- 531	MILEAGE	150	0	150	150	150	150	150
1- 414- 01- 541	EDUCATION	1,200	65	1,200	1,200	1,200	1,200	1,200
1- 414- 01- 713	NEW EQUIPMENT	100	0	475	425	425	425	425
1- 414- 01- 715	RECORDS PRESERVATION	0	0	1,700	1,700	1,700	1,700	1,700
1- 414- 01- 716	COMPUTER UPGRADE	1,995	1,900	0	0	0	0	0
1- 414- 01- 811	GENERAL OPERATING EXPENSES	1,900	2,344	2,100	2,900	2,900	2,900	2,900
1- 414- 01- 812	TOWN OF HOOKSETT AUTOMATION	0	0	11,222	3,000	3,000	3,000	3,000
TOTAL TAX DEPARTMENT		110,096	106,229	140,881	132,219	132,219	134,360	134,360
FAMILY SERVICES								
1- 420 01- 111	FAMILY SERVICES WAGES	36,338	20,819	38,188	38,002	38,459	39,228	39,228
1- 420 01- 433	TELEPHONE	1,628	1,329	1,628	1,500	1,500	1,500	1,500
1- 420 01- 531	MILEAGE	600	31	500	300	300	300	300
1- 420 01- 541	EDUCATION	600	590	700	700	700	700	700
1- 420 01- 713	EQUIPMENT	500	276	500	500	500	500	500
1- 420 01- 941	TOWN WELFARE	50,000	75,339	50,000	85,000	75,000	75,000	75,000
1- 420 01- 943	PROGRAM DEVELOPMENT	5,000	5,041	5,000	4,500	4,500	4,500	4,500
TOTAL FAMILY SERVICES		94,666	103,425	96,516	130,502	120,959	121,728	121,728

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
POLICE DEPARTMENT								
1- 424- 01- 111	WAGES	1,106,183	1,035,476	1,374,442	1,482,932	1,482,932	1,380,247	1,380,247
	2000/2001 WARRANT ARTICLE	71,322	62,822					
1- 424- 01- 311	GASOLINE & CRUISER UPKEEP	25,000	27,139	36,183	36,785	36,785	36,785	36,785
1- 424- 01- 314	COMMUNICATION MAINTENANCE	4,275	5,773	8,600	8,600	8,600	8,600	8,600
1- 424- 01- 315	EQUIPMENT MAINTENANCE			2,000	2,500	2,500	2,500	2,500
1- 424- 01- 415	PHOTOGRAPHY	5,000	7,363	5,500	6,039	6,039	6,039	6,039
1- 424- 01- 433	TELEPHONE	10,000	7,458	10,000	11,000	11,000	11,000	11,000
1- 424- 01- 441	SELECTION PROCESS	2,500	7,674	9,434	15,872	15,872	15,872	15,872
1- 424- 01- 443	TRAINING	20,494	12,547	16,965	16,965	16,965	16,965	16,965
1- 424- 01- 444	DRUG/ALCOHOL/PSYCH/ MED TESTING	1,000	0	1,000	2,000	2,000	2,000	2,000
1- 424- 01- 445	PUBLICATIONS	4,142	6,940	4,960	4,960	4,960	4,960	4,960
1- 424- 01- 446	EDUCATION (CONTRACTUAL)			6,000	6,000	6,000	6,000	6,000
1- 424- 01- 447	COMMUNITY SERVICE (DARE & GREAT)	5,000	2,891	7,500	7,500	7,500	7,500	7,500
1- 424- 01- 481	VEHICLE & RELATED PURCHASES	13,000	1,326	3,272	56,435	56,435	56,435	56,435
1- 424- 01- 713	POLICE EQUIPMENT	15,000	61,363	18,951	11,650	11,650	11,650	11,650
1- 424- 01- 715	PERSONNEL EQUIPMENT	18,750	19,268	14,650	13,067	13,067	13,067	13,067
	2000/2001 WARRANT ARTICLE	825	825					
1- 424- 01- 716	UNIFORMS (CONTRACTUAL)			18,200	18,200	18,200	18,200	18,200
1- 424- 01- 717	OFFICE EQUIPMENT & RELATED SUPPLIES	12,610	16,263	7,919	7,925	7,925	7,925	7,925
1- 424- 01- 718	OFFICE EQUIPMENT RENTAL & MAINT. CONTRACT	14,541	19,016	21,340	22,599	22,599	22,599	22,599
1- 424- 01- 821	LEGAL FOR POLICE COMMISSION	5,000	21,065	8,000	8,000	8,000	8,000	8,000
1- 424- 01- 827	LEGAL FOR UNION NEGOTIATION	0	0	1	1	1	1	1
1- 424- 01- 962	ANIMAL CONTROL OPERATIONS	4,600	966	5,550	5,550	5,550	5,550	5,550
1- 424- 01- 963	SPECIAL POLICE	60,000	52,071	60,000	60,000	60,000	60,000	60,000
1- 424- 01- 999	MISCELLANEOUS	2,518	5,741	3,650	3,940	3,940	3,940	3,940
	TOTAL POLICE DEPARTMENT	1,401,760	1,373,987	1,644,117	1,808,520	1,808,520	1,705,835	1,705,835

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
COMMUNICATIONS DEPARTMENT								
1- 427- 01- 111	WAGES	233,108	206,190	261,097	280,663	280,663	280,663	280,663
	2000/2001 WARRANT ARTICLE	16,482	15,658					
1- 427- 01- 311	EQUIPMENT MAINTENANCE	14,640	6,131	13,640	12,650	12,650	12,650	12,650
1- 427- 01- 312	SPOTS (STATE POLICE TELECOM.)	3,600	3,600	3,600	3,600	3,600	3,600	3,600
1- 427- 01- 313	EQUIPMENT CONTRACTS	0	0	0	2,500	2,500	2,500	2,500
1- 427- 01- 314	COMMUNICATON EQUIPMENT CONTRACTS	0	0	0	5,000	5,000	5,000	5,000
1- 427- 01- 411	PERSONNEL EQUIPMENT	1,000	0	0	1	1	1	1
1- 427- 01- 424	OFFICE SUPPLIES	2,000	2,447	1,755	2,325	2,325	2,325	2,325
1- 427- 01- 425	NEW OFFICE EQUIPMENT	2,100	0	3,300	500	500	500	500
1- 427- 01- 433	TELEPHONE	5,000	4,407	5,000	5,500	5,500	5,500	5,500
1- 427- 01- 441	SELECTION PROCESS	1,925	2,420	2,850	5,200	5,200	5,200	5,200
1- 427- 01- 443	TRAINING	4,500	1,858	4,630	4,050	4,050	4,050	4,050
1- 427- 01- 444	DRUG/ALCOHOL/PSYCH/MED TESTING			250	1,000	1,000	1,000	1,000
1- 427- 01- 445	PUBLICATIONS			150	250	250	250	250
1- 427- 01- 446	EDUCATION (CONTRACTUAL)			1,000	1,500	1,500	1,500	1,500
1- 427- 01- 713	NEW EQUIPMENT	1,000	25,694	1,000	1,000	1,000	1,000	1,000
1- 427- 01- 713	OFFICE EQUIP. RENTAL & MAINT. CONTRACTS	0	0	0	2,220	2,220	2,220	2,220
1- 427- 01- 999	MISCELLANEOUS			250	250	250	250	250
TOTAL COMMUNICATIONS DEPT.		285,355	268,405	298,522	328,209	328,209	328,209	328,209

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FIRE DEPARTMENT								
1- 431- 01- 111	WAGES - PERM.	750,350	751,799	822,711	849,242	849,242	869,242	869,242
1- 431- 01- 112	OVERTIME	143,003	266,871	166,227	354,712	354,712	184,979	184,979
1- 431- 01- 113	WAGES - CALL	18,177	34,508	25,338	38,512	38,512	28,512	28,512
1- 431- 01- 115	WAGES - ADMINISTRATIVE	157,191	155,062	182,857	210,031	210,031	215,105	215,105
1- 431- 01- 116	SPECIAL DETAIL	5,000	4,597	5,000	5,000	5,000	4,000	4,000
1- 431- 01- 251	PRINTING	500	382	650	1,150	1,150	1,150	1,150
1- 431- 01- 253	ADVERTISING	1	2,866	500	1,000	1,000	1,000	1,000
1- 431- 01- 314	MAINTENANCE & REPAIR RADIOS	3,500	5,111	3,500	4,500	4,500	3,500	3,500
1- 431- 01- 315	MAINTENANCE & REPAIR PORTABLE EQUIP.	10,670	18,591	15,482	15,189	15,189	15,189	15,189
1- 431- 01- 316	MAINTENANCE & REPAIR HOSES	500	2,414	10,125	9,985	9,985	7,985	7,985
1- 431- 01- 317	MAINTENANCE & REPAIR CLOTHING	500	4,557	2,750	3,750	3,750	2,150	2,150
1- 431- 01- 318	RENTAL & LEASES	6,336	6,973	6,336	8,304	8,304	8,304	8,304
1- 431- 01- 319	OFFICE EQUIPMENT MAINTENANCE	2,000	6,835	3,800	3,800	3,800	3,800	3,800
1- 431- 01- 417	CLOTHING PURCHASE	16,000	25,110	24,650	68,650	68,650	58,650	58,650
1- 431- 01- 419	AIR & OXYGEN	650	690	650	1,008	1,008	1,008	1,008
1- 431- 01- 422	MEDICAL SUPPLIES	5,609	7,089	7,485	28,306	28,306	14,521	14,521
1- 431- 01- 424	OFFICE SUPPLIES	1,500	5,152	3,000	3,000	3,000	3,000	3,000
1- 431- 01- 425	SUBSCRIPTIONS & MEMBERSHIP	35	810	990	1,490	1,490	1,490	1,490
1- 431- 01- 427	FOOD EXPENSE	1	2,406	1,200	1,200	1,200	1,200	1,200
1- 431- 01- 431	POSTAGE	300	1,376	300	900	900	900	900
1- 431- 01- 433	TELEPHONE	5,500	8,721	6,280	8,080	8,080	8,080	8,080
1- 431- 01- 443	TRAINING	14,000	14,269	14,000	60,700	60,700	26,000	26,000
1- 431- 01- 444	TRAINING - ADMINISTRATION	2,000	2,525	7,660	7,035	7,035	7,035	7,035
1- 431- 01- 529	GAS & OIL	5,000	14,674	9,932	11,816	11,816	11,816	11,816
1- 431- 01- 713	NEW EQUIPMENT	2,500	3,449	18,495	32,889	32,889	15,000	15,000
1- 431- 01- 714	SAFETY EQUIPMENT	1	0	2,800	2,400	2,400	2,400	2,400
1- 431- 01- 715	OPERATING EQUIPMENT	2,014	1,955	23,130	49,179	49,179	14,363	14,363
1- 431- 01- 716	NEW RESCUE EQUIPMENT	2,500	4,147	6,927	12,377	12,377	2,600	2,600
1- 431- 01- 971	FIRE PREVENTION	3,400	3,162	5,675	8,675	8,675	7,675	7,675
1- 431- 01- 973	HAZARDOUS MATERIALS	5,500	6,444	7,170	7,170	7,170	6,170	6,170
1- 431- 01- 975	PHYSICAL EXAMS	2,000	5,329	4,230	7,230	7,230	5,230	5,230
TOTAL FIRE DEPARTMENT		1,166,238	1,367,874	1,389,850	1,817,280	1,817,280	1,532,054	1,532,054
FOREST FIRE								
1- 434- 01- 101	WAGES	2,500	0	2,500	2,500	2,500	2,500	2,500
1- 434- 01- 713	NEW EQUIPMENT	6,000	6,750	6,000	10,470	10,470	5,220	5,220
TOTAL FOREST FIRE		8,500	6,750	8,500	12,970	12,970	7,720	7,720

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HIGHWAY DEPARTMENT								
HIGHWAY ADMINISTRATION								
1- 437- 11- 111	WAGES	75,933	69,785	86,968	81,584	81,584	83,143	83,143
1- 437- 11- 317	UNIFORMS	8,060	7,953	8,060	10,030	10,030	10,030	10,030
1- 437- 11- 424	OFFICE SUPPLIES	2,500	2,713	2,500	2,500	2,500	2,500	2,500
1- 437- 11- 433	TELEPHONE	5,560	3,619	3,692	5,692	5,692	5,692	5,692
1- 437- 11- 541	EDUCATION & TRAINING	2,500	1,468	600	2,600	2,600	2,600	2,600
1- 437- 11- 711	TECH. SUPPLIES	2,600	1,256	2,400	1	1	1	1
1- 437- 11- 713	NEW EQUIPMENT	0	0	1,000	1,000	1,000	1,000	1,000
1- 437- 11- 989	AUTOCAD SYSTEM	1,450	1,506	600	1	1	1	1
1- 437- 11- 999	MISC.	1	336	1	0	0	0	0
TOTAL HIGHWAY ADMINISTRATION		98,604	88,636	105,821	103,408	103,408	104,967	104,967
ROAD MAINTENANCE								
1- 437- 21- 111	WAGES	247,748	240,548	255,244	282,805	296,195	296,195	296,195
1- 437- 21- 275	RENTAL & CONTRACTED SERVICES	28,400	1,273	16,000	44,500	59,900	59,900	59,900
1- 437- 21- 421	CONSTRUCTION MATERIAL	45,000	31,660	50,000	55,000	55,000	55,000	55,000
1- 437- 21- 429	SALT/SAND FOR HIGHWAYS	72,200	61,208	61,000	65,000	65,000	65,000	65,000
1- 437- 21- 529	GAS & DIESEL FUEL	17,100	29,081	22,000	20,000	20,000	20,000	20,000
1- 437- 21- 711	NEW/REPLACEMENT EQUIPMENT	1	30	30,400	49,000	34,600	34,600	34,600
1- 437- 21- 712	SALT/SAND FOR RESIDENTS	0	0	1,000	1,000	1,000	1,000	1,000
1- 437- 21- 987	PLOW EDGES & CHAINS	2,200	2,322	3,000	3,000	3,000	3,000	3,000
TOTAL ROAD MAINTENANCE		412,649	366,122	438,644	520,305	534,695	534,695	534,695
MISC. HIGHWAY								
1- 437- 41- 981	RESURFACING	202,520	199,595	220,000	400,000	320,000	220,000	220,000
TOTAL MISC. HIGHWAY		202,520	199,595	220,000	400,000	320,000	220,000	220,000

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
FLEET MAINTENANCE								
1- 437- 52- 111	WAGES	63,778	63,627	61,838	61,838	61,838	68,679	68,679
1- 437- 52- 311	HIGHWAY MAINTENANCE & REPAIR	45,000	35,965	42,000	45,000	45,000	45,000	45,000
1- 437- 52- 313	POLICE VEHICLE MAINTENANCE & REPAIR	14,140	17,346	15,000	20,000	20,000	20,000	20,000
1- 437- 52- 314	FIRE VEHICLE MAINTENANCE & REPAIR	27,000	64,439	36,000	36,000	36,000	36,000	36,000
1- 437- 52- 315	ADMINISTRATION VEHICLE MAINT. & REPAIR	600	1,443	1,100	1,100	1,100	1,100	1,100
1- 437- 52- 316	PARKS & RECR. MAINTENANCE & REPAIR	500	5,253	1,000	2,000	2,000	2,000	2,000
1- 437- 52 317	MISC. TOWN VEHICLE REPAIRS	17,700	81	10,000	10,000	10,000	10,000	10,000
1- 437- 52- 318	BUILDING VEHICLE MAINTENANCE & REPAIR	500	410	1,100	2,000	2,000	2,000	2,000
1- 437- 52- 319	TRANSFER STATION VEHICLE MAINT & REPAIR	1,500	2,191	8,500	8,000	8,000	8,000	8,000
1- 437- 52- 320	RUBBISH VEHICLE MAINT & REPAIR	3,000	6,491	2,200	2,200	2,200	2,200	2,200
1- 437- 52 322	GROUPS MAINTENANCE	1,500	70	1,500	1,500	1,500	1,500	1,500
1- 437- 52- 421	SHOP SUPPLIES, SERVICES & TOOLS	2,200	6,424	3,933	3,958	3,958	3,958	3,958
TOTAL FLEET MAINTENANCE		177,418	203,740	184,171	193,596	193,596	200,437	200,437
COLLECTION								
1- 441- 11- 111	WAGES	67,624	61,676	74,965	74,070	74,070	75,532	75,532
1- 441- 11- 275	RENTAL/CONTRACTED SERVICES	6,500	107	3,000	3,000	3,000	3,000	3,000
1- 441- 11- 317	UNIFORM ALLOWANCE	1,750	0	1,750	1,750	1,750	1,750	1,750
1- 441- 11- 421	SUPPLIES	500	0	500	500	500	500	500
1- 441- 11- 529	GAS & OIL	3,000	17	3,000	3,000	3,000	3,000	3,000
1- 441- 11- 713	NEW EQUIPMENT	0	0	0	0	0	0	0
TOTAL COLLECTION DEPARTMENT		79,374	61,800	83,215	82,320	82,320	83,782	83,782
TOTAL HIGHWAY DEPARTMENT		970,565	919,893	1,031,851	1,299,629	1,234,019	1,143,881	1,143,881

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
TRANSFER STATION (Pay As You Throw)								
ADMINISTRATION								
1- 441- 01- 111	WAGES	80,155	85,354	86,754	88,196	88,196	89,895	89,895
1- 441- 01- 424	OFFICE SUPPLIES	1,140	1,102	1,400	1,950	1,950	1,950	1,950
1- 441- 01- 433	TELEPHONE	1,738	772	1,100	1,100	1,100	1,100	1,100
1- 441- 01- 541	EDUCATION	395	120	400	800	800	800	800
1- 441- 01- 736	OFFICE EQUIPMENT MAINTENANCE	250	133	0	0	0	0	0
TOTAL ADMINISTRATION		83,678	87,481	89,654	92,046	92,046	93,745	93,745
TRANSFER STATION/RECYCLING								
1- 441- 10- 111	WAGES	58,849	48,055	65,202	69,402	69,402	70,552	70,552
1- 441- 10- 222	CONTRACTED SERVICES	5,195	4,285	6,005	6,075	6,075	6,075	6,075
1- 441- 10- 312	MISC. MAINTENANCE & REPAIR OF EQUIPMENT	14,900	13,666	4,000	5,000	5,000	5,000	5,000
1- 441- 10- 411	RECYCLING EQUIPMENT	6,700	6,188	4,000	2,000	2,000	2,000	2,000
1- 441- 10- 421	MATERIALS & SUPPLIES	3,750	3,301	2,900	1,500	1,500	1,500	1,500
1- 441- 10- 529	GAS & OIL FOR VEHICLES	8,600	7,535	7,900	8,000	8,000	8,000	8,000
1- 441- 10- 542	TIPPING FEES	360,525	331,548	418,300	454,000	375,000	342,500	342,500
1- 441- 10- 543	HAZARDOUS WASTE DISPOSAL				4,200	4,200	4,200	4,200
1- 441- 10- 544	PAY-AS-YOU-THROW BAGS				57,600	57,600	57,600	57,600
1- 441- 10- 611	POST CLOSURE LANDFILL MAINTENANCE	0	450	1	1	1	1	1
1- 441- 10- 712	NEW EQUIPMENT				4,800	4,800	4,800	4,800
1- 441- 10- 713	NEW EQUIPMENT FOR RECYCLING	0	0	0	0	0	0	0
TOTAL TRANSFER STATION/RECYCLING		458,519	415,028	508,308	612,578	533,578	502,228	502,228
TOTAL TRANSFER STATION		542,197	502,509	597,962	704,624	625,624	595,973	595,973

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
PARKS & RECREATION DEPARTMENT								
1- 444- 01- 111	WAGES - PARKS & RECREATION	63,121	54,079	55,249	13,398	13,398	13,614	13,614
1- 444- 02- 111	WAGES - GROUNDS MAINTENANCE	46,752	42,018	64,510	68,248	68,248	68,248	68,248
1- 444- 01- 112	WAGES - FUN IN THE SUN	18,426	20,586	18,832	21,448	21,448	21,448	21,448
1- 444- 01- 311	MAINTENANCE & REPAIRS	25,400	26,817	37,750	36,500	36,500	36,500	36,500
1- 444- 01- 433	TELEPHONE	1,200	1,210	1,000	1,000	1,000	1,000	1,000
1- 444- 01- 713	NEW EQUIPMENT	6,001	5,585	13,900	12,400	12,400	12,400	12,400
1- 444- 01- 810	GENERAL OPERATION - FUN SUN	4,420	3,852	4,420	4,420	4,420	4,420	4,420
1- 444- 01- 811	GENERAL OPERATIONS	13,200	11,913	13,200	12,200	12,200	12,200	12,200
	TOTAL PARKS & RECREATION	178,520	166,060	208,861	169,614	169,614	169,830	169,830
PLANNING & ZONING DEPARTMENT								
1- 454- 01- 111	WAGES	67,874	69,621	81,315	91,445	135,906	137,423	137,423
1- 451- 01- 223	PROF. SERVICES	1	0	1	1	1	1	1
1- 454- 01- 424	OFFICE SUPPLIES	5,660	5,714	5,478	9,525	7,725	7,725	7,725
1- 454- 01- 431	POSTAGE	5,100	5,096	6,151	6,655	6,655	6,655	6,655
1- 454- 01- 433	TELEPHONE	1,500	1,885	1,800	2,000	2,000	2,000	2,000
1- 454- 01- 443	TRAINING	1,655	1,483	3,920	4,000	4,000	4,000	4,000
1- 454- 01- 543	TRAVEL EXPENSE	4,320	3,841	5,022	5,324	5,324	5,324	5,324
1- 454- 01- 829	HEARING EXPENSE	2,000	3,973	5,150	5,150	5,150	5,150	5,150
1- 454- 01- 850	FISCAL IMPACT ANALYSIS	0	0	15,000	5,000	15,000	15,000	15,000
1- 454- 01- 860	MASTER PLAN UPDATE	15,000	10,024	10,000	60,000	0	0	0
1- 454- 01- 865	RECORDS PRESERVATION				600	4,360	4,360	4,360
1- 454- 01- 870	GIS MAINTENANCE	0	0	0	47,000	0	0	0
	TOTAL PLANNING & ZONING	103,110	101,637	133,837	236,700	186,121	187,638	187,638
EMERGENCY MANAGEMENT								
1- 461- 01- 111	WAGES	552	0	552	552	10,000	10,000	10,000
1- 461- 01- 311	EQUIPMENT MAINT.	0	116	300	300	300	300	300
1- 461- 01- 424	OFFICE SUPPLIES	0	0	500	500	500	500	500
1- 461- 01- 433	TELEPHONE	1,525	2,267	1,590	1,590	1,590	1,590	1,590
1- 461- 01- 443	TRAINING/EQUIP	1,000	555	1,000	1,000	10,000	5,000	5,000
1- 461- 01- 531	MILEAGE	0	0	900	900	900	900	900
1- 461- 01- 713	EOC EQUIPMENT/FURNISHING	2,500	3,230	0	2,750	2,750	1,000	1,000
1- 461- 01- 715	GENERATOR	121	0	121	350	350	350	350
1- 461- 01- 717	EMERGENCY COMMUNICATION	1	0	1	300	300	300	300
1- 461- 01- 815	EMERGENCY FOOD/ SUPPLIES	0	216	300	300	300	300	300
	TOTAL EMG. MANAGEMENT	5,699	6,384	5,264	8,542	26,990	20,240	20,240

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
CEMETERY COMMISSION								
1- 464- 01- 222	CONTRACTED SERVICES	411	0	411	411	411	411	411
1- 464- 01- 223	SURVEY	1,000	0	1,000	1,000	1,000	1	1
1- 464- 01- 424	OFFICE SUPPLIES	630	42	630	630	630	130	130
	TOTAL CEMETERY COMMISSION	2,041	42	2,041	2,041	2,041	542	542
CONSERVATION COMMISSION								
1- 467- 01- 224	SECRETARIAL SERVICES	3,806	3,868	4,000	4,500	4,500	3,853	3,853
1- 467- 01- 226	ANALYTICAL SERVICES	0	0	1	1	1	1	1
1- 467- 01- 431	POSTAGE	375	363	100	150	150	150	150
1- 467- 01- 435	SUPPLIES	0	0	350	550	550	550	550
1- 467- 01- 543	TRAVEL	600	550	745	745	745	745	745
1- 467- 01- 545	CONFERENCES/BOOKS	150	123	225	225	225	225	225
1- 467- 01- 711	EDUCATION	620	620	625	400	400	400	400
1- 467- 01- 712	SCHOLARSHIP				250	250	250	250
1- 467- 01- 823	LEGAL/LAND PURCHASE	1	0	1	1	1	1	1
1- 467- 01- 913	DUES	315	343	330	380	380	380	380
1- 467- 01- 997	NATURAL AREA INVENT	0	0	500	500	500	500	500
	TOTAL CONSERVATION COMM.	5,867	5,867	6,877	7,702	7,702	7,055	7,055
BUDGET COMMITTEE								
1- 474- 01- 224	SECRETARIAL	2,292	1,433	3,292	3,292	3,292	3,292	3,292
1- 474- 01- 424	OFFICE SUPPLIES	400	312	500	500	500	500	500
1- 474- 01- 431	POSTAGE	54	16	54	54	54	54	54
1- 474- 01- 543	SEMINARS	250	75	250	250	250	250	250
1- 474- 01- 829	HEARINGS	300	357	300	300	300	300	300
	TOTAL BUDGET COMMITTEE	3,296	2,193	4,396	4,396	4,396	4,396	4,396

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
TOWN BUILDINGS								
1- 480- 20- 117	CUSTODIAL/MAINTENANCE WAGES	24,660	20,424	47,351	47,232	47,232	47,840	47,840
1- 480- 20- 118	GENERAL OPERATING EXPENSES	6,980	5,174	2,200	3,200	3,200	3,200	3,200
1- 480- 20- 315	MAINTENANCE & REPAIRS	28,000	20,872	29,310	48,910	48,910	48,910	48,910
1- 480- 20- 423	CUSTODIAL SUPPLIES	5,600	9,009	10,200	12,200	12,200	12,200	12,200
1- 480- 20- 424	SUPPLIES & EQUIPMENT FOR MAINT. EMPLOYEE				2,000	2,000	2,000	2,000
1- 480- 20- 433	TELEPHONE				680	680	680	680
1- 480- 20- 451	ELECTRIC	71,000	57,220	62,500	62,500	62,500	62,500	62,500
1- 480- 20- 511	SEWER	1,400	1,473	1,400	1,400	1,400	1,400	1,400
1- 480- 20- 513	WATER	2,000	2,982	2,400	3,050	3,050	3,050	3,050
1- 480- 20- 525	HEATING	28,000	36,897	27,300	34,200	34,200	34,200	34,200
1- 480- 20- 529	GENERATOR FUEL				1,229	1,229	1,229	1,229
1- 480- 20- 531	MILEAGE				2,500	2,500	2,500	2,500
1- 480- 20- 711	NEW EQUIPMENT	0	0	34,600	80,785	37,230	37,240	37,240
Total		167,640	154,051	217,261	299,886	256,331	256,949	256,949
COURT HOUSE								
1- 480- 21- 117	CUSTODIAL	4,543	4,632	5,590	5,481	5,481	5,481	5,481
1- 480- 21- 315	REPAIRS	2,500	9,808	3,000	3,775	6,775	6,775	6,775
1- 480- 21- 423	CUSTODIAL SUPPLIES	1,000	1,012	1,200	1,200	1,200	1,200	1,200
1- 480- 21- 451	ELECTRIC	8,500	10,964	9,000	11,000	11,000	11,000	11,000
1- 480- 21- 525	HEATING	4,700	4,800	5,000	5,000	5,000	5,000	5,000
Total Court House		21,243	31,216	23,790	26,456	29,456	29,456	29,456
TOTAL TOWN BUILDINGS		188,883	185,267	241,051	326,342	285,787	286,405	286,405

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
CAPITAL BUDGET								
CAPITAL PURCHASES								
	Various capital purchases (see attached for detail)							
	TOTAL CAPITAL PURCHASES	38,826	39,897	91,312	446,529	155,895	175,895	175,895
DEBT SERVICE								
BOND PRINCIPLE PAYMENTS								
1- 401- 51- 843	1985 SEWER	125,000	125,000	125,000	125,000	125,000	125,000	125,000
	TIF DISTRICT BOND				260,000	260,000	260,000	260,000
	ELMER AVE. SEWER BOND				49,200	49,200	49,200	49,200
1- 401- 51- 845	1996 SAFETY CENTER	115,000	115,000	115,000	115,000	115,000	115,000	115,000
	TOTAL BOND PRINCIPLE	240,000	240,000	240,000	549,200	549,200	549,200	549,200
BOND INTEREST PAYMENTS								
1- 401- 56- 843	1985 SEWER	52,837	52,837	42,043	30,325	30,325	30,325	30,325
	TIF DISTRICT BOND				135,207	135,207	135,207	135,207
	ELMER AVE. SEWER BOND				10,000	10,000	10,000	10,000
1- 401- 56- 845	1996 SAFETY CENTER	73,342	73,342	66,864	60,404	60,404	60,404	60,404
	TOTAL BOND INTEREST	126,179	126,179	108,907	235,936	235,936	235,936	235,936
	TOTAL DEBT SERVICE	366,179	366,179	348,907	785,136	785,136	785,136	785,136

TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2002/2003

07/12/2002

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2000-01 APPROP.	2000-01 ACTUAL	2001-02 APPROP.	2002-03 DEPARTMENT REQUEST	2002-03 ADMIN REQUEST	2002-03 COUNCIL RECOMM.	2002-03 BUDGET COMM RECOMM.
LIBRARY								
1- 471- 01- 111	WAGES	155,267	155,898	151,066	158,873	158,873	166,817	166,817
1- 471- 01- 315	MAINTENANCE & REPAIRS	20,000	18,391	28,900	28,900	28,900	15,900	15,900
1- 471- 01- 423	BUILDING MAINTENANCE SUPPLIES	0	1,068	1,450	1,500	1,500	1,500	1,500
1- 471- 01- 424	OFFICE SUPPLIES	4,000	2,495	3,000	3,000	3,000	3,000	3,000
1- 471- 01- 425	BOOKS AND MATERIALS	30,000	34,945	33,750	35,000	35,000	35,000	35,000
1- 471- 01- 427	REMOTE ACCESS DATABASE	0	0	0	6,000	6,000	6,000	6,000
1- 471- 01- 426	AUTOMATION	10,000	8,789	10,000	10,000	10,000	10,000	10,000
1- 471- 01- 431	POSTAGE	650	691	700	750	750	750	750
1- 471- 01- 451	UTILITIES	36,978	38,991	39,734	39,988	39,988	39,988	39,988
1- 471- 01- 541	STAFF & TRUSTEES	2,500	2,771	2,500	3,000	3,000	3,000	3,000
1- 471- 01- 542	PROGRAMS AND SERVICES	0	0	0	1,000	1,000	1,000	1,000
1- 471- 01- 713	EQUIPMENT	10,000	5,356	750	1,000	1,000	1,000	1,000
1- 471- 01- 925	WORKERS COMPENSATION	0	0	275	275	275	275	275
1- 471- 01- 927	UNEMPLOYMENT COMPENSATION	0	0	360	360	360	360	360
1- 471- 01- 929	SOCIAL SECURITY	0	0	9,366	9,850	9,850	10,343	10,343
1- 471- 01- 931	HEALTH INSURANCE	0	0	11,764	13,258	13,258	13,258	13,258
1- 471- 01- 933	MEDICARE	0	0	2,190	2,303	2,303	2,418	2,418
1- 471- 01- 935	NEW HAMPSHIRE RETIREMENT	0	0	3,013	2,842	2,842	2,981	2,981
1- 471- 01- 936	DENTAL INSURANCE	0	0	552	552	552	552	552
	TOTAL LIBRARY	269,395	269,395	299,370	318,451	318,451	314,142	314,142
	TOTAL OTHER EXPENSES	269,395	269,395	299,370	318,451	318,451	314,142	314,142

02/26/02

HOOKSETT MUNICIPAL SEWER BUDGET

2002

2003

	2000/2001	2001/2002	2002/2003	2002/2003
ITEM NAME		BUDGET COMM.	BUDGET	BUDGET COMM.
SYSTEMS OPERATIONS EXPENDITURES		APPROVED	REQUEST	APPROVAL
Wages & Security				
Wages	153,501.77	173,340.02	207,088.78	207,088.78
Social Security	11,128.87	13,260.51	15,821.58	15,821.58
Workman's Comp	1,473.94	3,761.47	4,473.11	4,473.11
Retirement	4,946.00	5,200.20	6,212.66	6,212.66
NH Unemployment	243.20	844.00	500.00	500.00
Health Insurance	19,617.02	18,418.80	24,599.52	24,599.52
Life & Disability	2,507.16	2,336.00	2,485.00	2,485.00
Uniforms	2,904.85	4,375.00	5,199.00	5,199.00
Utilities				
Electricity	70,087.54	69,691.00	70,087.08	70,087.08
Heat	7,113.20	7,000.00	7,000.00	7,000.00
Telephone	4,715.38	4,073.00	4,102.62	4,102.62
Water	5,242.89	8,067.00	8,067.00	8,067.00
Laboratory	7,697.34	9,447.00	10,179.95	10,179.95
Chlorine	2,160.00	2,442.00	2,664.00	2,664.00
EPA Testing	2,930.00	2,970.00	2,970.00	2,970.00
Sludge Disposal				
Polymer	14,907.50	8,602.00	8,602.00	8,602.00
Lime/wood chips	8,946.06	11,442.00	9,452.00	9,452.00
Maintenance	4,994.23	4,562.00	4,562.00	4,562.00
Testing	4,785.00	4,888.00	6,480.00	6,480.00
Truck Maintenance	2,197.41	6,000.00	3,000.00	3,000.00
Land Farming	23,313.30	16,920.00	12,740.00	12,740.00
Land Clearing	4,973.80	5,000.00	1.00	1.00
Sludge Management	9,323.17	8,000.00	9,500.00	9,500.00
EcoFiber	18,044.77	13,000.00	13,000.00	13,000.00
Maintenance				
Plant	40,007.16	29,366.00	30,000.00	30,000.00
Pump Stations	12,903.20	8,850.00	8,850.00	8,850.00
Mains & Manholes	23,480.07	23,460.00	25,860.00	25,860.00
Vehicle Maintenance	3,488.94	2,685.00	2,685.00	2,685.00
Vehicle Fuel	1,984.91	2,810.00	2,630.00	2,630.00
Miscellaneous				
New Equipment	580.00	3,000.00	3,000.00	3,000.00
Alarm & Rent	2,591.40	3,000.00	3,000.00	3,000.00
Mileage	280.50	500.00	500.00	500.00
Engineering & Constr.	28,910.27	5,000.00	5,000.00	5,000.00
Education	610.00	1,500.00	1,500.00	1,500.00
Equip - Repl - Prog	102,000.00	102,000.00	102,000.00	102,000.00
	604,590.85	585,811.00	623,812.30	623,812.30

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02/26/02

HOOKSETT MUNICIPAL SEWER BUDGET

2003

2003

	2000/2001	2001/2002	2002/2003	2002/2003
ITEM NAME		BUDGET COMM.	BUDGET	BUDGET COMM.
SYSTEMS OPERATIONS EXPENDITURES		APPROVED	REQUEST	APPROVAL
TOTAL OPERATION	605,759.23	585,811.00	623,812.30	623,812.30
OFFICE OPERATIONS				
Commissioners Wages				
Expenses	133.13	550.00	550.00	550.00
Mileage	0.00	1.00	1.00	1.00
Wages & Security				
Wages	66,769.06	70,692.20	78,903.22	78,903.22
Social Security	5,095.47	5,407.95	6,036.09	6,036.09
Workman's Comp	102.06	201.00	201.00	201.00
Retirement	1,940.00	2,120.76	2,367.09	2,367.09
NH Unemployment	52.06	279.41	279.41	279.41
Health Insurance	7,262.75	9,348.72	18,656.04	18,656.04
Life & Disability	514.28	490.81	514.28	514.28
Utilities				
Electricity Heat	4,340.50	4,107.00	4,340.50	4,340.50
Telephone	2,632.68	3,090.00	2,653.32	2,653.32
Water	53.00	87.00	87.00	87.00
Miscellaneous				
Supplies	7,037.34	7,503.22	7,999.42	7,999.42
Office Equipment	684.50	1,000.00	1,000.00	1,000.00
Equipment Maintenance	731.00	2,000.00	2,000.00	2,000.00
Legal	84.00	500.00	500.00	500.00
Audit		2,500.00	2,500.00	2,500.00
Office maintenance		500.00	500.00	500.00
DEBT SERVICE	70,000.00	70,000.00	70,000.00	70,000.00
OFFICE OPERATIONS				
SUB TOTAL	97,431.83	110,379.07	129,088.37	129,088.37
PLANT OPERATIONS				
SUB TOTAL	605,759.23	585,811.00	623,812.30	623,812.30
GRAND TOTAL				
OPERATION	703,191.06	696,190.07	752,900.67	752,900.67
TOTAL	773,191.06	766,190.07	822,900.67	822,900.67

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BUDGET STATUS REPORT 2001-2002

Department	06/30/2002			Over (Under)	%
	Appropriations	YTD Expended	Encumbrances	Expended	Expended
ADMINISTRATION	2,031,240	1,836,223	-	(195,017)	90.40%
FINANCE	91,973	94,277	-	2,304	102.51%
ASSESSING	109,830	141,824	-	31,994	129.13%
BUILDING	100,896	100,998	-	102	100.10%
TAX / TOWN CLERK	140,881	123,400	11,222	(6,259)	87.59%
FAMILY SERVICES	96,516	130,166	-	33,650	134.86%
FIRE	1,389,850	1,481,651	-	91,801	106.61%
FOREST FIRE	8,500	7,402	-	(1,098)	87.08%
TRANSFER STATION	597,962	536,207	-	(61,755)	89.67%
PARKS & RECREATION	208,861	185,913	-	(22,948)	89.01%
PLANNING & ZONING DEPARTMENT	133,837	123,829	11,300	1,292	92.52%
EMERGENCY MANAGEMENT	5,264	3,926	-	(1,338)	74.58%
CEMETERY	2,041	350	-	(1,691)	17.15%
BUDGET COMMITTEE	4,396	3,414	-	(982)	77.66%
TOWN BUILDINGS	241,051	179,677	11,670	(49,704)	74.54%
HIGHWAY	1,031,851	963,740	-	(68,111)	93.40%
TOTAL OPERATING BUDGET	6,194,949	5,912,997	34,192	(247,760)	96.00%
CAPITAL PURCHASE	91,312	86,427	-	(4,885)	94.65%
POLICE	1,644,117	1,630,159	-	(13,958)	99.15%
COMMUNICATIONS	298,522	250,487	-	(48,035)	83.91%
CONSERVATION COMMISSION	6,877	6,877	-	-	100.00%
LIBRARY	299,370	299,370	-	-	100.00%
BONDED DEBT PRINCIPAL	240,000	240,000	-	-	100.00%
BONDED DEBT INTEREST	108,907	108,916	-	9	100.01%
TOTAL BUDGET	8,884,054	8,535,233	34,192	(314,629)	96.46%

All expenditures are preliminary and unaudited.

MINUTES OF TOWN MEETING

First Session April 6, 2002

Moderator Marlene Lien called the meeting to order at 1:00 p.m. Moderator Lien introduced Glinda Allen and asked the audience to stand as Ms. Allen sang the National Anthem. Moderator Lien then led the audience in the pledge of allegiance. Town Council Chairman Thomas Young thanked all in attendance for coming to the meeting and introduced the visiting delegation from Azerbaijan. The Town Council and other officials seated on stage presented the visiting delegation with gifts. The chair of the delegation then presented the Town Council with a gift. Moderator Lien read the attestation of posting of the warrant, she then proceeded to discuss the rules to be followed at the meeting. There were 114 voters in attendance. The following articles were read and voted on as follows:

"Article #4

To see if the Town will vote to authorize the Town Council to enter into an agreement with the State Revolving Loan Program and to raise and appropriate the sum of up to \$3,500,000 (Three million five hundred thousand dollars) for the purpose of Construction, Replacement, and Expansion of a portion of the Wastewater Treatment plant and add a composting operation to the existing plant and to authorize the issuance of not more than \$3,500,000 (Three million five hundred thousand dollars) of bonds or notes in accordance with the provisions of the Municipal Finance Act, RSA 33, and to authorize the Town Council to issue and negotiate such bond or notes and determine the rate of interest thereon; Twenty percent (20%) of said amount to be paid by the State of New Hampshire over the term of the borrowing in accordance with RSA 486. This loan will be paid for by sewer system development fees and sewer ratepayers. NO MONEY IS TO BE RAISED BY TAXATION. (3/5 ballot vote required.) **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Sid Baines motioned to place Article #4 on the ballot as written, seconded by Ray Robb, motion passed.

"Article #5

To see if the Town will vote to approve the cost items in the collective bargaining agreement reached between the Town Council and the Hooksett Permanent Firefighters Local 3264, I.A.F.F. which calls for the following increases in salaries and benefits:

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>
2002-2003	\$195,826.05	\$30,922.66
2003-2004	\$ 64,085.76	\$10,439.57
2004-2005	\$ 67,977.36	\$11,073.51

And further to raise and appropriate the sum of \$226,748.71 (Two hundred twenty-six thousand seven hundred forty-eight and 71/100 dollars) for the 2002-2003 fiscal year, such sum representing the additional cost attributable to the increase in salaries and benefits over those appropriations at current staffing levels paid in the prior fiscal year. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Ronald Dion motioned to place Article #5 on the ballot as written, seconded by Michael DiBitetto, motion passed.

"Article #6

Shall the Town, if Article #5 is defeated, authorize the Town Council to call one special meeting, at its option, to address Article #5 cost items only per RSA 31:5,III."

Thomas Young motioned to place Article #6 on the ballot as written, seconded by Richard Holley, motion passed.

“Article #7

To see if the Town will vote to raise and appropriate the sum of \$129,417.04 (One hundred twenty-nine thousand four hundred seventeen and 04/100 dollars) for the salaries and benefits of five (5) new police officers. Officers will be hired in the last six months of the 2002/2003 fiscal year.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>
2002-2003	\$102,685.00	\$26,732.04

NOT RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE”

David Gagnon motioned to place Article #7 on the ballot as written, seconded by Judith Hess. Marshall Cobleigh motioned to amend the article to include an explanation to disclose that this is only a six month figure and the annual amount would be double, seconded by Ray Langer. Motion failed. Original motion to place Article #7 on the ballot as written passed.

“Article #8

To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of purchasing replacement hardware, software and peripherals of the computer system located in the Town Hall -- Capital Reserve Fund would be called Town Hall Computer Development Fund – and to raise and appropriate the sum of \$25,000 (Twenty-five thousand dollars) to be placed in said fund and to name the Town Administrator as agent to expend. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE”**

Michel Jolin motioned to place Article #8 on the ballot as written, seconded by Richard Holley, motion passed.

“Article #9

To see if the Town will vote to raise and appropriate the sum of \$100,000 (One hundred thousand dollars) to be placed in the Revaluation Capital Reserve Fund already established. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE”**

Patrick Ganley motioned to place Article #9 on the ballot as written, seconded by Thomas Young. Motion passed.

“Article #10

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty thousand dollars) from the Capital Improvement Fund to be placed in the Permanent Record Archiving Capital Reserve Fund already established, with no funds from current year taxation. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE”**

Patricia Rueppel motioned to place Article #10 on the ballot as written, seconded by Michel Jolin. Motion passed. Jack Rueppel motioned to amend Article #10 to read: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty thousand dollars) to be placed in the Permanent Record Archiving Capital Reserve Fund already established. Seconded by James Oliver. Amendment failed. Original motion passed.

“Article #11

To see if the Town will vote to discontinue the Communication Console Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$37,780. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE”**

Thomas Young motioned to place Article #11 and Article #12 on the ballot as written, seconded by Michael DiBitetto. James Michaud motioned to amend Article's #11 and #12 to state “contingent

upon Article #13 passing", seconded by Claire Parker. Motion passed. Sid Baines motioned to act upon Article #13 before Article #11 and #12, seconded by David Paquette.

"Article #13

To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of upgrading the emergency radio communication system which includes but is not limited to the purchase of radio and computer equipment and components; said fund to be called the Emergency Radio Communication System Development Fund, and to raise and appropriate the sum of \$52,000 (Fifty-two thousand dollars) to be placed in said fund with up to thirty-seven thousand dollars (\$37,000) from fund balance (surplus) and fifteen thousand dollars (\$15,000) to be raised from taxation and to name the Police Commission as agent to expend. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE"**

Judith Hess motioned to place Article #13 on the ballot as written, seconded by Sid Baines.

George Longfellow motioned to Amend Article #13 to include "contingent upon the passage of Article #11 and #12. Amendment passed. Sid Baines motioned to place Article #13 on the ballot as amended, seconded by George Longfellow. Motion passed.

"Article #12

To see if the Town will vote to discontinue the Communication Department Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Tom Young motioned to place Article #12 on the ballot as written, seconded by Patrick Ganley. George Longfellow motioned to amend Article #12 to include "contingent upon the passage and approval of Article #13. Amendment passed. Sid Baines motioned to place Articles #11, #12 & #13 on the ballot as amended, seconded by George Longfellow. Motion passed.

"Article #14

To see if the Town will vote to discontinue the Transfer Station Tractor Trailer Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$13,689. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Ronald Dion motioned to place Article #14 and Article #15 on the ballot as written, seconded by Patrick Ganley. Motion passed.

"Article #15

To see if the Town will vote to discontinue the Transfer Station Front-end Loader Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$1,551. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

"Article #16

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten thousand dollars) to be placed in the Parks Facilities Development Capital Reserve Fund already established. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE"**

Patricia Rueppel motioned to place Article #16 on the ballot as written, seconded by Michel Jolin. Motion passed.

"Article #17

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a live bottom trailer for the Transfer Station and raise and appropriate the sum of \$16,600 (Sixteen thousand six hundred dollars) from the Capital Improvement Fund with no funds from current year taxation and to name the Town Administrator as agent to expend. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE"**

Donald Duford motioned to place Article #17 on the ballot as written, seconded by Richard Holley. Motion passed.

"Article #18

To see if the Town will vote to raise and appropriate the sum of \$34,160 (Thirty-four thousand one hundred sixty dollars) to be placed in the Fire Department's Air Packs and Bottles Capital Reserve Fund already established. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE"**

Michael Dibitto motioned to place Article #18 on the ballot as written, seconded by Ronald Dion. Motion passed.

"Article #19

To see if the Town will vote to discontinue the Fire Engine #1 Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$31,430. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Patricia Rueppel motioned to place Articles #19, #20, #21, #22 on the ballot as written, seconded by Richard Holley. Motion passed.

"Article #20

To see if the Town will vote to discontinue the Fire Tanker 3 Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$20,953. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

"Article #21

To see if the Town will vote to discontinue the Fire Aerial Truck Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$6,011. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

"Article #22

To see if the Town will vote to discontinue the Firefighting Truck Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$11,117. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

"Article #23

To see if the Town will vote to raise and appropriate the sum of \$40,000 (Forty thousand dollars) to be placed in the Fire Department's Radio Capital Reserve Fund already established. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE"**

Michael DiBitetto motioned to place Article #23 on the ballot as written, seconded by Thomas Young. Motion passed.

"Article #24

To see if the Town will vote to authorize the Council to enter into a ten year lease/purchase agreement for the purpose of purchasing a Quint Multi Purpose Fire Truck and to raise and appropriate the sum of \$86,235 (Eight-six thousand two hundred thirty-five dollars) as the first year's payment with sixty-nine thousand and five hundred dollars (\$69,500) from the fund balance (surplus) and \$16,735 to be raised from taxation. This lease agreement contains an escape clause. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the truck is delivered and accepted. **RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE"**

Ronald Dion motioned to place Article #24 on the ballot as written, seconded by Thomas Young. John Turbyne motioned to amend Article #24 to include the following sentence at the end of the article: "If the lease is allowed to run it's full term, the total cost will be \$862,350." Seconded by Jim Michaud,

motion passed. Moderator Lien asked the audience to vote on placing Article #24 on the ballot as amended, passed.

"Article #25

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-five thousand dollars) for the purchase of a 4x4 vehicle for the Deputy Fire Chief.

RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"

Michael DiBitetto motioned to place Article #25 on the ballot as written, seconded by Richard Holley. Motion passed.

"Article #26

To see if the Town will vote to discontinue the Highway Backhoe/Tractor Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$4,179. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Donald Duford motioned to place Article #26 and Article #27 on the ballot as written, seconded by Patrick Ganley. Motion passed.

"Article #27

To see if the Town will vote to discontinue the Highway Dept. Loader Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$3,887. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

"Article #28

To see if the Town will vote to raise and appropriate the sum of \$85,000 (Eighty-five thousand dollars) for the purchase of a new large 6 wheel Plow Truck for the Highway Department from the Capital Improvement Fund with no funds from current year taxation. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Pat Ganley motioned to place Article #28 on the ballot as written, seconded by Michel Jolin. Jack Rueppel motioned to amend Article #28 to read: "To see if the Town will vote to raise and appropriate the sum of \$85,000 for the purchase of a new large 6 wheel Plow Truck for the Highway Department." Seconded by Mary Ruel. Amendment failed. Original motion passed.

"Article #29

To see if the Town will vote to raise and appropriate \$60,000 (Sixty thousand dollars) for the update of the town's Master Plan. This will be a non-lapsing account per RSA 32:3, VI and will not lapse for five years or until master plan is completed whichever is less. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Thomas Young motioned to place Article #29 as written, seconded by Michael DiBitetto. Motion passed.

"Article #30

To see if the Town will vote to raise and appropriate \$47,000 (Forty-seven thousand dollars) for the development of the Town's GIS (Geographic Information System) program. This will be a non-lapsing account per RSA 32:3, VI and will not lapse for three years or until project has been completed whichever is less. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Michel Jolin motioned to place Article #30 on the ballot as written, seconded by pat Ganley. Motion passed.

"Article #31

To see if the Town will vote to raise and appropriate the sum of \$17,000 (Seventeen thousand dollars) for the purchase and installation of CO and NO2 (carbon monoxide & diesel exhaust) sensors in the Safety Center from the Capital Improvement Fund with no funds from current year taxation. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Patrick Ganley motioned to place Article #31 on the ballot as written, seconded by Richard Holley. Motion passed.

"Article #32

To see if the Town will vote to raise and appropriate the sum of \$28,600 (Twenty-eight thousand six hundred dollars) for the purchase of five (5) A.E.D.'s (Automated External Defibrillators)

and money necessary for training hours for the Police Department. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE"**

Michael DiBitetto motioned to place Article #32 on the ballot as written, seconded by Pat Ganley. Motion passed.

"Article #33

To see if the Town will vote to raise and appropriate the sum of \$14,000 (Fourteen thousand dollars) for architect and engineering fees for a new fire station at the Exit 10 area. **NOT RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE"**

Pat Ganley motioned to place Article #33 on the ballot as written, seconded by Thomas Young.

Ray Langer motioned to amend Article #33 to read: "To see if the Town will vote to raise and appropriate the sum of \$0.00 (Zero dollars) for architect and engineering fees for a new fire station at the Exit 10 area." Amendment passed. Article # 33 will be placed on the ballot as amended.

"Article #34

To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen thousand dollars) for architect and engineering fees for a new air conditioning unit at the Library. **RECOMMENDED BY COUNCIL, RECOMMENDED BY BUDGET COMMITTEE, RECOMMENDED BY CIP COMMITTEE**

Marion Jacobi motioned to place Article #34 on the ballot as written, Fran Hebert seconded. Motion passed.

Article #35

To see if the Town will vote to discontinue the Landfill Closure Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 2001 balance was \$222,242.00. **RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE**

Ronald Dion motioned to place Article #35 on the ballot as written, seconded by Pat Ganley. Jim Oliver motioned to amend Article #35 to read: "To see if the Town will vote to Continue the Landfill Closure Capital Reserve Fund. December 2001 balance was \$222,242.00. Seconded by David Paquette. Amendment passed. Article #35 will be placed on the ballot as amended.

Article #36

Shall we *rescind* the provisions of RSA 31:95-c to restrict all (100%) of revenues from **municipal solid waste tipping fees, demolition tipping fees and recycling receipts** to expenditures for the purpose of **funding the Town's Capital Improvement Program**? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the **Capital Improvement Fund**, separate from the General Fund. Any surplus in said fund shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.

Donald Duford motioned to place Article #36 and Article #37 on the ballot as written, seconded by Richard Holley. Tom Young motioned to amend Article #37 to add the following sentence: "Adoption of this article is contingent upon passage and approval of Article #37." Seconded by Don Duford. Amendment passed. Article #36 shall be placed on the ballot as amended and Article #37 shall be placed on the ballot as written.

Article #37

Shall we adopt the provisions of RSA 31:95-c to restrict all (100%) of revenues from **the operation of the Hooksett Transfer Station and Recycling Center** to expenditures for the purpose of **solid waste disposal**? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the **Solid Waste Disposal Fund**, separate from the General Fund. Any surplus in said fund shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.

Adoption of this article is contingent upon passage and approval of Article # 36.

Article #38

To raise and appropriate funds in the amount of eighty-five thousand dollars (\$85,000) to be utilized for the sole purpose of purchasing and installing lights at the new athletic fields located on Peters Brook Drive. **SUBMITTED BY PETITION.**

RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE

Mark Brunelle motioned to place Article #38 on the ballot as written, seconded by Bill Guidoboni.

Motion passed.

Article #39

To see if the town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) and to name the town administrator as agent to expend such said monies for the purpose of negotiating costs (such as documents, consultation, preparation fees and such) for a new cable contract, that will allow the town to obtain education/government/public access channels for the use of the residents of the Town of Hooksett. (Current 10-year contract expires on December 15, 2003)

SUBMITTED BY PETITION.

NOT RECOMMENDED BY COUNCIL, NOT RECOMMENDED BY BUDGET COMMITTEE

David Paquette motioned to place Article #39 on the ballot as written, seconded by Patrick Long.

Motion passed.

Article #40

Shall the Town of Hooksett raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$10,947,667**? Should this article be defeated, the operating budget shall be **\$10,358,416**, which is the same as last year, with certain adjustments required by previous action of the Town of Hooksett or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This Article does not include special warrant articles #5 through #39 and separate article #4. **RECOMMENDED BY COUNCIL,**

RECOMMENDED BY BUDGET COMMITTEE

Thomas Young motioned to place Article #40 on the ballot as written, seconded by Ronald Dion.

Jim Michaud motioned to amend the cut \$132,000 from the budget line # 4902, seconded by Bryan Williams. Amendment passed. \$10,815,667. article #40 will be placed on the ballot as amended.

Dave Paquette motioned to adjourn, seconded by Bryan Williams. Motion passed.

Respectfully submitted,

Leslie A. Nepveu
Town Clerk

MINUTES OF TOWN MEETING

Second Session

May 14, 2002

Town Clerk, Leslie Nepveu opened and inspected the ballots at 5:55 am. Moderator Marlene Lein inspected the ballot box, and declared the polls open at 6:00 am. Moderator Lein announced that there had been three protest petitions received. The protest petition received for Amendment #14 had been verified and as a result a two-thirds vote of the meeting shall be required for the passage of Amendment #14. The protest petition received for Amendment #17 had been verified and as a result a two-thirds vote of the meeting shall be required for the passage of Amendment #17. The protest petition received for Amendment #15 had NOT been verified and as a result a two-thirds vote of the meeting MAY be required for the passage of Amendment #15. Supervisors of the Checklist included Sandra Piper, Cynthia Sullivan and Michelle Gannon. Absentee ballots were processed at 5:00 pm. Total ballots cast were 1606. The polls were closed at 7:46 pm, with the following results:

TOWN COUNCILOR AT LARGE

term expiring 6/30/2005 vote for one

» James M. Graham	580
» Mary Ruel	884

TOWN COUNCILOR DISTRICT 2

term expiring 6/30/2005 vote for one

» Pat Rueppel	148
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TOWN COUNCILOR DISTRICT 3

term expiring 6/30/2005 vote for one

» Paul Loiselle	75
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BUDGET COMMITTEE

term expiring 6/30/2003 vote for two

» Charles "Charlie" Humphries	711
» Caleb Paul Mandrino	402
» Timothy Stewart	804

BUDGET COMMITTEE

term expiring 6/30/2004 vote for two

» Gerald Kearney	618
» James Lupien	382
» Lynne O'Brien	678
» Alan W. Rozwadowski	374

BUDGET COMMITTEE

term expiring 6/30/2005 vote for three

» Donald A. Duford	884
» Stephen B. Howell	688
» Frank Sledjeski	568
» Lonnie Wright	624

CEMETERY COMMISSION

term expiring 6/30/2005 vote for one

» Wallace F. Emerson	1193
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LIBRARY TRUSTEE

term expiring 6/30/2005 vote for one

» Marion Jacobi	1267
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SEWER COMMISSION

term expiring 6/30/2005 vote for one

» Roger R. Bergeron 740

» Frank R. Kotowski 489

SUPERVISOR OF CHECKLIST

term expiring 6/30/2008 vote for one

» Bryan Williams 1209

TRUSTEE OF TRUST FUNDS

term expiring 6/30/2005 vote for one

» Arlene Gosselin 926

» Frank Sledjeski 280

Article # 2

Amendment #1	YES 1098	NO	404
Amendment #2	YES 671	NO	762
Amendment #3	YES 772	NO	678
Amendment #4	YES 990	NO	467
Amendment #5	YES 801	NO	610
Amendment #6	YES 965	NO	486
Amendment #7	YES 959	NO	494
Amendment #8	YES 955	NO	490
Amendment #9	YES 984	NO	467
Amendment #10	YES 910	NO	515
Amendment #11	YES 944	NO	526
Amendment #12	YES 877	NO	603
Amendment #13	YES 1040	NO	460
Amendment #14	YES 745	NO	685
Amendment #15	YES 904	NO	652
Amendment #16	YES 823	NO	650
Amendment #17	YES 546	NO	905
Amendment #18	YES 1028	NO	426

Article #3	YES 942	NO	480
Article #4	YES 1050	NO	430
Article #5	YES 934	NO	569
Article #6	YES 771	NO	666
Article #7	YES 688	NO	843
Article #8	YES 942	NO	574
Article #9	YES 839	NO	660
Article #10	YES 879	NO	611
Article #11	YES 938	NO	524
Article #12	YES 944	NO	512
Article #13	YES 903	NO	600
Article #14	YES 879	NO	601
Article #15	YES 904	NO	577
Article #16	YES 969	NO	540
Article #17	YES 868	NO	604
Article #18	YES 982	NO	498
Article #19	YES 848	NO	592
Article #20	YES 853	NO	595
Article #21	YES 856	NO	591
Article #22	YES 838	NO	598
Article #23	YES 835	NO	629
Article #24	YES 462	NO	1016
Article #25	YES 510	NO	966
Article #26	YES 911	NO	532

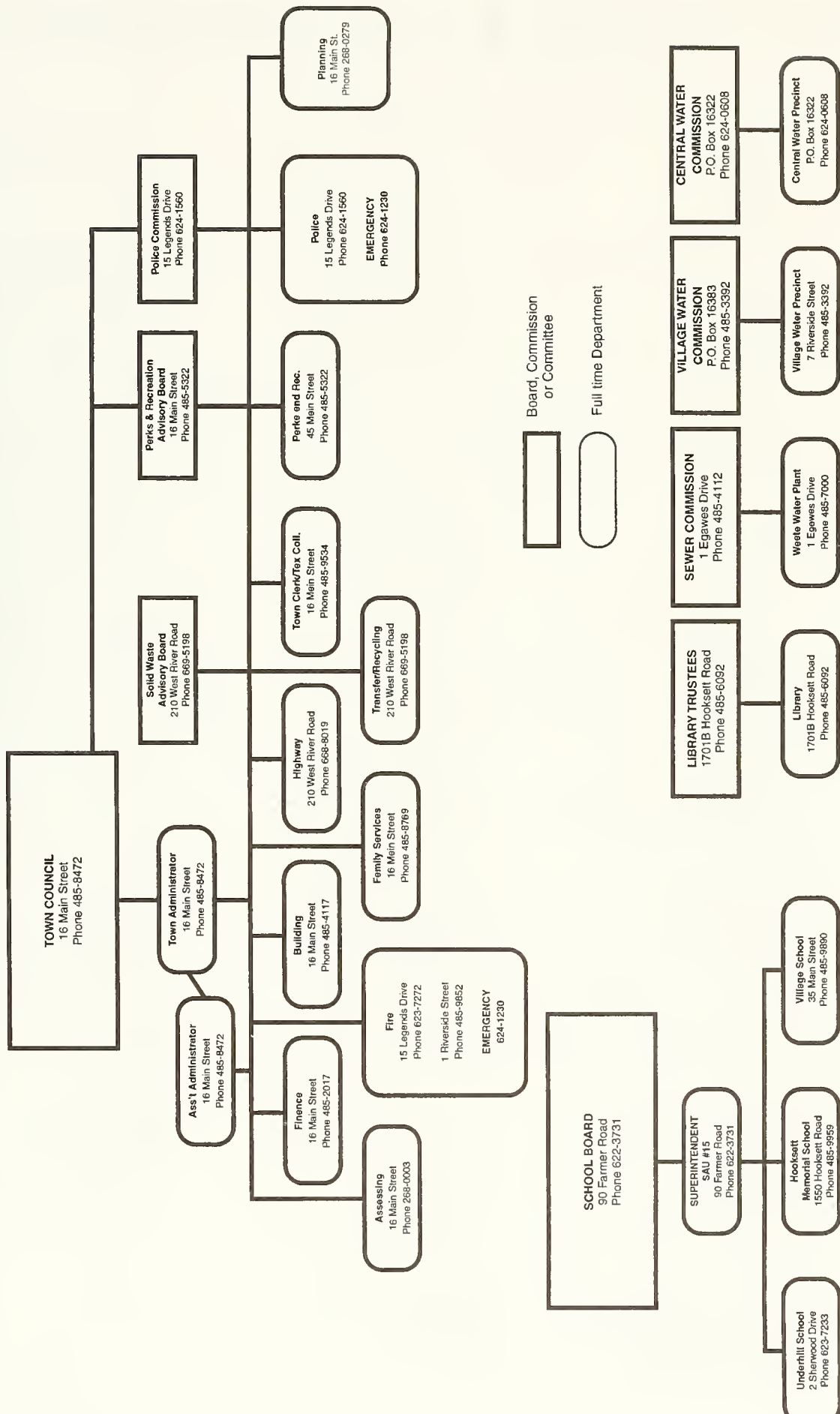
Article #27	YES 904	NO	537
Article #28	YES 891	NO	585
Article #29	YES 793	NO	675
Article #30	YES 692	NO	792
Article #31	YES 834	NO	655
Article #32	YES 1065	NO	411
Article #33	YES 751	NO	645
Article #34	YES 789	NO	699
Article #35	YES 837	NO	569
Article #36	YES 663	NO	771
Article #37	YES 698	NO	740
Article #38	YES 441	NO	1055
Article #39	YES 287	NO	1204
Article #40	YES 580	NO	884

Respectfully submitted,

Leslie A. Nepveu
Town Clerk

Please be advised that the Hooksett Town Council, at their regularly scheduled meeting on Wednesday, June 12, 2002, voted to declare that the protest petition, under RSA 675:5 for zoning amendment #15 on the May 14, 2002 Town Ballot, is invalid.

DIVISIONS OF GOVERNMENT



OFFICIALS, BOARDS, COMMISSIONS & COMMITTEES

For more information contact Tina Paquette, Administrative Assistant, 485-8472

U.S. PRESIDENT

George Bush

U.S. SENATORS

Judd Gregg
Bob Smith

U.S. CONGRESS

John E. Sununu

GOVERNOR

Jeanne Shaheen

GOVERNOR'S COUNCIL

Raymond Wieczorek

REPRESENTATIVES TO GENERAL COURT

David W. Hess
Ray F. Langer
Stephen L'Heureux

STATE SENATOR

Ted Gatsas

BUDGET COMMITTEE

1. Bryan Williams, Chair
2. James Michaud, Vice Chair
3. Alan Rozwadowski
4. Sandy S. Oliver
5. David Whitacre
6. Elizabeth Stewart
7. Frank Sledjeski
8. John Turbyne
9. Vacant
M. DiBitetto, Council Rep.
Michael Jache, Village Water
Gregory Weir, Central Water
James A. Sullivan, School Rep.

BUILDING BOARD OF APPEALS

1. William A. McDonald
2. John F. Ciempa
3. Harold C. Murray
4. Douglas R. St. Pierre, Sr.
5. Vacant

CEMETERY COMMISSION

1. Wallace F. Emerson, Chair
2. Enver J. Silkman
3. Virginia Robb

CONSERVATION COMMISSION

1. Paul Kenney, Chair
2. Anne Gagnon, Vice Chair
3. Timothy Johnson
4. Steve Couture
5. Marcel LaBonville
1. Raymond Guay, Alternate
2. Christopher Lally, Alternate

COUNCIL

Denise Pichette-Volk, District 1 &
Secretary
Patricia A. Rueppel, District 2
Donald A. Duford, District 3
Richard Holley, District 4
Mike N. Jolin, District 5
Patrick J. Ganley, District 6

Michael DiBitetto, At-Large
Thomas M. Young, At-Large &
Vice Chair
Ronald Dion, At-Large, Chair

HERITAGE COMMISSION

1. Patrick J. Ganley, Council
2. Martin Cannata
3. John Pieroni
4. James Robinson
5. Vacant

LIBRARY TRUSTEES

1. Mary E. Farwell, Chair
2. Marion E. Jacobi
3. Mary Ann Van De Water

MODERATOR

Marlene A. Lein

PARKS AND RECREATION ADVISORY BOARD

1. Robert A. Lievens, Chair
2. Miriam Vichi Beck
3. Roger Hebert
4. Donald Boisvert
5. Bill Gahara

PLANNING BOARD

1. Mark P. Bourque, Chair
2. Richard Marshall, Vice Chair
3. Bill E. Stevens
4. Joanne McHugh
5. Mary Ruel
6. Martin Cannata
1. Lee Belanger Sr., Alternate
2. Douglas St. Pierre, Sr., Alt.
3. Vacant, Alt.
Patrick Ganley, Council Rep.
Michael F. Farrell, Town Admin.
Dale R. Hemeon, Admin. Rep.

POLICE COMMISSION

1. Richard Bairam, Chair
2. David Gagnon
3. Judith Ann Hess
M. DiBitetto, Council Rep.

SEWER COMMISSION

1. Dale Hemeon, Chairman
2. Ray Robb
3. Sidney Baines
Patricia Rueppel, Council Rep.

SOLID WASTE MANAGEMENT

1. George J. Longfellow, Chair
2. Mary Ruel
3. James H. Oliver
4. Charles Labonte
5. Joseph Berardi
1. Robert Schroeder, Alternate
2. Vacant, Alternate
D. Duford, Council Rep.

SOUTHERN NH PLANNING COMMISSION

Mike N. Jolin
Richard G. Marshall

SUPERVISORS OF CHECKLIST

1. Sandra M. Piper, Chair
2. Cynthia A. Sullivan
3. Michelle Gannon

TREASURER

James R. Bennett
Ann McLaughlin, Deputy

TRUSTEES OF THE TRUST FUND

1. Carolyn Schroeder
2. Cindy J. Motta
3. Lori Cyr

ZONING BOARD OF ADJUSTMENT

1. Lawrence Abruzzesa, Chair
2. Kent E. Davis, Vice Chair
3. Ronald Dion, Council Seat
4. Charles Holt
5. Alan W. Rozwadowski
1. Tracy Murphy Roche, Alt.
2. Vacant, Alternate
3. Vacant, Alternate

OTHER GOVERNMENTAL ENTITIES:

CENTRAL WATER PRECINCT

George Weir, Chair
William Alois
Richard Monteith
David Conway
Everett Hardy
Carol Hardy, Clerk
Beverly Weir, Treasurer
Kelly Alois, Moderator

VILLAGE WATER PRECINCT

Roger Hebert, Chair
Leo Hebert
Arthur Locke
Raymond Pascucelli
Michael Jache
Mary Botsford, Moderator
Debbie Patterson, Clerk
Caroline Hebert, Treasure

SCHOOL BOARD:

Becky Berk, Chair
John Pieroni, Vice Chair
James Sullivan, School Bd. Clerk
Joanne McHugh
Peggy Teravainen
David Hess, Moderator
Henry L. Roy, Treasurer
Lisa I. L'Heureux, Schl Dist Clerk

ASSESSING DEPARTMENT

2001

2001 was another hectic and profitable year for the Assessing Department. Looking over all the pending building permits that will be addressed in 2002, the pace will be much the same.

The State of NH, after several Court cases has determined that each Town & City shall have to go through a certification process every 5 years. Since the Town of Hooksett has not had a revaluation since 1988, we made the first round for certification. I have been requesting money each year to be put in a capital reserve fund for a revaluation. We have gone out to bid for the reval and have not as yet awarded a company the job. We will be doing a reval next year to bring back the values to market. This will also be necessary to pass certification as well. The ratio for 2001 presently is 78%.

Part of the certification process is the rechecking of all the Veteran's exemption. All those who applied prior to the present law where sent a letter to provide the Town with a copy of their DD214 or other forms showing the separation dates from the military. These copies are needed to continue to receive the exemption. Thanks for your patience with our office and the inconvenience we may have caused.

All the Senior citizens who have been receiving an elderly exemption were required to update our records by filling out a new questionnaire. This questionnaire may be mandatory every year.

MRI is the subcontracted company who is doing our Assessing fieldwork and they will also help us through the reval process.

Many thanks to my secretary Joanne Drewniak for keeping the work flowing and dealing with the customers on a daily basis.

Come on in and see us anytime, we are here to serve you!!!!!!

Respectfully Submitted

Sandy M. Piper
Assessing Director

ELDERLY EXEMPTION

On April 8th, 1997 the voters of Hooksett adopted a revised Elderly Exemption and all existing applicants will have to reapply, as well as, those applying for the first time. The criteria for the exemption has changed and are as follows:

1. For a person 65 years of age up to 75 years, \$30,000.00, for a person 75 years of age to 80 years, \$45,000.00, for a person 80 years or older \$60,000.00.
2. The person must have been a New Hampshire resident for at least five (5) years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years.
3. The taxpayer must have a gross income of not more than \$18,400.00. Or if married, a combined gross income of less than \$26,400.00. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or part-time job. Applicant's net assets shall not exceed \$100,000.00, excluding the value of the person's actual residence and the land upon which it is located up to the greater of two (2) acres or the minimum single family residential lot size specified in the local zoning ordinance. "Net assets" means the value of all assets, tangible and intangible, minus the value of any good faith encumbrances. An asset is everything you own i.e.: car, furniture, jewelry, stocks, bonds, saving/checking accounts, tools/equipment, etc. "Residence" means the housing unit, and related structure such as an unattached garage or woodshed, which the person's principal home, and which he in good faith regards as his home to the exclusion of any other placed where he temporarily live. "Residence" shall exclude unattached structures used or intended for commercial or other Nonresidential purposes; the filing period for this exemption will be from January 1st through August 1st.

VETERANS OR VETERANS WIDOW CREDIT

1. Must own property on April 1st of year of application.
2. Must be NH resident for 1 year prior to April 1st of the application year?
3. Must be residential property.
4. Must notify Assessor's Office of any change of address.
5. Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlines in RSA 72:28.
6. A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$100.00 reduction off real estate tax bill.

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

1. World War I – April 6th, 1917 and November 11th, 1918 (extended to April 1st, 1920 for service in Russia).
2. World War II – December 7th, 1941 and December 31st, 1946 (including US Merchant Marines)
3. Korean Conflict – June 25, 1950 and January 31, 1955
4. July 1st, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.
5. Vietnam conflict – December 22, 1961 and May 7, 1975.
6. **Any other war or armed conflict that has occurred since May 8, 1975, if earned expeditionary medal or theater of operations service medal.**
7. **Gulf War if earned Liberation of Kuwait medal or Southwest Asia service medal.**

DISABLED VETERAN OR WIDOW OF DISABLED VETERAN

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

EXEMPTION CREDIT: \$1,400.00. Reduction off real estate tax bill.

BLIND EXEMPTION

1. Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.
2. Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May 12, 1993 Town meeting).

EXEMPTION CREDIT: \$50,000.00 OFF ASSESSED VALUE

BENEFICIAL INTEREST OWNERS OF A TRUST

The legislature passed a new law in 1992 that requires the beneficial interest owner of a trust to qualify for certain exemptions under Chapter 72. (RSA 72:6-a, RSA 72:33-

a, and RSA 72:43-b). Beneficial interest owners of a trust, now differ from the permanent applicants for exemptions in that you refile for the permanent exemption and a copy of the trust must be filed with the permanent application.

TAX DEFERRAL PROGRAM (RSA 72:32A)

Any resident property owner any apply for a tax deferral if the person:

1. Is either at least 65 years old or eligible under title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and
2. Has owned the property for at least five (5) years; and
3. Is living in the home?

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1st following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

APPLICATIONS

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions, credits, or deferrals is March 1st of the current tax year following the notice of tax. (Tax year is April 1st to March 31st).

******IMPORTANT******

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing tax bills.

CURRENT USE

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

1. Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County registry of Deeds. The notice of contingent lien serves as a noticed to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.
2. A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.
3. If filing with a soil potential index percentage for farmland, attach SPI information.
4. If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.
5. Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.
6. Filing fee: \$12.43 fee with application for the recording in Muramic Registry of Deeds.

CHANGE IN USE TAX:

10% of the full and true value of the land at the time of the change, as referenced in R.A. 79-A: 7,I.

TAXPAYER'S R.A. 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

1. An application must be on file to the municipality by March 1st, following notice of tax.
2. Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.
3. Municipality has until July 1st following notice of tax to grant or deny the abatement.
4. If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (R.A. 76:16-A) or the Superior Court (R.A.76: 17) but not with both. No earlier than July 1st or no late than September 1st following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1st of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

**FILING AN APPLICATION DOES NOT STAY THE
COLLECTION OF TAXES; TAXES SHOULD BE PAID AS
ASSESSED. IF AN ABATEMENT IS GRANTED, A REFUND
WITH INTEREST WILL BE MAILED.**

PROPERTY TAX

Property taxes are assessed to current owner, if known. The tax year runs from April 1st of one year to March 31st of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1st and December 1st. Tax bills are sent to the owner of record the time of the printing of the bills.

THE TIMBER LAW (R.A. 79)

"Forest Conservation and Taxation," as of April 1st, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an "Intent to Cut" form that must then be filed with the Assessor.

1. The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.
2. The Department of revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and "Report to Cut" form.
3. Failure to file the "Intent to Cut" before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).
4. Failure to post a certificate shall constitute a violation (a fine can be imposed).

Report of Cut Requirements

The "Report to Cut" form must be filled with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

"Report to Cut" forms are due April 15th of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an "Intent to Cut" form was filed.

The landowner and the person who does the cutting of timber must sign the "Report of Cut" form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report; the Assessing Officials shall assess doamage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to R.A. 79:12 for the complete statute on doamage.

STATEMENT OF VALUATION AND TAXES

The following figures were used to set the tax rate for 2001

Name of Precinct and /or Service area

	Valuation	Appropriation	Taxes	Rate
Village Water Precinct	122,104,500			
Central Water Precinct	231,152,840			
Total Taxes Raised				
Name				
Town of Hooksett		1,332,697	5,139,764	6.95
Local School Budget		13,783,236	6,947,268	9.39
Merrimack County		1,902,928	1,890,775	2.55
State Education Taxes			4,609,238	6.38
Total Taxes Raised	705,041,616	17,018,861	18,587,045	25.27

TAX RATE VALUATION

TOTAL NUMBER ASSESSED

Local Assessed Valuation on which the tax rate
for your government units was computed 722,166,246

War Service Tax Credit

	Exemptions	No#	Estimate
1. Paraplegic, double amputees owning specially adapted homesteads with VA assistance	Unlimited	2	Total Exempt
2. Totally & permanently disable veterans, their spouses or widows, and the widows of veterans who died or who were killed on active duty	1400	14	19,600
3. Other War Service Credits	100	567	56,600
TOTALS		583	76,200

Other Exemptions

	Exemptions	No#	Estimate
Elderly 65-75	30,000	47	1,354,200
75-80	45,000	42	1,629,900
80+	60,000	50	2,557,300
Blind	50,000	8	394,900
School Din/Dormitory/Kitchen	150,000	1	150,000
TOTALS		148	6,086,300

Tax Increment Finance District

*Date of Adoption	12/08/1999
Original Assessed Value	2,904,400
+Unretained Captured Assessed Value	0
= Amounts used for the Tax Rate	2,904,400
+Retained Captures Assessed Value	8,627,700
Current Assessed Value	11,532,100

Excavation Activity Tax	Value	Taxes
	5,310,500	15,000

UTILITY SUMMARY

Public Service Company	14,383,000
Energy North(Manchester&Concord)	2,079,900
Tenneco Gas Pipeline	1,425,100
TOTAL UTILITIES	17,888,000

CURRENT USE

Farm Land	439.64 ac
Forest Land	3237.66 ac
Unproductive Wild Land	566.97 ac
Wetland	188.80 ac
Total	4423.07 ac

Respectfully Submitted

Sandra M.Piper
Director of Assessing

1991-2001 TAXES

YEAR	NET TOWN APPROPRIATION	NET SCHOOL APPROPRIATION	STATE EDUCATION APPROPRIATION	COUNTY TAX	TOTAL APPROPRIATION	SHARED REVENUES, WAR SERVICE CREDITS & OVERLAYS	PROPERTY TAX TO BE RAISED	STATE EDUC ASSESS'D TAX VAL NO UTILITIES	TOWN NET VALUATION	STATE EDC TAXES	TAXES TO BE RAISED DIVIDED BY VALUATION	TAX RATE PER THOU SAND
1990	2,766,948	7,029,649		981,622	10,788,219	276,897 76,800 201,558	10,779,680		658,502,133		10,779,680	16.37
1991	3,952,572	7,247,980		1,027,707	12,228,259	240,696 78,000 225,886	12,158,000		654,267,490		12,158,000 654,267,490	18.69
1992	3,929,226	7,176,299		1,066,866	12,172,391	246,054 78,950 253,410	12,093,441		646,759,512		12,093,441 646,759,512	18.82
1993	3,863,633	7,659,808		1,023,395	12,546,836	250,722 78,700 251,033	12,488,136		641,781,914		12,546,836 641,781,914	19.55
1994	3,873,254	8,173,587		966,499	13,013,340	2,160,411 77,300 296,909	12,963,498		635,106,889		12,963,498 635,106,889	20.49
1995	3,798,280	8,445,376		1,058,570	13,324,226	256,110 78,000 296,912	13,302,226		622,180,839		13,302,226 622,180,839	21.38
1996	3,914,014	9,289,689		1,065,311	14,269,034	71,532 76,400 250,252	14,210,631		624,738,779		14,210,631 642,738,779	22.84
1997	4,028,143	9,542,826		1,103,480	14,625,091	256,904 73,300 202,914	14,625,091		642,489,046		14,625,091 642,489,046	22.84
1998	4,854,761	9,446,568		1,211,899	15,439,628	258,570 73,000 257,632	15,439,628		662,958,446		15,339,658 662,958,446	23.40
1999	3,766,795	3,966,402	4,039,916	1,319,454	13,092,567	729,177 73,700 397,624	13,018,867	665,340,846	684,349,746	4,029,946	13,092,567 684,349,746	19.30
2000	4,122,643	5,151,673	4,039,916	1,564,151	14,878,383	729,177 73,000 253,983	14,805,383	612,108,484	705,041,616	4,029,916	14,805,383 705,041,616	21.23
2001	51,397,646	6,947,268	4,609,238	1,890,776	18,587,046	729,177 76,200 242,923	18,510,845	698,369,366	722,166,246	4,609,238	18,510,845 722,166,246	25.27

Respectfully Submitted

Sandra M. Piper
Director of Assessing

PROPERTY OWNER	MAP/LOT	BLDG.VALUE	LAND VALUE	CURR VALUE	EXEMP	NET VALUE
TOWN OF HOOKSETT	001-006		20600			20600
TOWN OF HOOKSETT	005-016		25100			25100
TOWN OF HOOKSETT	005-020	389400	235000			624400
TOWN OF HOOKSETT	005-023		17300			17300
TOWN OF HOOKSETT	005-040	1000	219300			220300
TOWN OF HOOKSETT	006-002	13600	230200			243800
TOWN OF HOOKSETT	007-005		39800			39800
TOWN OF HOOKSETT	007-006	4600	8400			13000
TOWN OF HOOKSETT	007-007		4000			4000
TOWN OF HOOKSETT	007-008		3200			3200
TOWN OF HOOKSETT	007-009	6300	118200			124500
TOWN OF HOOKSETT	007-018		108900			108900
TOWN OF HOOKSETT	008-003		200			200
TOWN OF HOOKSETT	008-004		200			200
TOWN OF HOOKSETT	008-008		300			300
TOWN OF HOOKSETT	008-023		3000			3000
TOWN OF HOOKSETT	008-033	251600	150100			401700
TOWN OF HOOKSETT	008-034	365400	126600			492000
TOWN OF HOOKSETT	008-037	41700	78400			120100
TOWN OF HOOKSETT	008-095		30000			30000
TOWN OF HOOKSETT	009-036		38100			38100
TOWN OF HOOKSETT	009-037		42500			42500
TOWN OF HOOKSETT	009-038	6000	68400			74400
TOWN OF HOOKSETT	009-045		5900			5900
TOWN OF HOOKSETT	009-072		3600			3600
TOWN OF HOOKSETT	010-030		400			400
TOWN OF HOOKSETT	010-031		25100			25100
TOWN OF HOOKSETT	010-060		900			900
TOWN OF HOOKSETT	010-075	763500	660700			1424200
TOWN OF HOOKSETT	010-076		7500			7500
TOWN OF HOOKSETT	010-083		3600			3600
TOWN OF HOOKSETT	012-004		24500			24500
TOWN OF HOOKSETT	012-005		4500			4500
TOWN OF HOOKSETT	012-008		230800			230800
TOWN OF HOOKSETT	013-072		3000			3000
TOWN OF HOOKSETT	014-001-001	743000	200300			943300
TOWN OF HOOKSETT	014-025		3700			3700

TOWN'S PROPERTY

TOWN OF HOOKSETT	015-013		800		800
TOWN OF HOOKSETT	015-052		46000		46000
TOWN OF HOOKSETT	015-057		49700		49700
TOWN OF HOOKSETT	015-062		135400		135400
TOWN OF HOOKSETT	015-085-ROAD		8400		8400
TOWN OF HOOKSETT	015-092		21900		21900
TOWN OF HOOKSETT	015-096		14200		14200
TOWN OF HOOKSETT	015-097		900		900
TOWN OF HOOKSETT	015-099		2600		2600
TOWN OF HOOKSETT	016-024		84200		84200
TOWN OF HOOKSETT	017-003		51600		51600
TOWN OF HOOKSETT	018-003	2233700	2448300		4682000
TOWN OF HOOKSETT	018-003-00A		25900		25900
TOWN OF HOOKSETT	018-003-00B		25900		25900
TOWN OF HOOKSETT	018-004	490800	199500		690300
TOWN OF HOOKSETT	018-045	177400	133100		310500
TOWN OF HOOKSETT	019-011-93TK	350000	100		350100
TOWN OF HOOKSETT	019-017		18600		18600
TOWN OF HOOKSETT	020-007-ROAD		22300		22300
TOWN OF HOOKSETT	020-029		31000		31000
TOWN OF HOOKSETT	021-010		110100	750	110850
TOWN OF HOOKSETT	021-034-014		9800		9800
TOWN OF HOOKSETT	022-002		69300		69300
TOWN OF HOOKSETT	022-025		130000		130000
TOWN OF HOOKSETT	022-037		2200		2200
TOWN OF HOOKSETT	023-014		92400		92400
TOWN OF HOOKSETT	024-038-0R1		20800		20800
TOWN OF HOOKSETT	024-039		85700		85700
TOWN OF HOOKSETT	024-058	40900	409200		450100
TOWN OF HOOKSETT	024-059	838600	1072500		1911100
TOWN OF HOOKSETT	025-018-069		6400		6400
TOWN OF HOOKSETT	025-018-079	105000	48700		153700
TOWN OF HOOKSETT	025-080-001	2414000	208200		2622200
TOWN OF HOOKSETT	025-080-002		322700		322700
TOWN OF HOOKSETT	025-080-ROAD				
TOWN OF HOOKSETT	026-002		521800		521800
TOWN OF HOOKSETT	026-002-00A	102500			102500
TOWN OF HOOKSETT	026-003-ROAD		44200		44200
TOWN OF HOOKSETT	026-005	62700	64600		127300
TOWN OF HOOKSETT	026-031	113900	287200		401100

TOWN'S PROPERTY

TOWN OF HOOKSETT	026-141		11700		11700
TOWN OF HOOKSETT	029-032-00A		5544		5544
TOWN OF HOOKSETT	029-038	4800	47000		51800
TOWN OF HOOKSETT	029-064-ROAD		53000		53000
TOWN OF HOOKSETT	029-081		6200		6200
TOWN OF HOOKSETT	030-050		51000		51000
TOWN OF HOOKSETT	030-057		70800		70800
TOWN OF HOOKSETT	033-004		34500		34500
TOWN OF HOOKSETT	033-005		5200		5200
TOWN OF HOOKSETT	033-066	1693300	276800		1970100
TOWN OF HOOKSETT	034-001		27800		27800
TOWN OF HOOKSETT	034-018-ROAD		52900		52900
TOWN OF HOOKSETT	037-020		3000		3000
TOWN OF HOOKSETT	037-029		3700		3700
TOWN OF HOOKSETT	038-012		3600		3600
TOWN OF HOOKSETT	038-033		800		800
TOWN OF HOOKSETT	039-038		31100		3100
TOWN OF HOOKSETT	041-040		200		200
TOWN OF HOOKSETT	041-042		71400		71400
TOWN OF HOOKSETT	042-021		4300		4300
TOWN OF HOOKSETT	042-022		200		200
TOWN OF HOOKSETT	042-023		42800		42800
TOWN OF HOOKSETT	042-024-00A		120		120
TOWN OF HOOKSETT	043-057		71100		71100
TOWN OF HOOKSETT	045-017	21900	82400		104300
TOWN OF HOOKSETT	045-143		27400		27400
TOWN OF HOOKSETT	046-028		29900		29900
Respectfully Submitted					
Sandra M. Piper					
Director of Assessing					
SP/jd					

BUILDING DEPARTMENT

ANNUAL REPORT 2001-2002

Here we are again at the end of another great year. As I write this report I am reflecting some changes over the last 16 years, which I have been honored to serve you. Some of us can still remember the old Howard Johnson's, Sky Ray Drive In, Skate Board Park, Porter's Steak House, The China Dragon, Jerry Lewis Cinema's, Ashland's, Prime Meats, Pine Valley Motel, Wickes Lumber and many other landmarks that are now just a memory. Hooksett has changed dramatically and continues today to experience constant changes, through growth. Some more evident examples are at Exit 10, 4 new subdivisions off of Farmer Road, new homes on Morrill Road, Hackett Hill Road, South Bow Road, Whitehall Road as well as a new middle school on Whitehall Road and building plans keep rolling in. Groundwork is under way for a Target, BJ's and Kohls for those wondering about the "desert" on Route 3-A.

I would like to take the opportunity to thank some people who have helped to make this year go smoothly. First and foremost, I would like to thank Jessica, my assistant for her support and hard work throughout the year. She keeps the department running smoothly and efficiently. Thank you to all Town Hall Staff who assist me in my day-to-day activities. I would also like to thank the Highway, Water, and Sewer Departments for your help throughout the year. I would like to give a special thanks to the Fire and Police Departments for all of your assistance and cooperation. Most important, I would like to give a special thanks to you, the residents and taxpayers of Hooksett. I am looking forward to another great year in growth.

The following are the Fiscal Year Totals for this Department:

New Homes- 105
New Commercial Buildings- 10
Additions/Alterations- 237
Electrical Permits- 242
Plumbing Permits- 145
Sign Permits- 74
Yard Sale Permits- 89
Certificate of Occupancy issued- 139
Declared Value of Construction- \$40,121,061
Fees collected and given to the Treasure- \$100,956.31

Respectfully Submitted:
Kenneth W. Andrews, CBO
Code Enforcement Officer

CEMETERY COMMISSION

ANNUAL REPORT OF THE CEMETERY COMMISSION FISCAL YEAR 2001-2002

The Commission has started using a new Cemetery Computer Program to maintain and update the Cemetery records. This program is compatible with the Town Computer systems. The running of the program and the data entries are the responsibility of Virginia Robb, a member of the Commission. The Commission wishes to thank "Ginni" for the tremendous time and effort she has made to make the program usable to the Commission. Thanks also go to the Town Officers and others who have contributed their expertise and information.

As was reported last year, Dale Hemeon has taken over the job of maintaining the Town Cemeteries and providing grave preparation services. The Commission wishes to thank Dale and his Foreman, Mike Bernard, for their excellent work in performing the above services. In the event that a burial in the Town Cemeteries becomes necessary in your family, Please have your Funeral Director give Dale and/or Mike notice as soon as possible to allow scheduling for burials.

The preparation and handling of the deeds for Cemetery lots has been accomplished by Tina Paquette, Administrative Assistant at the Town Hall. Thank you, Tina, for an excellent job.

Six burial spaces were sold during the year adding \$1800.00 to the Cemetery Maintenance Trust Fund held by the Trustees of Trust Funds. Only residents or family of residents may purchase burial space in Hooksett Town Cemeteries. It is the goal of the Commission to build the Cemetery Trust Funds to a point where the income will cover the cost of maintenance.

It has been a pleasure to serve the Town as members of the Cemetery Commission.

Respectfully submitted:
Wallace Emerson Chmn
Enver Silkman
Virginia Robb



Cemetery Commission: L to R:
Wallace Emerson - Chairman,
Virginia Robb and Enver Silkman

CENTRAL HOOKSETT WATER PRECINCT

32 Industrial Park Drive • PO Box 16322
Hooksett, NH 03106
Phone: 624-0608 • Fax: 624-0814

Dear Precinct Members:

It has been a very busy construction year. The Glencrest Estates subdivision is in its third and last phase. We have also seen some new main extensions for new and future projects.

Due to the events which have occurred since 9/11/01, we have been working to increase our security and inspections.

We would like to thank all of our customers for contacting us earlier this spring in regards to lack of snow and rain. As of now water levels appear to be okay.

Conservation of our natural resources is always the best practice.

If you have any questions, please feel free to contact us at 624-0608

Respectfully Submitted,

Patrick A. O'Brien
Superintendent

WARRANT

STATE OF NEW HAMPSHIRE CENTRAL HOOKSETT WATER PRECINCT 2002 PRECINCT MEETING

**TO THE INHABITANTS OF THE CENTRAL HOOKSETT WATER
PRECINCT IN THE TOWN OF HOOKSETT, COUNTY OF MERRIMACK, IN SAID
STATE QUALIFIED TO VOTE IN SAID PRECINCT AFFAIRS:**

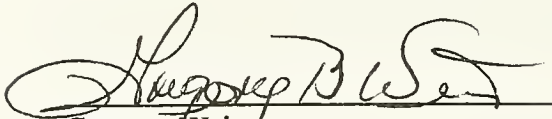
**You are hereby notified to meet at the offices of the Central Hooksett Water
Precinct located in said Precinct on 32 Industrial Park Drive on the 11th day of March,
2002, at 7:00 o'clock in the evening to act upon the following subjects:**

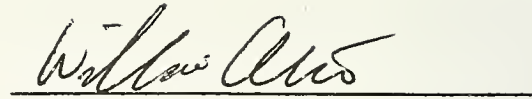
- 1. To choose a Moderator for the ensuing year.**
- 2. To choose a Clerk for the ensuing year.**
- 3. To choose a Treasurer for the ensuing year.**
- 4. To choose a total of two Water Commissioners, one for a three year term,
that being the seat currently occupied by Bill Alois; one, also for 3 years,
said seat currently being occupied by Greg Weir.**
- 5. To see if the Precinct will raise and appropriate the sum of One Hundred
Dollars (\$100.00) for the Central Hooksett Water Precinct Capital Reserve
Fund #1, entitled Water Storage Capital Reserve Fund (recommended by
the Budget Committee and the Precinct Commissioners).**
- 6. To see if the Precinct will raise and appropriate the sum of One Hundred
Dollars (\$100.00) for the Central Hooksett Water Precinct Capital Reserve
Fund #2 - New Construction and Capital Improvements Capital Reserve
Fund (recommended by the Budget Committee and the Precinct
Commissioners).**
- 7. To see if the Precinct will raise and appropriate the sum of One Hundred
Dollars (\$100.00) for the Central Hooksett Water Precinct Capital Reserve
Fund #3 - Repair and Replacement of Main and Equipment Capital Reserve
Fund (recommended by the Budget Committee and the Precinct
Commissioners).**
- 8. To see if the Precinct will raise and appropriate the sum of One Hundred
Dollars (\$100.00) for the Central Hooksett Water Precinct Capital Reserve
Fund #4 - Standpipe Relining Capital Reserve Fund (recommended by the
Budget Committee and the Precinct Commissioners).**

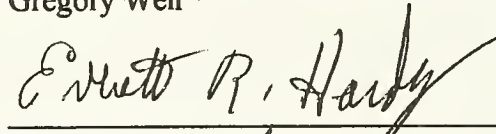
9. To see if the Precinct will raise and appropriate the sum of Twenty-Five Thousand Five Hundred Dollars (\$25,500.00) for the Central Hooksett Water Precinct Capital Reserve Fund #5 - Source Development Capital Reserve Fund. (Recommended by the Budget Committee and the Precinct Commissioners).
10. To see if the Precinct will vote to designate the Central Hooksett Water Precinct Commissioners as agents for Capital Reserve Funds #1-5 identified above for the purpose of allowing expenditures from those funds for the purpose established in those funds. Such authority shall exist indefinitely or until rescinded by the Precinct.
11. To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners' written schedule of fees and charges.
12. To see if the Precinct will authorize the Commissioners to raise Four Hundred Forty-Four Thousand Five Hundred Dollars (\$444,500.00) exclusive of Warrant Articles 5, 6, 7, 8 & 9 to defray Precinct expenses for the ensuing year and make appropriations of same.
13. To see if the Precinct will authorize the Commissioners to accept gifts, grants and bequests and to expend the same for the legitimate purposes of the Precinct as may be specified by the donor, provided that said purposes shall not require the expenditure of other Precinct funds and provided further that the Commissioners shall hold a public hearing prior to accepting the said funds.
14. To transact any other business that may legally come before this meeting.

Given our hands and seal this __ day of _____, in the year of our Lord Two Thousand and Two.

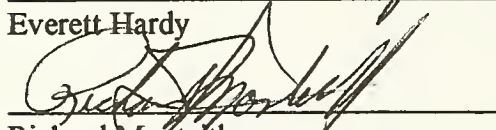
BOARD OF WATER COMMISSIONERS
CENTRAL HOOKSETT WATER PRECINCT


Gregory Weir


Bill Alois


Everett Hardy

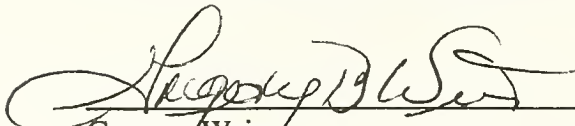
David Conway



Richard Montelth

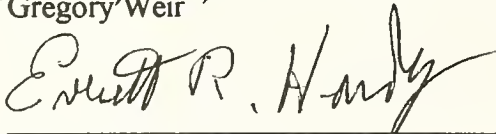
CERTIFICATE

The undersigned certify that on the 14th day of Jan., 2002, we gave notice to the inhabitants within named to meet at the time and place and for the purpose within mentioned by posting an attested copy hereof at the place of the meeting within named (Central Hooksett Water Precinct office 32 Industrial Park Drive, Hooksett, NH) and a like attested copy at the Fred C. Underhill School, 2 Sherwood Drive, Hooksett, New Hampshire all being public places in the said Precinct.

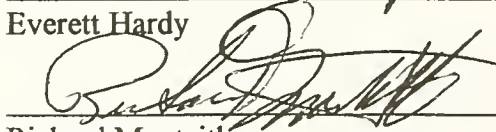
BOARD OF COMMISSIONERS
WATER HOOKSETT WATER PRECINCT


Gregory Weir


Bill Alois


Everett Hardy

David Conway


Richard Monteith

CENTRAL HOOKSETT WATER PRECINCT

ANNUAL MEETING

MARCH 11, 2002

7:00 P.M.

The Central Hooksett Water Precinct's Annual meeting of March 11, 2002 came to order at 7:10 p.m. at the Central Hooksett Water Precinct office, at 32 Industrial Park Dr., Hooksett, NH. Present were Dave Conway, Dick Monteith, Bill Alois, Kelli Alois, Everett Hardy, Irene Beaulieu, Carol Hardy, Beverly Weir, Greg Weir, Pat O'Brien, our Precinct's attorney, B. J. Branch.

Our attorney, BJ Branch, in accordance with the State law, asked to see the warrant and to certify the locations of the notification, and date of the Annual meeting. It was posted in three separate places within fourteen days of the Annual meeting. Atty. Branch then turned the meeting over to the moderator, Kelli Alois, for the reading of the Warrant. The moderator started to read the Warrant, Dave Conway then made a motion to move past the reading of the Warrant and take up each article individually, Dick Monteith seconded the motion and all present, unanimously agreed.

Article #1: To nominate a Moderator for the ensuing year. Bill Alois nominated Kelli Alois for moderator, Dick Monteith seconded the nomination and there were no other nominations and Everett moved that the nominations be closed and Dave seconded the motion. All present voted unanimously.

Article #2: To nominate a Clerk for the ensuing year. Greg Weir nominated Carol Hardy for clerk, Dick Monteith seconded the nomination, there were no other nominations and Bill moved that we close the nominations and Dave seconded the motion. All those present voted unanimously.

Article #3: To nominate a Treasurer for the ensuing year. Bill Alois nominated Bev Weir for treasurer, Greg seconded the motion, there were no other nominations, Dick made a motion to close the nominations and Dave seconded the motion and all those present voted unanimously.

Article #4: To nominate two Commissioners, one for three year term, presently occupied by Bill Alois. Everett made a motion to nominate Bill Alois for the three year term, Dave seconded, Dick moved that the nominations be closed and Greg seconded the motion. We also have a three year term Commissioner nomination presently occupied by Greg Weir, Dave nominated Greg Weir for the ensuing three year term, Everett seconded the nomination, there were no other nominations, Dick moved that the nominations be closed, Everett seconded the motion and all present voted unanimously.

Article #5: The moderator read article 5. Everett made a motion that we accept the article as read, Greg seconded the motion and all present voted unanimously.

Article #6: The moderator read the article. Greg moved that we accept the article as read and Everett seconded the motion, Dick made a motion that this article be voted by a voice vote, seconded by Everett. All present voted unanimously.

Article #7: The moderator read the article. Dick moved that we accept the article as read and Greg seconded, all present voted unanimously.

Article #8: The moderator read the article. Dick made a motion to accept the article as read, Dave seconded the motion. All present voted unanimously.

Article #9: The moderator read this article. The amount is for \$25,500.00. Dick made a motion that we accept the article as read, Everett seconded the motion. All present voted unanimously.

Article #10: The moderator read the article. Bill made a motion to accept the article as read. Dave seconded the motion and all present voted unanimously.

Article #11: The moderator read the article. Dick made a motion to accept the article as read. Everett seconded the motion. All present voted unanimously.

Article #12: The moderator read the article. Bill made a motion that we accept the article as read. Dave seconded the motion. All present voted unanimously.

Article #13: The moderator read the article. Dick made a motion to accept the article as read. Everett seconded the motion. All present voted unanimously.

Article #14: The moderator read the article. Dick made a motion to accept the article as read. Greg seconded the motion. All present voted unanimously.

This completes the reading of the Warrant. Bill made a motion that the clerk is authorized to cast one ballot for each position of the precinct officers. The ballot was cast. The ballot was counted. All that were nominated were elected for the ensuing year.

Moderator- Kelli Alois 8

Clerk- Carol Hardy 8

Treasurer- Bev Weir 8

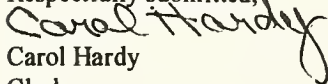
Commissioner-Bill Alois-3 years 8

Greg Weir-3 years 8

Atty. Branch swore in all the newly elected officers for their terms, as written and read in the Warrant. Articles 1, 2, 3, and 4.

Dick made a motion that we adjourn the 2002 Annual Meeting, Dave seconded the motion. All present voted unanimously. Adjournment was at 7:30 P.M.

Respectfully submitted,



Carol Hardy

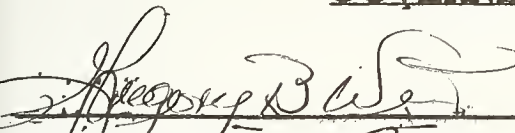
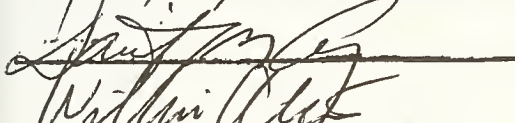
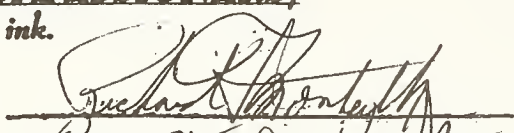
Clerk

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397**REPORT OF APPROPRIATIONS
ACTUALLY VOTED FOR VILLAGE DISTRICTS**
(RSA 21-J:34)DATE OF MEETING: March 11, 2002VILLAGE DISTRICT: Central Hooksett Water Precinct County: MerrimackIn the Town(s) Of: HooksettMailing Address: PO Box 16322Hooksett, NH 03106Phone #: 603-624-0608Fax #: 603-624-0814

E-Mail: _____

CERTIFICATE OF APPROPRIATIONS VOTED
(To Be Completed After Annual or Special Meeting)

This is to certify that the information contained in this form, appropriations actually voted by the village district meeting, was taken from official records and is complete to the best of our knowledge and belief.

GOVERNING BODY (COMMISSIONERS)*Please sign in ink.*

William A. White
Everett R. Hardy

Penalty: Failure to file within 20 days after each meeting at which appropriations were voted may result in a \$5.00 per day penalty for each day's delay (RSA 21-J:36).

1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration

GENERAL GOVERNMENT

XXXXXXXXXX

XXXXXXXXXX

4130-4139	Executive			
4180-4182	Financial Administration			
4183	Legal Expense			
4185-4189	Personnel Administration			
4194	General Government Buildings			
4196	Insurance			
4197	Advertising & Regional Asson.			
4199	Other General Government			

PUBLIC SAFETY

XXXXXXXXXX

XXXXXXXXXX

4210-4214	Police			
4215-4219	Ambulance			
4220-4229	Fire			
4290-4299	Emergency Management			
4299	Other (Including Communications)			

HIGHWAYS & STREETS

XXXXXXXXXX

XXXXXXXXXX

4311	Administration			
4312	Highways & Streets			
4313	Bridges			
4314	Street Lighting			
4319	Other Highway, St., and Bridges			

SANITATION

XXXXXXXXXX

XXXXXXXXXX

4321	Administration			
4323	Solid Waste Collection			
4324	Solid Waste Disposal			
4325	Solid Waste Clean-up			
4326-4329	Sewage Coll. & Disposal			
4329	Other Sanitation			

WATER DISTRIBUTION & TREATMENT

XXXXXXXXXX

XXXXXXXXXX

4331	Administration	12	8600	
4332	Water Services	12	350300	
4335	Water Treatment			
4336-4339	Water Conservation & Other			

HEALTH

XXXXXXXXXX

XXXXXXXXXX

4411	Administration			
4414-4419	Pest Control and Other			

1 Acct.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	3 WARR. ART.#	4 Appropriations As Voted	5 For Use By Department of Revenue Administration
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HEALTH cont.

XXXXXXXXXX

XXXXXXXXXX

4520-4509	PARKS & RECREATION & OTHER			
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DEBT SERVICE

XXXXXXXXXX

XXXXXXXXXX

4711	Princ.- Long Term Bonds & Notes	12	50000	
4721	Interest-Long Term Bonds & Notes	12	35600	
4723	Int. on Tax Anticipation Note			
4790	Other Debt Service			

CAPITAL OUTLAY

XXXXXXXXXX

XXXXXXXXXX

4901	Land & Improvements			
4902	Machinery, Vehicles & Equipment			
4903	Buildings			
4909	Improvements Other Than Bldgs			

OPERATING TRANSFERS OUT

XXXXXXXXXX

XXXXXXXXXX

4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Proprietary Fund			
4915	To Capital Reserve Fund	5-9	25900	
4916	To Trust and Agency Funds			
TOTAL VOTED APPROPRIATIONS			470400	

SPECIAL NOTES FOR COMPLETING THE MS-32 FORM

This form must contain all the appropriations passed at an annual or special meeting. Combine all the approved and amended appropriations from the MS-36 or MS-37 posted budget form. List the appropriate warrant article number(s) in column #3.

Do not cross off any accounts to enter your own titles. We have included the entire chart of accounts for reporting purposes. Please call us if you have any questions or need help in classifying any of your approved appropriations. Mail this form to us within 20 days after the meeting to our new address on the 1st page of the form.

The revenue page form MS34, due September 1, will be mailed to you in the summer.

This form is computerized. Send us your blank disk & a self-addressed, stamped mailer for a copy of the spreadsheet.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



**FINANCIAL REPORT
OF
VILLAGE DISTRICTS**

VILLAGE DISTRICT: Central Hooksett Water Precinct COUNTY: Merrimack

In the Town(s) Of: Hooksett

For the Fiscal Year Ended: December 31, 2001

Mailing Address: _____

Hooksett NH 03106

Phone #: 603-0608

Fax #: _____

E-Mail: _____

CERTIFICATION

This is to certify that the information contained in this report was taken from official records and is complete and correct to the best of my knowledge and belief.

Date: 6-10-02

[Signature]
[Signature]
[Signature]

[Signature]

Signatures of Village District Commissioners

Please sign in ink.

General Instructions

When completed, this form should be returned to the Department of Revenue Administration. A copy should be used in preparing the annual report for the voters and a copy should be retained.

Please note this form is intended for those governmental units which have adopted the title "Village District" in accordance with RSA 52.

BALANCE SHEET
GENERAL FUND

ASSETS

LIABILITIES AND FUND EQUITY

Acct. #		Amount	Acct. #		Amount
1010	Cash and Equivalents	58,893	2020	Accounts Payable	22,000
1030	Investments	131,059	2030	Compensated Absences Payable	
1080	Taxes Receivable (Unincorp.Places)		2050	Contracts Payable	
1081	Municipal Assessments Receivable		2070	Due to Other Governments	
1110	Tax Liens Receivable		2080	Due to Other Funds	10,000
1150	Accounts Receivable	82,956	2230	Notes Payable - Current	
1260	Due From Other Governments		2250	Bonds Payable - Current	
1310	Due From Other Funds	7,621	2270	Other Payables	2,569
1410	Inventory			Deferred Revenue	1,894
1430	Prepaid Items			TOTAL LIABILITIES	\$ 36,469
				FUND EQUITY	
			2440	Reserve for Encumbrances	
1700	Other Assets		2450	Reserve for Continuing Appropriations	
			2490	Reserve for Special Purposes	25,500
			2530	Unreserved Fund Balance	218,560
				TOTAL FUND EQUITY	244,060
				TOTAL LIABILITIES AND FUND EQUITY	\$ 280,529
	TOTAL ASSETS	\$ 280,529			

Include in the SCHEDULES BELOW the value of all Village District Property & Long-Term Debt NOT in the Balance Sheet Above.

Acct. #	FIXED ASSET GROUP OF ACCOUNTS	Debit	Credit	Acct. #	LONG-TERM DEBT GROUP OF ACCOUNTS	Debit	Credit
1610	Land and Improvements		XXXXXXXX	1810	Bond Proceeds Not Used		XXXXXXXX
1620	Buildings		XXXXXXXX	1820	Amount to be Provided for Retirement of Long-Term Debt	850,000	XXXXXXXX
1640	Machinery, Vehicles and Equip.		XXXXXXXX	2310	Notes/Bonds Payable, Long-Term	XXXXXXXXXX	850,000
1650	Construction in Progress		XXXXXXXX	2390	Other Long-Term Liabilities	XXXXXXXXXX	
1660	Improvements Other Than Bldgs.		XXXXXXXX				
2800	Investment in Gen. Fixed Assets	XXXXXXXX					
	TOTAL				TOTAL	850,000	850,000

SOURCES OF REVENUES AND CREDITS			EXPENDITURES		
Acct.#		Amount	Acct.#		Amount
3110	TAXES Property Taxes			GENERAL GOVERNMENT	
3190	Int. & Pen. on Delinquent Taxes		4130	Executive _____	
	FROM FEDERAL GOVERNMENT		4194	General Government Bldg. _____	
3319	Other Federal Grants and Reimbur.		4196	Insurance _____	
	FROM STATE			PUBLIC SAFETY	
3351	Shared Revenue - Block Grant	3,376	4215	Ambulance _____	
3354	Water Pollution Grants		4220	Fire _____	
	FROM OTHER GOVERNMENTS		4290	Emergency Management	
3379	Intergovernmental Revenues			HIGHWAYS AND STREETS	
	CHARGES FOR SERVICES		4312	Highways and Streets _____	
3401	Income From Departments _____			SANITATION	
3402	Water Supply System Charges _____	414,026	4323	Solid Waste Collection _____	
3403	Sewer User Charges _____			WATER DISTRIBUTION AND TREATMENT	
3404	Garbage-Refuse Charges _____		4332	Water Services _____	329,785
3409	Other Charges _____			HEALTH	
	MISCELLANEOUS REVENUES		4414	Pest Control _____	
3501	Sale of Village District Property _____		4419	Other Health _____	
3502	Interest on Investments _____	3365		CULTURE AND RECREATION	
3509	Other _____	7,123	4520	Parks and Recreation _____	
	INTERFUND OPERATING TRANSFERS IN		4589	Other Culture & Recreation	
3913	From Capital Projects Fund _____	10,101		DEBT SERVICE	
3914	From Proprietary Fund _____		4711	Princ.-Long Term Bonds & Notes _____	50,000
3915	From Capital Reserve Fund _____	32,000	4721	Int. Long Term Bonds & Notes _____	37,504
	OTHER FINANCING SOURCES		4723	Interest on TANs	
3934	Proceeds Long-Term Notes/Bonds			CAPITAL OUTLAY	
	TOTAL REVENUES	470,041	4901	Land and Improvements _____	
			4902	Machinery, Vehicles, & Equipment	
			4903	Buildings	
				INTERFUND OPERATING TRANSFERS OUT	
			4913	To Capital Projects Fund _____	
			4914	To Proprietary Fund _____	
			4915	To Capital Reserve Fund	400
				TOTAL EXPENDITURES	417,689

SCHEDULE OF LONG TERM INDEBTEDNESS
As of December 31, ~~199~~ 2001

1 Long Term Bonds/Notes Outstanding List Each Issue Separately	Purpose of Issue(2)	Amount	
1999 Series A Bond	"G"	850,000	* * * * *
Tank & New Building Construction			* * * * *
			* * * * *
			* * * * *
			* * * * *
2 Total Long Term Bonds/Notes Outstanding December 31, 199 <u>2001</u>		* * * * *	850,000

(1) The amount of outstanding long term indebtedness must be reported as of the end of the Village District Fiscal Year.

(2) Use the code: "S" for Sewer Bonds
"W" for Water Bonds
"G" for General Purpose Bonds

RECONCILIATION OF OUTSTANDING LONG TERM INDEBTEDNESS

1. Outstanding Debt - December 31, 19 <u>2000</u>	* * * * *	900,000
2. New Debt Created During Fiscal Year	* * * * *	* * * * *
a) Long Term Notes Issued	0	* * * * *
b) Bonds Issued	0	* * * * *
3. Total (Lines 2a and 2b)	* * * * *	
4. Total (Lines 1 and 3)	* * * * *	
5. Debt Retirement During Fiscal Year	* * * * *	* * * * *
a) Long Term Notes Paid	0	* * * * *
b) Bonds Paid	50,000	* * * * *
6. Total (Lines 5a and 5b)	* * * * *	
7. Outstanding Debt - December 31, 19 <u>2001</u> (Line 4 less Line 6)	* * * * *	850,000

When to File: (RSA 21-J:34)

This report must be filed on or before April 1st.

Where to File:

Department of Revenue Administration, Municipal Services Division
P. O. Box 1122, Concord, NH 03302-1122

MS-35		SUMMARY OF REVENUES AND EXPENDITURES FOR ALL OTHER FUNDS			MS-35
January 1, 199__ to December 31, 199__		OR July 1, 199__ to June 30, 199__			
A. REVENUE (BY SOURCE)	Capital Projects	Special Revenue	Proprietary Funds		
			Enterprise	Internal Service	
1. Revenue from taxes					
2. Rev. from licenses, fees, etc.					
3. Revenue from fed. govt.					
4. Revenue from State of NH					
5. Revenue from other govt.					
6. Rev. from charges for service					
a. Water supply sys. charges					
b. Sewer user charges					
c. Refuse collection charges					
d. Other (specify)					
7. Revenue from misc. sources					
a. Interest on investments					
b. Other					
8. Interfund oper. transfers in					
9. Other financial sources					
10. TOTAL REVENUE AND OTHER SOURCES					

MS-35 SUMMARY OF REVENUES AND EXPENDITURES FOR ALL OTHER FUNDS (Continued) MS-35				
January 1, 199 to December 31, 199 OR July 1, 199 to June 30, 199				
B. EXPENDITURE (BY FUNCTION)	Capital Projects	Special Revenue	Proprietary Funds	
			Enterprise	Internal Service
1. Public safety				
2. Sanitation				
3. Water distribution/treatment				
4. Health				
5. Welfare				
6. Culture and recreation				
7. Conservation				
8. Redevelopment and housing				
9. Economic development				
10. Debt service				
11. Capital outlay	XXXXXXXXXXXXXX			
12. Interfund oper.transfers out	10,101			
13. Payments to other govt.				
14. TOTAL EXPENDITURES	10,101			

MS-35		BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS As of December 31, 1992 OR June 30, 199__				MS-35	
A. ASSETS	Acct. No.	Capital Projects	Special Revenue	Proprietary Funds			
				Enterprise	Internal Service		
1. Current Assets							
a. Cash and equivalents	1010						
b. Investments	1030						
c. Accounts receivable	1150						
d. Due from other govt.	1260						
e. Due from other funds	1310						
f. Other current assets	1400						
2. Fixed Assets							
a. Land and improvements	1610						
b. Buildings	1620						
c. Mach., veh., equip.	1640						
d. Const. in progress	1650						
e. Improve. (non-bldg)	1660						
f. Other assets	1700						
3. TOTAL ASSETS	XXXXX	0					

As of December 31, ~~199~~2001 OR June 30, 199__

A. LIABILITIES & FUND EQUITY 1. Liabilities	Acct. No.	Capital Projects	Special Revenue	Proprietary Funds	
				Enterprise	Internal Service.
a. Warrants & acct.pay.	2020				
b. Compensated absences	2030				
c. Contracts Payable	2050				
d. Due to other govt.	2070				
e. Due to other funds	2080				
f. Notes/Bonds Payable	XXXX				
g. Other(list)					
h. TOTAL LIABILITIES					
2. Fund Equity/Capital	2440				
a. Reserve-encumbrances	2440				
b. Reserve-spec.purpose	2490				
c. Unreserved fund bal.	2530				
d. District contrib.cap.	2610				
e. Other contrib.capital	2620				
f. Retained earnings	2790				
g. TOTAL FUND EQUITY					
3. TOTAL LIABILITIES AND FUND EQUITY		0			

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: March 11, 2002

VILLAGE DISTRICT OF: Central Hooksett County: Merrimack
Water Precinct

In the Town(s) Of: Hooksett

Mailing Address: PO Box 16322
Hooksett, NH 03106

Phone #: 624-0608 Fax #: 624-0814 E-Mail: _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the DRA at the address above.

We Certify This Form Was Posted On (Date): _____

BUDGET COMMITTEE

Please sign in ink

Elizabeth Y. Stewart
James A. Sullivan
[Signature]
[Signature]
Alan W. Roychowdhury
Joe A. [Signature]

Bye H. Williams

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

1 2 3 4 5 6 7 8 9

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Appropriations		Actual		COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
		WARR. Prior Year As	ART.# Approved by DRA	Expenditures	Prior Year	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

GENERAL GOVERNMENT

4130-4139	Executive								
4150-4151	Financial Administration								
4153	Legal Expense								
4155-4159	Personnel Administration								
4194	General Government Buildings								
4196	Insurance								
4197	Advertising & Regional Assoc.								
4199	Other General Government								

PUBLIC SAFETY

4210-4214	Police								
4215-4219	Ambulance								
4220-4229	Fire								
4290-4298	Emergency Management								
4299	Other (Including Communications)								

HIGHWAYS & STREETS

4311	Administration								
4312	Highways & Streets								
4313	Bridges								
4316	Street Lighting								
4319	Other								

SANITATION

4321	Administration								
4323	Solid Waste Collection								
4324	Solid Waste Disposal								

Budget - Village District of Central Hooksett Water Precinct **2002** FY

MS-37

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3, V)		Appropriations WARR. Prior Year As ART.# Approved by DRA		Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR	
Acct.#					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
SANITATION cont.								
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration	12	9800	9754	8600		8600	
4332	Water Services	12	354000	319911	350300		350300	
4335-4339	Water Treatment, Conserv. & Other							
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control							
CULTURE & RECREATION								
4520-4529	Parks & Recreation							
4589	Other Culture & Recreation							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes	12	50000	50000	50000		50000	
4721	Interest-Long Term Bonds & Notes	12	37500	37504	35600		35600	
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							

1	2	3	4	5	6	7	8	9
ACCT.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS RECOMMENDED	COMMITTEE'S APPROPRIATIONS RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION RECOMMENDED	ENSURING FISCAL YEAR NOT RECOMMENDED

OPERATING TRANSFERS OUT								
4914	To Proprietary Fund							
4915	To Capital Reserve Fund							
4916	To Trust and Agency Funds							
SUBTOTAL 1			451800	417169	444500		444500	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

		1	2	3	4	5	6	7	8	9
ACCT.	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Appropriations		Actual		COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATION		
		WARR. #	Prior Year As Approved by DRA	Expenditures	Prior Year	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
6	Source Development	9	6180		6180			25500		
1	Water Storage	5	100		100			100		
2	New Construction	6	100		100			100		
3	Repair & Replace	7	100		100			100		
4	Standpipe	8	100		100			100		
SUBTOTAL 2 RECOMMENDED			XXXXXXX	XXXXXXX				XXXXXXX	25900	XXXXXXXX

INDIVIDUAL WARRANT ARTICLES

Individual warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be: 1) Negotiated cost items for labor agreements; 2) contingency appropriations; 3) supplemental appropriations for the current year for which funding is already available; or 4) deficit appropriations for the current year which must be funded through taxation.

		1	2	3	4	5	6	7	8	9
ACCT.	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Appropriations		Actual		COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATION		
		WARR. #	Prior Year As Approved by DRA	Expenditures	Prior Year	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
SUBTOTAL 3 RECOMMENDED			XXXXXXX	XXXXXXX				XXXXXXX		XXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year

TAXES

3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				

FROM STATE

3351	Shared Revenues		3400	3376	3400
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				

CHARGES FOR SERVICES

3401	Income from Departments				
3402	Water Supply System Charges		433400	421094	431500
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		4500	168	2500

MISCELLANEOUS REVENUES

3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other		10500	13937	7050

INTERFUND OPERATING TRANSFERS IN

3912	From Special Revenue Funds		6580	6580	25900
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				

OTHER FINANCING SOURCES

3934	Proc. from Long Term Bonds & Notes				
	Amts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			458380	445155	470400

****BUDGET SUMMARY****

	COMMISSIONERS	BUDGET COMMITTEE
SUBTOTAL 1 Recommended (from page 4)	444500	444500
SUBTOTAL 2 Special warrant articles Recommended (from page 6)	29500	29500
SUBTOTAL 3 "Individual" warrant articles Recommended (from page 6)		
TOTAL Appropriations Recommended	470400	470400
Less: Amount of Estimated Revenues & Credits (from above, column 6)	470400	470400
Estimated Amount of Taxes to be Raised	0	0

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
 (See Supplemental Schedule With 10% Calculation)

CENTRAL HOOKSETT WATER PRECINCT BUDGET - 2002

	2001 Appropriation	2001 Expenditures Thru 11/30/01	2001 Reimbursed	Remaining Balance	CHWP 2002 Budget	2002 Budge Committee
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4332 - Payroll Paid	95,400.00	72,950.38		22,449.62	95,400.00	
4332 - Office	7,500.00	8,083.67		-583.67	8,000.00	
4332 - Utilities/Power Purchased	17,000.00	14,983.57		2,016.43	18,000.00	
4331 - Audit Expense	3,000.00	3,270.00		-270.00	3,200.00	
4331 - Commissioner's Expense	1,400.00	1,464.20		-64.20	1,500.00	
4332 - Cont. Purchase of Water	116,000.00	107,675.58		8,324.42	118,000.00	
4332 - Engineering Fees	1,000.00	9,122.50	9,062.50	940.00	1,000.00	
4332 - Insurance	31,000.00	22,670.00	1,225.40	9,555.40	34,500.00	
4332 - Maintenance of Mains	3,000.00			3,000.00	2,000.00	
4332 - Taxes Paid	7,700.00	5,714.46		1,985.54	7,700.00	
4332 - Mains	500.00			500.00	500.00	
4332 - General Expense	4,500.00	2,789.11		1,710.89	2,500.00	
4332 - Maintenance of Hydrants	800.00	894.97		-94.97	800.00	
4332 - Legal	10,000.00	10,000.00		0.00	10,000.00	
4332 - Office Equipment	3,000.00	1,317.06		1,682.94	2,200.00	
4331 - Officer's Fees	5,400.00	1,760.00		3,640.00	5,400.00	
4332 - Maintenance of Pump Sta.	14,400.00	7,030.71		7,369.29	14,400.00	
4332 - Maintenance of Services	3,000.00	3,159.14	57.56	-101.58	3,500.00	
4332 - Maintenance of Standpipe	7,500.00	7,125.00		375.00	1,500.00	
4332 - Storage	100.00			100.00	100.00	
4332 - Truck	19,500.00	15,988.17		3,511.83	16,100.00	
4332 - Maintenance of Meters	200.00			200.00	100.00	
4332 - Meter Purchases	3,000.00	2,418.68	2,143.36	2,724.68	3,600.00	
4332 - Building & Grounds	1,400.00	930.69		469.31	1,200.00	
4332 - Pump Station Equipment	1,000.00			1,000.00	500.00	
4332 - New Services	500.00			500.00	500.00	
4332 - Water Rent Reimbursement	200.00			200.00	200.00	
4332 - Water Testing	1,500.00	100.00		1,400.00	500.00	
4332 - Hydrants	1,000.00			1,000.00	1,500.00	
4332 - Construction Inspection	500.00			500.00	500.00	
4332 - Retirement	3,300.00	2,351.32		948.68	4,000.00	
4711 - Bond Payment Principal	50,000.00	50,000.00		-3.76	50,000.00	
4721 - Bond Payment Interest	37,500.00	37,503.76			35,600.00	
Total Appropriations	451,800.00	389,302.97	12,488.82	74,985.85	444,500.00	

Source Development	6,180.00	6,180.00				
Trust Funds	400.00	400.00				

Total	458,380.00	395,882.97			444,500.00	
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COMMUNITY ACTION PROGRAM

BELKNAP-MERRIMACK COUNTIES, INC.

2002 SUNCOOK AREA CENTER PROJECTED OPERATING BUDGET

PERSONNEL:

Area Center Director	\$ 23,948
Outreach Worker	19,013
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>23,735</u>

\$ 68,196

OTHER COSTS:

Program Travel 10,500 miles x .32	3,360
Rent/Heating Costs	10,500
Electricity	1,125
Telephone	2,250
Postage	275
Office/Copier/Computer/Supplies	900
Advertising	275
Staff Development/Training	100
Publications	150
Liability/Malpractice/Contents/Bond Insurance	<u>350</u>

19,285

TOTAL BUDGET:

\$ 87,481

Federal Share: 42% - \$ 36,835

All Town Share: 58% - 50,646

Total: 100% - \$ 87,481

**SUMMARY OF SERVICES 2001
PROVIDED TO
HOOKSETT RESIDENTS
BY THE SUNCOOK AREA CENTER
COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$22.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)			
	PACKAGES-639	PERSONS-53	\$ 14,058.00
CONGREGATE MEALS- All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$8.43 per meal.			
	MEALS-307	PERSONS-39	\$ 1,974.00
EMERGENCY FOOD PANTRIES provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.			
	MEALS-84	PERSONS-4	\$ 252.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2000-01 program was \$645.00.			
	APPLICATIONS-181	PERSONS-415	\$111,949.00
MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.43 per meal			
	MEALS-7181	PERSONS-71	\$ 46,173.83
NEIGHBOR HELPING NEIGHBOR provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.			
	GRANTS-7	PERSONS-N/A	\$ 1,500.00
SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.73 per hour). Value to visitees is comparable to similar private sector services(\$6.73 per hour).			
	HOURS-1211	COMPANIONS-2	\$ 8,150.00
	HOURS-400	VISITEES-6	\$ 2,692.00
WOMEN, INFANTS AND CHILDREN provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$41.10 per unit.			
	VOUCHERS-848	PERSONS-71	\$ 34,853.00

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
WEATHERIZATION Improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--3	PERSONS--12	\$ 10,063.00
LEAD BASED PAINT HAZARD CONTROL makes loans available to qualified income eligible homeowners to help them remove lead hazards from the household. LEAD loans are also available to multi-family units.	HOMES--1	PERSONS--7	\$1,836.00
USDA COMMODITY SURPLUS foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES--611		\$ 10,328.59
		GRAND TOTAL	<u>\$243,829.42</u>

INFORMATION AND REFERRAL--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

CONSERVATION COMMISSION

The fiscal year ending June 30, 2002 was another busy year for the Hooksett Conservation Commission. The Commission continued to perform its mandated responsibilities. Recommendations were made to the New Hampshire Wetlands Bureau on Dredge and Fill permits to ensure wetland impacts are minimized. The Commission continued to go on site-walks, review plans and provide comments to the Planning Board and the Zoning Board of Adjustments.

A continuing tradition of the HCC is to sponsor Hooksett students to a week at the Barry Conservation Camp in Berlin, NH, a NH 4-H Camp. This year was the eighth successful year. A sincere thank you goes to the teachers at the Hooksett Memorial School, especially to Lori Chauvette, for her help with coordinating this great opportunity.

The Commission continues to assist the citizens of Hooksett with projects and to help minimize impacts to the natural resources in town. Major issues this year included ongoing review of environmental studies on the Head's Pond area and zoning issues regarding the prime wetlands. A joint Planning Board and Conservation Commission group proposed revisions to the groundwater ordinance, prohibiting gas stations in the aquifer, which was approved by the voters.

Changes to the Commission membership this year included four new members. Vice Chair Anne Gagnon, chose to not be re-appointed so that she could take a year or two off. Her contributions, knowledge and expertise have been greatly valued. The Commission also thanks Nancy Winneg for her knowledge, help, and volunteering as secretary until Lisa Fellows-Weaver was hired in September.

The Hooksett Conservation Commission meets on the first Wednesday of the month at 7:00 p.m. in the Municipal Building. All residents are encouraged to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. Thanks to the Community for your continuous support and interest.

Respectfully submitted,
Paul Kenney, Chair
Anne Gagnon, Vice Chair
Steve Couture
Marcel LaBonville, Jr.
Tim Johnson
Ray Guay, Alternate
Chris Lally, Alternate
Doug St. Pierre, Planning Board Representative
Pat Rueppel, Town Council Representative

FAMILY SERVICES DEPARTMENT

Youth Services.

The Family Services Department offers various intervention and prevention services to Hooksett youth who are in danger of becoming or have become involved with the juvenile justice system.

Intervention Services.

The Family Services Department works with the Hooksett Police Department and Hooksett Prosecutor to manage juvenile cases that can be handled outside of the juvenile justice system. Over the past year, the Family Services Department has managed 10 court diversion cases through the use of behavior contracts, community service, apology letters, restitution, referrals to various intervention/prevention programs, and follow-up meetings as necessary.

Family Services also assisted approximately 30 Hooksett families who were experiencing various types of difficulties by providing referral services, intervention, support, and follow-up as necessary.

Prevention Programs.

Connections Program

For the past four years, the Department of Family Services, in conjunction with the Hooksett School District, has offered the Connections program for at-risk youth. The main goal of Connections is to provide participants with opportunities to take part in constructive group activities that build and strengthen support systems by helping kids establish connections to positive adults, peers, and the community. Throughout this past year, the program has served approximately 15 youths and their families.

Alternative to Out of School Suspension Program

Since 1999, the Department of Family Services and the Hooksett School District have offered the Hooksett Out of School Suspension Program for middle and high school students. This program is both an accountability and prevention program designed to give students an opportunity to make up work and participate in activities aimed at motivating them to return to the school setting. It is housed at the Hooksett Public Library. This past year, over 60 students were referred.

In addition to the above services, each holiday season, the Family Services Department collaborates with the schools and many other Hooksett organizations and businesses to assist with local holiday assistance programs. As always, this department also serves as a resource for any community member in need of information regarding social service programs.

General Assistance.

The Department of Family Services administers General Assistance to families in need under RSA 165. Recipients receive vouchers to pay for basic needs such as shelter,

food, fuel, and medication. The General Assistance program is designed to provide short-term assistance until recipients become employed, or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year, 177 applications for General Assistance were received, and 168 of these applicants were found to be eligible for some type of assistance. Of these applicants, 63 of them were new. The majority of the applicants also utilized other Hooksett programs such as the Hooksett Food Pantry, the Hooksett Clothing Shed, the Salvation Army, and other programs and services offered through the Hooksett-ites Happy Helpers, the Hooksett Emergency Relief Committee, the Prayer Hall, the Kiwanis Club, and the Lions Club. Hooksett is fortunate to have organizations such as these that help to meet a wide variety of needs while saving taxpayer dollars.

Many Hooksett residents in need also received assistance with their fuel bills from the Fuel Assistance and Neighbor Helping Neighbor programs administered by the Community Action Program (CAP) in Suncook. In addition to fuel assistance, CAP also assisted Hooksett residents with a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. The New Hampshire Housing Finance Authority provided housing assistance through the Section 8 housing program.

A breakdown of General Assistance expenditures for July 2001- June 2002 follows:

Shelter	\$70,787.91
Food	\$5,133.52
Medical	\$3,441.04
Utilities	\$6,687.26
Misc.	\$3,163.23
Total	\$89,212.96

Regular office hours are Monday through Friday 8:00am-4:30pm. Applications for General Assistance are taken by appointment. Please feel free to contact us at 485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

Joy Buzzell and LeeAnn Moynihan
Family Services Department

FIRE-RESCUE DEPARTMENT

CHIEF OF FIRE RESCUE

ANNUAL REPORT

This report covers the period July 1, 2001 to June 30, 2002 for Fiscal year 2002. The Town of Hooksett Fire-Rescue Department is a 33 member "combination" Fire Department, 29 full time and 4 paid on-call, providing Fire, Rescue, Emergency Medical Services, and public assistance services to the community.

The Fire-Rescue Department serves a community of 11,721 residents in a 36.3 square mile area from a Central Station located at the Safety Complex, and Station # 1 located in the Village. Both Stations are staffed on a 24-hour basis.

Hooksett Fire-Rescue personnel provide a wide variety of services including fire safety inspections, programs in the town schools, and a proactive approach to fire safety and EMS programs in the community. The Hooksett Fire-Rescue Department Mission Statement directs departmental policy with goals and objectives towards accomplishing that mission and is outlined further herein.

MISSION STATEMENT

The Primary Mission of the Hooksett Fire-Rescue Department is to provide a Range of Programs designed to protect the Lives and Property of the inhabitants of the Town of Hooksett from the adverse effects of Fire, Sudden Medical Emergencies or Exposures to Dangerous Conditions created by either man or nature.

The Primary Goal of each program implemented by the Hooksett Fire-Rescue Department is to provide an Element of Services that contributes toward a Safe Working and Living Environment in the most Cost Effective and Efficient Manner possible.

The Fire-Rescue services includes fire suppression and prevention with a strong emphasis on proactive fire prevention programs addressing 1) Public Education; 2) The inspection of existing facilities within the community; 3) Fire cause determination, including arson investigation; along with rescue and advanced emergency medical services.

It is the specific intent of the Fire-Rescue Department to provide support elements: administration, personnel services, training, communications, apparatus and equipment, to optimize the effectiveness of Fire-Rescue Department personnel. Department members will be encouraged and assisted in achieving their potential for professional growth, development and advancement, to provide state of the art firefighting, rescue, emergency medical services and life safety activities and techniques.

The Divisions of Administration, Operations, Training, Fire Prevention, Mechanical-(Apparatus-Equipment-SCBA), Fire Alarm/Communication, and Station # 1 and Safety Center building maintenance remained very busy during this past fiscal year under the approved Default Budget.

On, behalf of the administration I apologize for the lack of a detail report in some of these above areas, however decisions had to be made on use of resources during the budget year and that resulted in our detailed monthly reports being not completed as one result of the administration decisions.

Once again this year the department continued to loose valuable employees to other New Hampshire Fire departments due in large part to our salaries offered. A total of four (4) full-time personnel left. Two of the individuals that left each had twelve (12) years of service. Firefighter Steve Davis whom went to the Town of East Derry and Lt. Mark Hurley whom went to Goffstown, N.H. as a Captain. Further, we lost Deputy Fire Chief Allen Coen of the Fire Prevention Division who went to Gilmanton, N.H. as the Fire Chief. We thank them for their services to the Town and wish them all well.

Much time was spent hiring personnel during the year because of this. A total of four (4) new personnel were hired during the year bring the department back to full strength.



Back Row: Lt. David Carignan, FF Dan Silva, Lt. Sean O'Brien, Dpty Chief John DeSilva, Chief Howard, Acting Lt. John Drew, Lt. Gerry Covey, Capt. Steve Mandeville, Chaplain Pat Bona, Adminsitative Assistant Sue LaBonville.

Front Row: FF Michael Johnson, FF William Palmer, FF Bryce Knox, FF Tobey Gamache, FF Michael Surette.

OPERATIONS (FIRE-RESCUE-EMS-HAZ-MAT):

The call volume for Fire-Rescue-EMS during calendar year 2001 continued to increase as it has in the past few years. This continued increase is believed to be a direct result of the continued strong growth and increase in new construction within the community.

Other statistics of importance to mention during this past year are as follows:

*Number of calendar days that multiple incidents occurred during the year:	<u>115</u>
*Number of multiple (simultaneous) incidents during the year:	<u>186</u>
*Number of times off duty personnel requested for station coverage during the year:	<u>303</u>

Hooksett Fire - Rescue Department

Fire - EMS - Rescue Incidents

OPERATIONS (FIRE-RESCUE-EMS-HAZ-MAT):

Year To Date

TYPE OF INCIDENT:	
SERVICE CALL:	225
STILL ALARM:	229
BOX ALARMS:	289
STRUCTURE FIRES:	28
BRUSH FIRES:	23
VEHICLE FIRE:	31
HAZ-MAT:	52
MEDICAL:	591
MOTOR VEHICLE ACCIDENTS:	207
OTHER:	0
TOTAL:	1675
ALARMS:	
WORKING FIRE:	13
SECOND:	4
THIRD:	0
FOURTH:	0
FIFTH:	0
SIXTH:	0
MUTUAL AID:	
GIVEN:	72
RECEIVED:	55
MVA TYPE:	
AUTO:	192
BOAT:	0
MOTORCYCLE:	4
RV:	3
OTHER:	8
MEDICAL:	
CODE:	4
UNTIMELY:	11
WALK-INS:	4
RELEASE:	505
TRANSPORT:	
CARE/NON TRANSPORT:	505
BY TRI-TOWN:	481
BY OTHER:	41
EMERGENCY CALLS RESPONDED TO DURING THE MONTH BY:	
CHIEF MICHAEL HOWARD:	83
DEPUTY CHIEF JOHN DESILVA:	87
DEPUTY CHIEF ALLEN COEN:	48
ADMINISTRATION RESPONSE TOTAL:	218
TOTAL EMERGENCY CALLS - ADMIN & SHIFT:	1893

Hooksett Fire - Rescue Department
Fire - EMS - Rescue Annual Statistics
1976 - 2001

Year	Incidents	Change	Percent of Change	Five Year Figures
1976	243			
1977	300	57	23.5%	
1978	457	157	52.3%	
1979	463	6	1.3%	
1980	491	28	6.0%	102
1981	587	96	19.6%	
1982	507	-80	-13.6%	
1983	807	300	59.2%	
1984	823	16	2.0%	
1985	790	-33	-4.0%	67.6
1986	950	160	20.3%	
1987	1039	89	9.4%	
1988	1102	63	6.1%	
1989	1082	-20	-1.8%	
1990	1126	44	4.1%	42.5
1991	1108	-18	-1.6%	
1992	1039	-69	-6.2%	
1993	1046	7	0.7%	
1994	1119	73	7.0%	
1995	1083	-36	-3.2%	-0.6
1996	1323	240	22.2%	
1997	1179	-144	-10.9%	
1998	1299	120	10.2%	
1999	1377	78	6.0%	
2000	1749	372	27.0%	61.5
2001	1893	144	8.2%	60.5

FIRE PREVENTION/INVESTIGATION

Annual Inspection Report

FIRE PREVENTION / INVESTIGATION DIVISION:

Year To Date

PERMITS ISSUED:	
ASSEMBLY PERMITS ISSUED:	1
BLASTING / EXPLOSIVES PERMITS ISSUED:	124
FIRE ALARM SYSTEMS PERMITS ISSUED:	17
FIREWORKS PERMITS ISSUED:	2
GAS PERMITS ISSUED:	270
INCIDENT REPORTS REQUESTED:	13
OIL BURNER PERMITS ISSUED:	64
SPRINKLER SYSTEMS PERMITS ISSUED:	33
UNDER GROUND TANK PERMIT ISSUED:	4
BRUSH BURNING PERMITS ISSUED:	487
COMMERCIAL BURNING PERMITS ISSUED:	35
SEASONAL COOKING PERMITS ISSUED:	15
TOTAL PERMITS ISSUED:	1065

INSPECTIONS:	
CONSTRUCTION OCCUPANCY INSPECTIONS:	138
FIRE ALARM INSPECTIONS (ROUGH):	1
FIRE ALARM INSPECTIONS (FINAL):	29
SPRINKLER INSPECTIONS (ROUGH):	35
SPRINKLER INSPECTIONS (FINAL):	54
OIL BURNER INSPECTIONS (ROUGH):	1
OIL BURNER INSPECTIONS (FINAL):	29
GAS INSTALLATION INSPECTIONS (ROUGH):	141
GAS INSTALLATION INSPECTIONS (FINAL):	110
GENERAL INSPECTIONS:	0
COMMERCIAL OCCUPANCIES INSPECTIONS:	9
RESIDENTIAL OCCUPANCIES INSPECTIONS:	1
ANNUAL ASSEMBLY PERMIT INSPECTIONS:	5
HEALTH INSPECTIONS:	0
CHILD CARE LICENSE INSPECTIONS:	2
HUMAN SERVICES INSPECTIONS:	2
FOSTER CARE INSPECTIONS:	5
BLAST STANDBY INSPECTIONS:	1
CHIMNEY INSTALLATION INSPECTIONS:	0
FUEL TANK REMOVAL INSPECTIONS:	1
ALARM SYSTEM TROUBLE FOLLOW UP:	74
SPRINKLER SYSTEM TROUBLE FOLLOW UP:	21
TOTAL INSPECTIONS:	659
	0
ENGINE COMPANY INSPECTIONS:	0
ENGINE 2:	117
ENGINE 1:	69
CISTERN INSPECTIONS:	21
TOTAL ENGINE COMPANY INSPECTIONS:	207

Hooksett Fire - Rescue Department

Annual Inspection Report

FIRE SAFETY	0
PUBLIC EDUCATION PROGRAMS:	33
FIRE DRILLS:	15
TOTAL FIRE SAFETY:	48
	0
OTHER/MEETING	0
TRAINING SESSIONS:	21
BACK GROUND INVESTIGATION:	0
FIRE INVESTIGATION:	6
JUVENILE FIRE SETTERS INVESTIGATIONS:	0
TECHNICAL REVIEW COMMITTEE MEETINGS:	23
ATTENDANCE AT PLANNING BOARD MEETING:	25
ATTENDANCE AT COUNCIL MEETINGS:	1
OTHER MEETINGS:	32
PLANS REVIEW:	59
PHONE CALLS / CODE QUESTIONS:	253
TOTAL OTHER/MEETINGS ATTENDED:	420

SUMMARY:

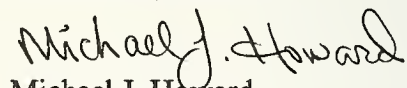
The citizens of Hooksett are fortunate to have an excellent Fire-Rescue Department of men and women that are all professionals, have an excellent work ethic and demonstrate a positive image to maintain the respect they deserve and have worked so hard on over the years.

I see our Fire-Rescue Department and our Town changing and enjoying an excellent future and I am proud to be your Fire Chief to lead the men and women who will provide you protection in your time of need. The Fire-Rescue-EMS services continue to face many challenges daily and we all will continue our dedication to protect the lives and property within our community.

The events of September 11, 2002 have forever changed our country and especially those whom serve you each day. We will never forget those men and women who lost their lives during this tragedy and also those whom serve our armed forces, "United We Stand".

My sincere thanks are also extended to the members of the Town Council, Town Administrator Michael F. Farrell, Assistant Town Administrator Liz Dinwoodie, Deputy Fire Chief John DeSilva, Deputy Fire Chief Allen Coen, Captain Gary Lambert, Captain Dean Jore, Administrative Assistant Sue LaBonville and all other Town Department Heads, employees and citizens for their support during this past year. I would also like to thank the surrounding communities, emergency response system and finally the countless number of other individuals and agencies that have contributed their time, effort and donations toward the cause of responding to those that seek assistance in the time of need.

Respectfully Submitted;



Michael J. Howard
Chief of Department



SOUTHEASTERN N.H. HAZARDOUS MATERIALS MUTUAL AID DISTRICT

The Southeastern New Hampshire Hazardous Materials Mutual Aid District is organized as a regional solution to the hazardous materials response problem. The purpose of the district is to prepare our communities, regionally, for responses to hazardous materials incidents, both with training and equipment. The 14 communities that comprise the district are: Auburn, Atkinson, Chester, Danville, Derry, East Derry, Hampstead, Hooksett, Litchfield, Londonderry, Pelham, Plaistow, Salem, and Windham.

The District is managed by an Operations Committee, consisting of a Chief Officer from each member community, who carry out the day-to-day business of the organization; and a Board of Directors, consisting of an elected or appointed member of municipal government in each member community, who provide oversight and fiscal management. The District provides the highest level of response available for Hazmat, Level "A".

District resources include two response trailers; equipped with generators, oil spill and decontamination equipment, chemical reference material, protective suits, and communications equipment, and a response truck and trailer equipped for the team. The District trailers and truck are strategically located to respond to any community requesting them. An EMS Mass Casualty trailer is located in Londonderry, available for response to medical incidents with a large number of patients.

After September 11, The District's Level "A" Hazmat team, comprised of fire personnel from member communities responded to many incidents potentially involving anthrax. Because the team has been preparing for this type of response for several years, we had the procedures and test equipment available to serve our communities immediately. The team also assists member communities with planning, since the District has been recognized as a regional Local Emergency Planning Committee, to comply with SARA Title III of the federal regulations governing hazardous materials. This allows the District to be eligible for Emergency Management Assistance funding which we have been receiving on a regular basis.

The District has trained with the US Army Civil Support Team and the Bureau of Alcohol, Tobacco, and Firearms, the Drug Enforcement Agency, and the SMART Team.

Your fire department and local officials continue to make progress in providing the most cost effective manner of responding to a hazardous materials incident.

Respectfully Submitted,
For the Board of Directors

For the Operations Committee

Mr. Bruce Theriault
Councilor, Town of Derry
Chair, Board of Directors

Chief Alan J. Sypek
Londonderry Fire Department
Chair, Operations Committee

COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs. Open burning is a privilege, **NOT** a right. Help us to protect you and our forest resource! Build small brush piles that can be quickly burned and extinguished.

New Hampshire experienced over 940 wildland fires in 2001. Most of the fires were human caused. Due to dry conditions fires spread quickly impacting more than 20 structures. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. **Only You Can Prevent Wildland Fires.** Contact your local Fire Department or the New Hampshire Division of Forests and Lands website at www.nhdfi.com or call 271-2217 for wildland fire safety information.

2001 FIRE STATISTICS

(All fires Reported thru November 26, 2001)

TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	89	18
Carroll	62	12
Cheshire	147	41
Coos	53	16
Grafton	109	99
Hillsborough	198	68
Merrimack	70	20
Rockingham	135	90
Strafford	57	54
Sullivan	22	10

CAUSES OF FIRES REPORTED

Illegal	279
Unknown	201
Smoking	86
Children	69
Campfires	49
Rekindle of Permit	45
Arson	31
Lightning	24
Misc *	<u>158</u>
	942

(Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2001	942	428
2000	516	149
1999	1301	452

HIGHWAY DEPARTMENT

This fiscal year ending June 30, 2002 was another year of hard work and dedication throughout your Highway Department. I have worked closely with every member of our Department to insure that not only our crew but also the residents of Hooksett are happy and that the work is being done properly and in a timely and professional manner.

Changes in the Highway Personnel included two new Truck driver/Equipment Operators, along with the promotion of Michael Bernard to the Highway Foreman. Michael has great potential and has been very dedicated in his new position. We also welcomed back Robert Burbank who was out due to an illness and we are all extremely happy that he is back and on his way to a full recovery.

This past winter season we had a total of 20 treatable storms accumulating over 40 inches of snow, notably not as much as the last winter season due to the fact that most of our treatable storms were freezing rain. Our plowing and treating efforts have improved greatly due to the purchase of 6 new sanders and 1 new plowing vehicle. Our crew continues to strive at keeping our roads clean and safe all year round.

Rubbish collection continues to be a major function within our Department. As our town grows there has been a noticeable increase in activity for our crew. The town accepted 9 new subdivisions approximately 24 new roads and 140 new homes that caused an increase in not only rubbish collection but also increased the miles of roadways that we need to keep maintained.

Our Department and crew continue to be very busy with road maintenance. We try to keep up with pothole patching, culvert pipe replacements, catch basin rebuilding and all other road improvements and repairs as needed. This past year, we installed 2 new catch basins on Goonan Rd, which solved a long-term water problem. We installed a guardrail on Rosedale St to close the Route 3A end and we fixed guardrails on Granite St and Veterans Dr. Thanks to a new chipper we have been able to trim roadside brush and keep our street signs clear of overgrown tree limbs. We continue to follow our MUTCD specifications and replace street signs as necessary. During the upcoming paving season we will pave several roads throughout town, and will also be doing a lot of much needed shoulder work. Our Department works closely with the Parks & Recreation Department handling burials and the grounds maintenance of the cemeteries.

Fleet maintenance is provided by the Highway Department and last year like many other years the mechanics have been extremely busy keeping up with maintenance on all town wide apparatus. With the purchase of a new hydraulic jack we are able to lift the larger trucks like the fire apparatus and the 1 tons and work on them in our garage instead of sending them out to be fixed. This has increased our volume of work, along with saving the town some money.

In closing, our department looks forward to serving you the residents to the best of our capability. We like to hear comments, whether they are negative or positive. Our office is open Monday thru Friday 7:00am to 3:30 pm. Please feel free to call or visit. We will be holding an open house at the end of the summer so that you may all come and meet our crew, see our facility, and check out our equipment.

Respectfully Submitted,

Dale Hemeon
Highway Manager



L to R: Ernie Coulombe, Jr., Bill Perry, Paul O'Keefe, John Soulia, Josh Lacroix, Carl Currier, Mike Bernard—Foreman, Paul Dabrowski, Mike Deavilla, Ron Descheneau, Zach Montoya, Keith Plourde, Tricia Visbeck—Administrative Assistant, Dale Hemeon—Highway Manager

Absent: Bob Burbank, Tony Pantaleo, Gene Serafin—Master Mechanic

HOOKSETT HISTORICAL SOCIETY

The Hooksett Historical Society has had another busy year. In October, the previous year's slate of officers was reinstated for the 2002 year.

President	Rick Hedrick
Vice President	Tina Paquette
Secretary	Edie Clarey
Treasurer	Kathie Northrup

For the second year in a row, the March meeting was hampered by inclement weather. But unlike the previous year, this meeting was able to take place at the Hooksett Public Library. The program for the evening was "*Remembering the Valley Cemetery*", a video which contained several Hooksett connections to the cemetery in Manchester, N.H..

The program for the April meeting was "*Remembering Robie's Country Store*". This program featured guests Bob & Edna Murray and Peter Sanborn. They shared stories from the past that related to life in and around the store. This program was preserved on video tape for future generations of those interested in Hooksett history.

The May meeting unveiled the Society's new multimedia presentation entitled, "*Then & Now*". This computer presentation includes many of Hooksett's most notable historical sites in their heyday and what these sites look like today. The presentation was developed as an educational tool on Hooksett town history and will eventually be distributed to our local schools.

The June meeting featured a field trip to Martin's Ferry Cemetery to view the gravesites of several historical citizens of Hooksett and to look at some interesting gravestone art of the mid-nineteenth century. The trip was followed by a cookout and ice cream social at the home of one of the members.

During the year the Society purchased archival notebooks and inserts to improve the preservation of its photo collection. Also purchased was a new computer printer so that photos may be printed from its scanned collection and from the collection of recent photographs taken with the Society's new digital camera. A scanner was also donated in April by one of our members. It is hoped that in the near future copies of the Society's photo collection may be made available to the public for a small fee. Until then, much of the Society's scanned collection is available at our web site, *Pictures of Historical Hooksett*. This web site is accessible from the Hooksett School District web site and the Hooksett Public Library web site.

To further our efforts in preserving our collection of artifacts in the Arah Prescott Library, the Society purchased ultra-violet protection film from Anderson Solar Films, Inc. They installed the film on all windows in the Library.

The Society is in possession of the Head's Chapel sign. It is currently being reconditioned and will be reinstalled when complete.

The Hooksett Historical Society meets during the months of March, April, May, and September on the fourth Thursday of each month at 7:00pm at the Arah Prescott Library on North Main Street. During the months of June and October, special meetings are held, and times / locations are determined at our regular monthly meetings prior to those dates. We encourage the public to join us and become involved in preserving Hooksett's heritage.

Respectfully submitted,

Rick Hedrick

HOOKSETT-ITES

The Hooksett-ites organization was formed in 1977 to bring Hooksett seniors together for social gatherings. They meet every Friday at the Public Library at 10:00 am. Their year starts in January with the installation of the officers for the coming year. These officers are as follows: President, First Vice President, Second Vice President, Recording Secretary, Treasurer and Corresponding Secretary. They also have the following chairpersons: Program Chairman, Tour Chairman, Hospitality Chairman, Kitchen Chairman, Crafts Chairman, Publicity Chairman and Sunshine Chairman.

The Program Chairman is responsible for arranging the speakers and some of the special meetings, for example, the Easter Hat Parade etc.

The Tour Chairman plans and organizes the tour enjoyed by many members.

The Hospitality Chairman arranges the Lunch Program.

The Kitchen Chairman is in charge of the lunches and the two picnics that we hold.

The Crafts Chairman plans and oversees the many craft items, especially for the over 80's luncheon to which every resident of Hooksett 80 and over is invited to a catered luncheon held every May.

The Publicity Chairman is in charge of our advertising.

The Sunshine Chairman visits the sick.

We also have a monthly newsletter. The Hooksett-ites participate in many town affairs, helping whenever needed. Some of the major events of their organization are Pot Luck Dinners, fundraising bake sales, auctions, two picnics held at Bear Brook Park, the Over 80 Luncheon and their Christmas Party.

Every Hooksett Senior is welcome to join the group. There are between 65 to 75 attending the meetings.

Respectfully,

Yvette Bixby, President

HOOKSETT-ITES FINANCIAL REPORT

Report for the year 2001-2002

The Hooksett-ites, Hooksett's Senior Citizen Group, continues to maintain it's record as one of the most active organizations in the State of New Hampshire. The organization continues to grow as more seniors become aware of the organization's activities and the benefits that they can receive in the companionship and fun that occurs each Friday. The current membership now exceeds 200 members.

Under the president, Yvette Bixby's guidance as President and with the help of her committee members, the organization continues to present programs that are interesting and educational for seniors nearly every week.

Under the contract with the Town of Hooksett the organization receives \$3,500 annually for which they provide a meeting place in the Library every Friday morning. This year the "Over 80" party, to which every senior who lives in Hooksett and is over 80 years old is invited, was the largest and most successful ever.

The cost of the contracted items this year was:

Golden Age Luncheon	1,316.22
Christmas Party	1,065.38
Sunshine (Fruit & Flowers)	382.99
Bear Brook Picnics	637.94
Total	<u>\$3,302.53</u>

The organization believes it has some obligation to the residents of the town and that it contributes to the well-being of it's citizens. It is our goal to help make Hooksett "a better place in which to live" and if you ask our seniors what helps them to keep interested you will find that the Friday morning meetings contribute to this feeling. Our Senior Citizens look forward to Friday mornings as their moment of friendship and social relaxation in an otherwise world of social unrest. Why not visit us sometime?

Ray F. Langer

HOOKSETT PUBLIC LIBRARY

Photography by: Carolyn Schrueder



Library Department: Back Row, L to R: Jeffrey Scott, Terri Piszczek

Front Row, L to R: Catherine Felch, Fran Hebert, Caroline Gladu, Pat Cate, Vicki Desharnais, Lee Ann Chase

Absent: Caroline Gladu

Photography by: Carolyn Schrueder



Library Trustees: L to R: Ann Marie Van De Water, Marion E. Jacobi, Mary Farwell

Absent: John Driscoll

HOOKSETT PUBLIC LIBRARY

July 2001-June 2002

TOTAL BOOKS	42,817
VIDEOS	1457
AUDIOS	848
MAGAZINES	150
NEWSPAPERS	4

CIRCULATION:	100,306
INTERLIBRARY LOANS	518
INTERLIBRARY LOANS PROVIDED	1176

NEW PATRONS	732
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COMPUTERS FOR PUBLIC USE:	5355
Hooksett residents	4244
Non-residents	1111

WEB HITS	7601
MEETING ROOM USE	680

VISIT OUR WEBSITE	http://www.hooksett.lib.nh.us
E-MAIL	hplbooks@hooksett.lib.nh.us
FAX	485-6193
TELEPHONE	485-6092

LIBRARY HOURS:	
MONDAY-THURSDAY	9A.M – 8P.M.
FRIDAY-SATURDAY	9 A.M – 5P.M.
CLOSED SATURDAYS DURING JULY AND AUGUST	

LIBRARY STAFF

Frances Hebert, Director
Patricia Cate, Librarian's Assistant/Technical Services
Catherine Felch, Circulation Supervisor
Jeffrey Scott, Net Work Services/Technical Services
Vickie Desharnais, Children's Programmer
Caroline Gladu, Staff
Lee Ann Chase, Staff
Terri Piszczek, Staff

Income

Balance Forward

Budget Expenses

Dental Insurance	757.8
Health Insurance	12,082.54
Medicare	2,075.67
NH Retirement	2,957.38
Social Security	8,875.40
Unemployment Compensation	111.44
Wages	143,151.84
Workers Compensation	356.00

Postage	783
Staff & Trustees	4,823.10
Utilities	<u>37,701.99</u>
Total:	299,421.55
	170,368.07

HOOKSETT PUBLIC LIBRARY TRUSTEES

The Hooksett Public Library is concluding another very busy year. Here are a few of the highlights of the last twelve months at the library.

Our circulation continues to spiral upward with an incredible 21% increase in the last 12 months! We have hit a new milestone with 100,308 items checked out of the library this past fiscal year and we expect that circulation might top 110,000 in 2002-2003!

Our Children's Room remains a beehive of activity. During the school year we offer five preschool Story Hour programs a week serving over 75 children and we also have monthly drop-in Story Hours for Toddlers with about 10-15 little people in attendance at each session. We also offer nighttime story hours where children come dressed in their "jimmies" and bring a stuffed bedtime buddy. During the summer, we have a reading program for first through fifth graders, which is very popular. Vickie Desharnais, our Children's Librarian started Mother-Daughter reading group for 4th to 6th grade girls and their moms. We hope to continue to expand our children's programming in the upcoming year.

Our public access computers are very busy with an average of over 450 users a month. We offered a series of computer classes for beginners last summer that was very well attended and we plan to offer another series of classes this summer, with topics such as the Internet, computer basics and fun with your printer.

We hosted the first in what we hope will be an ongoing series of classes for adults this spring. Thanks to a generous and talented volunteer, we were able to host a "Stamping 101" class, which taught beginning stamping techniques. We have several volunteers who have offered to teach craft classes in the fall.

Our website, <http://www.hooksett.lib.nh.us> is averaging over 600 "hits" a month. Patrons can now renew books, place a "hold" on books they want to take out, check out our catalogue, access magazine articles, do research and much else on our website, all from the comfort of their homes! All that is needed is a library card and a pin number. We also have a large screen reader for patrons who have visual problems. Anything can be enlarged on this screen for easier viewing.

The Friends of the Library continue to be a valuable asset, hosting both educational and entertaining programs for our residents. They also are always ready to help with refreshments at library-sponsored programs.

Our meeting rooms continue to be exceptionally busy. The meetings range in size from very small to very large groups such as the Hooksett-ites who assemble every Friday morning. We have had several musical concerts in the large meeting room and they have been very well attended. We hope to do more concerts and educational programs during the coming year.

Our Art Committee has done an outstanding job of bringing interesting and educational exhibits to be shown in our lower hallway. From quilts to original paintings to holiday wreaths, we have been happy to share with the people of Hooksett the talents of their fellow residents.

The Hooksett Garden Club has committed some of its talent and resources to a long-term plan to beautify the grounds of our new library with plantings. Their latest project, in June of 2002, was to plant 35 shrubs in the median strip between the road and the parking lot. They also supply the colorful annuals found in the planters and down by the Hooksett Library sign. We are grateful for their beautification efforts.

A Staff Development Workshop, held this past spring, generated many ideas from the staff of ways that the library can better serve its patrons. We will be implementing many of these suggestions in the upcoming months.

Respectfully submitted
Mary Farwell
Chairperson

HOOKSETT VILLAGE WATER PRECINCT

WARRANT

STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE HOOKSETT VILLAGE WATER PRECINCT IN THE TOWN OF HOOKSETT AND COUNTY OF MERRIMACK IN SAID STATE QUALIFIED TO VOTE IN SAID PRECINCT AFFAIRS.

You are notified to meet at the Precinct Building in said Precinct on Saturday, the 23rd day of March, next, at 2 o'clock in the afternoon to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose a Commissioner for the ensuing five years.
5. To see if the Precinct will vote to authorize the Board of Water Commissioners to borrow money in anticipation of the 2002 taxes and water rents, to be repaid therefrom. (Approved by the Commissioners and the Budget Committee.)
6. To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests; and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts, grants or bequests shall provide that said purpose will not require the expenditure of additional Precinct funds; and for such other terms and conditions as the Board of Water Commissioners shall approve. (Approved by the Commissioners and the Budget Committee.)
7. To see if the Precinct will vote to authorize the expenditure of Ten Thousand Dollars (\$10,000.00) for well testing. Money to be taken out of the HVWP New Source Fund. (Approved by the Commissioners and the Budget Committee.)
8. To see if the Precinct will vote to authorize the expenditure of Ten Thousand Dollars (\$10,000.00) for horizontal boring across Main Street. Money to be taken out of the Water Main Fund. (Approved by the Commissioners and the Budget Committee.)
9. To see if the Precinct will vote to authorize the expenditure of Thirty Thousand Dollars (\$30,000.00) for a 100 KW diesel standby service emergency generator. Money to be taken out of the HVWP Water Treatment and Maintenance Fund. (Approved by the Commissioners and the Budget Committee.)

10. To see if the Precinct will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) and to add said sum to the Precinct Water Source Development Fund as the Commissioners may decide. (Approved by the Commissioners and the Budget Committee.)

11. To see if the Precinct will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) and to add said sum to the Precinct Water Main Fund as the Commissioners may decide. (Approved by the Commissioners and the Budget Committee.)

12. To see if the Precinct will vote to authorize the expenditure of Thirty-five Hundred Dollars (\$3,500.00) for replacement of Bermad valve at the south well. Money to be taken out of the HVWP Water Main Fund. (Approved by the Commissioners and the Budget Committee.)

13. To see if the Precinct will vote to authorize the expenditure of Four Thousand Dollars (\$4,000.00) for routine water tank inspection/cleaning. Money to be taken out of the HVWP Water Tank Fund. (Approved by the Commissioners and the Budget Committee.)

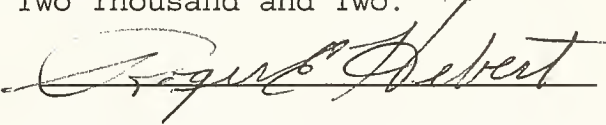




14. To see if the Precinct will vote to authorize the expenditure of Seven Thousand, Two Hundred and Ninety-eight Dollars (\$7,298.00) to repair water tank road. Money to be taken out of the HVWP Water Tank Fund. (Approved by the Commissioners and the Budget Committee.)

15. To raise such sums of money as may be necessary to defray Precinct charges for the ensuing year and make appropriations of the same. (Approved by the Commissioners and the Budget Committee.)

16. To transact any other business that may legally come before said Meeting.

THE POLLS WILL CLOSE AT 4 P.M., AT WHICH TIME THE WARRANT WILL BE READ AND ACTED UPON.

Given under our hands and seal this 13 day of February, in the year of our Lord, Two Thousand and Two.

mm PWH

Board of Water Commissioners
Hooksett Village Water Precinct

A TRUE COPY OF WARRANT - ATTEST

Roger Hebert

Leo Hebert

Raymond Russell

Arthur J Locke

mm PWH

Board of Water Commissioners
Hooksett Village Water Precinct

We certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within named, by posting up an attested copy of the within Warrant at the Place of Meeting within named and a like attested copy at the Hooksett Town Hall, the Hooksett Public Library, the Hooksett Village Water Precinct being public places in said Precinct on the 14 day of February, 2002.

Roger Hebert

Leo Hebert

Raymond Russell

Arthur J Locke

mm PWH

Board of Water Commissioners
Hooksett Village Water Precinct

HOOKSETT VILLAGE WATER PRECINCT

MARCH 23, 2002

Present at the annual meeting were: Chairman Roger Hebert, Commissioner Leo Hebert, Commissioner Arthur Locke, Commissioner Ray Pascucelli, Commissioner Michael Jache, Superintendent Joseph Hebert, Asst. Anthony Amato.

Voting for the positions of Commissioner, Treasurer, Clerk and Moderator occurred from 2pm until 4pm.

Chairman Roger Hebert opened the Meeting at 4:00pm. The results of the voting were announced:

Position of Commissioner for five years: R. Pascucelli, 13 votes

Position of Treasurer for one year: Andrew Felch, 14 votes

Position of Clerk for one year: Andrew Felch, 14 votes

Position of Moderator for one year: Mary Boxford, 13 votes.

There were a total of 14 ballots recorded.

Andrew Felch resigned the position of clerk. Debra Patterson was appointed as Acting Clerk for the remainder of the term.

Treasurer A. Felch, Commissioner R. Pascucelli, and Moderator M.Boxford were sworn in at 4:06 PM.

The Moderator then read the Warrant for the current year 2002:

“To the inhabitants of the Hooksett Village Water Precinct in the Town of Hooksett and County of Merrimack in said state qualified to vote in said Precinct affairs.

You are notified to meet at the Precinct Building in said Precinct on Saturday day, the 23rd day of March, next, at two (2) o'clock in the afternoon to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose a Commissioner for the ensuing five years.
5. To see if the Precinct will vote to authorize the Board of Water Commissioners to borrow money in the anticipation of the 2002 taxes and water rents, to be repaid

therefrom. (Approved by the Commissioners and Budget Committee). Motion was made by Comm. M. Jache to approve article as presented. Motion seconded by Comm. L. Hebert and passed.

6. To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests; and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts, grants, or bequests shall provide that said purpose will not require the expenditures of additional Precinct funds; and for such other terms and conditions as the Board of Water Commissioners shall approve. Motion made by Comm. R. Pascucelli to approve the article as presented. Motion seconded by Comm. A. Locke and passed.
7. To see if the Precinct will vote to authorize the expenditure of Ten Thousand Dollars (\$10,000.00) for well testing. Money to be taken out of the HVWP New Source Fund. (Approved by the Commissioners and Budget Committee.) Motion made by Comm. L. Hebert to approve the article as presented. Motion seconded by Comm. M. Jache and passed.
8. To see if the Precinct will vote to authorize the expenditure of Ten Thousand Dollars (\$10,000.00) for horizontal boring across Main Street. Money to be taken out of the Water Main Fund. (Approved by the Commissioners and Budget Committee.) Motion made by Comm. M. Jache to approve the article as presented. Motion seconded by Comm. R. Pascucelli and passed.
9. To see if the Precinct will vote to authorize the expenditure of Thirty Thousand Dollars (\$30,000.00) for a 100 KW diesel standby service emergency generator. Money to be taken out of the HVWP Water Treatment and Maintenance Fund. (Approved by the Commissioners and Budget Committee.) Motion made by Chairman R. Hebert to approve the article as presented. Motion seconded by Comm. L. Hebert and passed.
10. To see if the Precinct will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) and to add said sum to the Precinct Water Source and Development Fund as the Commissioners may decide. (Approved by the Commissioners and Budget Committee.) Motion made by Comm. M. Jache to approve the article as presented. Motion seconded by Comm. R. Pascucelli and passed.
11. To see if the Precinct will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) and to add said sum to the Precinct Water Main Fund as the Commissioners may decide. (Approved by the Commissioners and Budget Committee.) Motion made by Comm. L. Hebert to approve the article as presented. Motion seconded by Comm. M. Jache and passed.
12. To see if the Precinct will vote to authorize the expenditure of Thirty-five Hundred Dollars (\$3,500.00) for replacement of Bermad Valve at the south well. Money to be taken out of the HVWP Water Main Fund. (Approved by the Commissioners and Budget Committee.) Motion made by Chairman R. Hebert to accept article as presented. Motion seconded by Comm. R. Pascucelli and passed.
13. To see if the Precinct will vote to authorize the expenditure of Four Thousand Dollars (\$4,000.00) for routine water tank inspection/cleaning. Money to be taken out of the HVWP Water Tank Fund. (Approved by the Commissioners and Budget Committee)

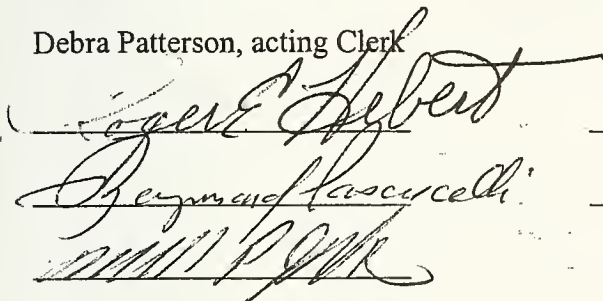
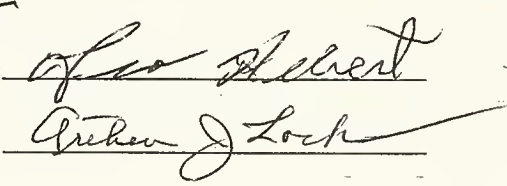
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14. To see if the Precinct will vote to authorize the expenditure of Seven Thousand, Two Hundred and Ninety-eight Dollars (\$7,298.00) to repair water tank road. Money to be taken out of the HVWP Water Tank Fund. (Approved by the Commissioners and Budget Committee.) Motion made by Comm. R. Pascucelli to accept the article as presented. Motion seconded by Comm. M. Jache and passed.
15. To raise such sums of money as may be necessary to defray Precinct charges for the ensuing year and make appropriations of the same. (Approved by the Commissioners and Budget Committee.) Motion made by Chairman R. Hebert to accept the article as presented. Motion seconded by Comm. A. Locke and passed.
16. To transact any other business that may legally come before said meeting."

Chairman R. Hebert made the move to adjourn the meeting at 4:17pm. Motion seconded by the Board.

Respectfully submitted by,

Debra Patterson, acting Clerk

Board Of Water Commissioners
Hooksett Village Water Precinct

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-5597

**REPORT OF APPROPRIATIONS
ACTUALLY VOTED FOR VILLAGE DISTRICTS**
(RSA 21-J:34)

DATE OF MEETING: March 23, 2002

VILLAGE DISTRICT: Hooksett Village Water Precinct County: _____

Merrim:

In the Town(s) Of: Hooksett, New Hampshire

Mailing Address: 7 Riverside Street

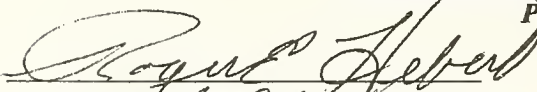
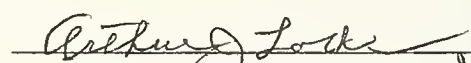

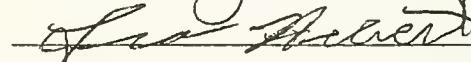
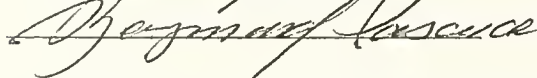

Phone #: 485-3392 Fax #: _____ E-Mail: _____

CERTIFICATE OF APPROPRIATIONS VOTED
(To Be Completed After Annual or Special Meeting)

This is to certify that the information contained in this form, appropriations actually voted by the village district meeting, was taken from official records and is complete to the best of our knowledge and belief.

GOVERNING BODY (COMMISSIONERS)

Please sign in ink.

Penalty: Failure to file within 20 days after each meeting at which appropriations were voted may result in a \$5.00 per day penalty for each day's delay (RSA 21-J:36).

1 Acct.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	3 WARR. ART.#	4 Appropriations As Voted	5 For Use By Department of Revenue Administration
-------------	--	---------------------	---------------------------------	---

GENERAL GOVERNMENT

XXXXXXXXXX

XXXXXXXXXX

-9	Executive			
-2	Financial Administration			
4153	Legal Expense			
-4	Personnel Administration			
4194	General Government Buildings			
4196	Insurance			
4197	Advertising & Regional Assoc.			
4199	Other General Government			

PUBLIC SAFETY

XXXXXXXXXX

XXXXXXXXXX

-4	Police			
-4	Ambulance			
-9	Fire			
-8	Emergency Management			
4299	Other (Including Communications)			

HIGHWAYS & STREETS

XXXXXXXXXX

XXXXXXXXXX

4311	Administration			
4312	Highways & Streets			
4313	Bridges			
4316	Street Lighting			
4319	Other Highway, St., and Bridges			

SANITATION

XXXXXXXXXX

XXXXXXXXXX

4321	Administration			
4323	Solid Waste Collection			
4324	Solid Waste Disposal			
4325	Solid Waste Clean-up			
-3	Sewage Coll. & Disposal			
4329	Other Sanitation			

WATER DISTRIBUTION & TREATMENT

XXXXXXXXXX

XXXXXXXXXX

4331	Administration		14,307	
4332	Water Services		35,400	
4335	Water Treatment		148,235	
-1	Water Conservation & Other			

HEALTH

XXXXXXXXXX

XXXXXXXXXX

4411	Administration			
-5	Pest Control and Other			

1 Acct.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	3 WARR. ART.#	4 Appropriations As Voted	5 For Use By Department of Revenue Administration
HEALTH cont.			XXXXXXXXXX	XXXXXXXXXX
-69	PARKS & RECREATION & OTHER			
DEBT SERVICE			XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes			
4721	Interest-Long Term Bonds & Notes			
4723	Int. on Tax Anticipation Note			
4790	Other Debt Service			
CAPITAL OUTLAY			XXXXXXXXXX	XXXXXXXXXX
4901	Land & Improvements			
4902	Machinery, Vehicles & Equipment		14,175	
4903	Buildings			
4909	Improvements Other Than Bldgs			
OPERATING TRANSFERS OUT			XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Proprietary Fund			
4915	To Capital Reserve Fund			
4916	To Trust and Agency Funds		114,798	
TOTAL VOTED APPROPRIATIONS			326,915	

SPECIAL NOTES FOR COMPLETING THE MS-32 FORM

This form must contain all the appropriations passed at an annual or special meeting. Combine all the approved and amended appropriations from the MS-36 or MS-37 posted budget form. List the appropriate warrant article number(s) in column #3.

Do not cross off any accounts to enter your own titles. We have included the entire chart of accounts for reporting purposes. Please call us if you have any questions or need help in classifying any of your approved appropriations. Mail this form to us within 20 days after the meeting to our new address on the 1st page of the form.

The revenue page form MS34, due September 1, will be mailed to you in the summer.

This form is computerized. Send us your blank disk & a self-addressed, stamped mailer for a copy of the spreadsheet.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

BUDGET FORM FOR VILLAGE DISTRICTS
WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: March 23, 2002

VILLAGE DISTRICT OF: Hooksett Village Water Precinct County: Merrimack

In the Town(s) Of: Hooksett

Mailing Address: 7 Riverside Street

Hooksett, NH 03106

Phone #: 485-3392

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the DRA at the address above.

We Certify This Form Was Posted On (Date): 2-18-2002

BUDGET COMMITTEE

Please sign in ink

Don W. Rowadown
Elizabeth L. Stewart
James A. Sullivan
[Signature]
[Signature]

By: H. Wille

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

1	2	3	4	5	6	7	8	9
LINE #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS ENSUING FISCAL YEAR	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR	RECOMMENDED	NOT RECOMMENDED

GENERAL GOVERNMENT

-9	Executive							
-1	Financial Administration							
4153	Legal Expense							
-4	Personnel Administration							
4194	General Government Buildings							
4196	Insurance							
4197	Advertising & Regional Assoc.							
4199	Other General Government							

PUBLIC SAFETY

-4	Police							
-4	Ambulance							
-9	Fire							
-8	Emergency Management							
4299	Other (Including Communications)							

HIGHWAYS & STREETS

4311	Administration							
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting							
4319	Other							

SANITATION

4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							

175

2002

Hooksett Village Water Precinct

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED

OPERATING TRANSFERS OUT

4914	To Proprietary Fund				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4915	To Capital Reserve Fund				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4916	To Trust and Agency Funds				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
SUBTOTAL 1			206,847		212,117		212,117	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

***SPECIAL WARRANT ARTICLES**

1 2 3 4 5 6 7 8 9

ACCT. #	ART. #	ART. #	Prior Year	RECOMMENDED	NOT RECOMMENDED	NOT RECOMMENDED
	(RSA 32:3, V)	Approved by DRA	Prior Year	RECOMMENDED	NOT RECOMMENDED	NOT RECOMMENDED

SUBTOTAL 2 RECOMMENDED

***INDIVIDUAL WARRANT ARTICLES**

items for labor agreements; 2) contingency appropriations; 3) supplemental appropriations for the current year for which funding is already available; or 4) deficit appropriations for the current year which must be funded through taxation.

1 2 3 4 5 6 7 8 9

ACCT. #	ART. #	Prior Year	RECOMMENDED	NOT RECOMMENDED
(RSA 32:3, v)	Approved by DRA		RECOMMENDED	NOT RECOMMENDED

SIIBTOTAL3 RECOMMENDED

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		1,000		600
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments				
3402	Water Supply System Charges		176,850		193,518
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other		28,997		132,797
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
Amts VOTED From F/B ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes					
TOTAL REVENUE & CREDITS			206,847		326,915

****BUDGET SUMMARY****

	COMMISSIONERS	BUDGET COMMITTEE
Recommended (from page 4)	212,117	212,117
Articles Recommended (from page 6)	114,798	114,798
Net articles Recommended (from page 6)	0	0
TOTAL Appropriations Recommended	326,915	326,915
Revenues & Credits (from above, column 6)	326,915	326,915
Net of Taxes to be Raised	0	0

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
 (See Supplemental Schedule With 10% Calculation)

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



**FINANCIAL REPORT
OF
VILLAGE DISTRICTS**

VILLAGE DISTRICT: Hooksett COUNTY: Merrimack

In the Town(s) Of: Hooksett

For the Fiscal Year Ended: December 31, 2001

Mailing Address: 7 Riverside Street
Hooksett NH 03106

Phone #: 485-3392 Fax #: _____ E-Mail: _____

CERTIFICATION

This is to certify that the information contained in this report was taken from official records and is complete and correct to the best of my knowledge and belief.

Date: _____

Roger E. Hebert
Raymond Russell
Lee Hebert

William J. Locke
Arthur J. Locke

Signatures of Village District Commissioners

Please sign in ink.

General Instructions

When completed, this form should be returned to the Department of Revenue Administration. A copy should be used in preparing the annual report for the voters and a copy should be retained.

Please note this form is intended for those governmental units which have adopted the title "Village District" in accordance with RSA 52.

BALANCE SHEET
GENERAL FUND

ASSETS

LIABILITIES AND FUND EQUITY

Acct. #		Amount	Acct. #		Amount
1010	Cash and Equivalents	51,108	2020	Accounts Payable	1,586
1030	Investments		2030	Compensated Absences Payable	
1080	Taxes Receivable (Unincorp.Places)		2050	Contracts Payable	
1081	Municipal Assessments Receivable		2070	Due to Other Governments	
1110	Tax Liens Receivable		2080	Due to Other Funds	
1150	Accounts Receivable	13,880	2230	Notes Payable - Current	
1260	Due From Other Governments		2250	Bonds Payable - Current	
1310	Due From Other Funds	15,820	2270	Other Payables	
1410	Inventory				
1430	Prepaid Items	2,043		TOTAL LIABILITIES	\$ 1586
				FUND EQUITY	
			2440	Reserve for Encumbrances	
1700	Other Assets		2450	Reserve for Continuing Appropriations	
			2490	Reserve for Special Purposes	
			2530	Unreserved Fund Balance	81,265
				TOTAL FUND EQUITY	81,265
	TOTAL ASSETS	\$ 82,851		TOTAL LIABILITIES AND FUND EQUITY	\$ 82,851

Include in the SCHEDULES BELOW the value of all Village District Property & Long-Term Debt NOT in the Balance Sheet Above.

Acct. #	FIXED ASSET GROUP OF ACCOUNTS	Debit	Credit	Acct. #	LONG-TERM DEBT GROUP OF ACCOUNTS	Debit	Credit
1610	Land and Improvements		XXXXXXXX	1810	Bond Proceeds Not Used		XXXXXXXX
1620	Buildings		XXXXXXXX	1820	Amount to be Provided for Retirement of Long-Term Debt		XXXXXXXX
1640	Machinery, Vehicles and Equip.		XXXXXXXX				
1650	Construction in Progress		XXXXXXXX	2310	Notes/Bonds Payable, Long-Term	XXXXXXXXXX	
1660	Improvements Other Than Bldgs.		XXXXXXXX	2390	Other Long-Term Liabilities	XXXXXXXXXX	
2800	Investment in Gen. Fixed Assets	XXXXXXXX					
	TOTAL	0	0		TOTAL	0	0

SOURCES OF REVENUES AND CREDITS			EXPENDITURES		
Acct.#		Amount	Acct.#		Amount
3110	TAXES Property Taxes			GENERAL GOVERNMENT	
3190	Int. & Pen. on Delinquent Taxes		4130	Executive	
	FROM FEDERAL GOVERNMENT		4194	General Government Bldg.	
3319	Other Federal Grants and Reimbur.		4196	Insurance	
3351	FROM STATE Shared Revenue - Block Grant	1013		PUBLIC SAFETY	
3354	Water Pollution Grants		4215	Ambulance	
	FROM OTHER GOVERNMENTS		4220	Fire	
3379	Intergovernmental Revenues	3864	4290	Emergency Management	
	CHARGES FOR SERVICES			HIGHWAYS AND STREETS	
3401	Income From Departments		4312	Highways and Streets	
3402	Water Supply System Charges	189,504		SANITATION	
3403	Sewer User Charges		4323	Solid Waste Collection	
3404	Garbage-Refuse Charges			WATER DISTRIBUTION AND TREATMENT	
3409	Other Charges	86,065	4332	Water Services	24,288
	MISCELLANEOUS REVENUES			HEALTH	
3501	Sale of Village District Property		4414	Pest Control	
3502	Interest on Investments	724	4419	Other Health	
3509	Other	3790		CULTURE AND RECREATION	
	INTERFUND OPERATING TRANSFERS IN		4520	Parks and Recreation	
3913	From Capital Projects Fund		4589	Other Culture & Recreation	
3914	From Proprietary Fund			DEBT SERVICE	
3915	From Capital Reserve Fund	43,000	4711	Princ.-Long Term Bonds & Notes	
	OTHER FINANCING SOURCES		4721	Int. Long Term Bonds & Notes	
3934	Proceeds Long-Term Notes/Bonds		4723	Interest on TANS	
	TOTAL REVENUES	324,096		CAPITAL OUTLAY	
			4901	Land and Improvements	
			4902	Machinery, Vehicles, & Equipment	1903
			4903	Buildings	
				INTERFUND OPERATING TRANSFERS OUT	
			4913	To Capital Projects Fund	
			4914	To Proprietary Fund	
			4915	To Capital Reserve Fund	75,000
				TOTAL EXPENDITURES	318,191

SCHEDULE OF LONG TERM INDEBTEDNESS
As of December 31, ~~199~~ 2001

1 Long Term Bonds/Notes Outstanding List Each Issue Separately	Purpose of Issue(2)	Amount	
			* * * * *
			* * * * *
			* * * * *
			* * * * *
			* * * * *
2 Total Long Term Bonds/Notes Outstanding December 31, 199 <u>2001</u>			* * * * * <u>0</u>

(1) The amount of outstanding long term indebtedness must be reported as of the end of the Village District Fiscal Year.

(2) Use the code: "S" for Sewer Bonds
"W" for Water Bonds
"G" for General Purpose Bonds

RECONCILIATION OF OUTSTANDING LONG TERM INDEBTEDNESS

1. Outstanding Debt - December 31, 199 <u>2000</u>	* * * * *	<u>0</u>
2. New Debt Created During Fiscal Year	* * * * *	* * * * *
a) Long Term Notes Issued		* * * * *
b) Bonds Issued		* * * * *
3. Total (Lines 2a and 2b)	* * * * *	
4. Total (Lines 1 and 3)	* * * * *	
5. Debt Retirement During Fiscal Year	* * * * *	* * * * *
a) Long Term Notes Paid		* * * * *
b) Bonds Paid		* * * * *
6. Total (Lines 5a and 5b)	* * * * *	
7. Outstanding Debt - December 31, 199 <u>2001</u> (Line 4 less Line 6)	* * * * *	<u>0</u>

When to File: (RSA 21-J:34)
This report must be filed on or before April 1st.

Where to File:
Department of Revenue Administration, Municipal Services Division
P. O. Box 1122, Concord, NH 03302-1122

MS-35 January 1, 1992 to December 31, 1992 OR July 1, 199__ to June 30, 199__ MS-35 SUMMARY OF REVENUES AND EXPENDITURES FOR ALL OTHER FUNDS				
A. REVENUE (BY SOURCE)	Capital Projects	Special Revenue	Proprietary Funds	
			Enterprise	Internal Service
1. Revenue from taxes				
2. Rev. from licenses, fees, etc.				
3. Revenue from fed. govt.				
4. Revenue from State of NH				
5. Revenue from other govt.				
6. Rev. from charges for service				
a. Water supply sys. charges				
b. Sewer user charges				
c. Refuse collection charges				
d. Other (specify)				
7. Revenue from misc. sources				
a. Interest on investments				
b. Other				
8. Interfund oper. transfers in				
9. Other financial sources				
10. TOTAL REVENUE AND OTHER SOURCES				

MS-35

SUMMARY OF REVENUES AND EXPENDITURES FOR ALL OTHER FUNDS (Continued)
January 1, ~~1992~~ to December 31, ~~1992~~ OR July 1, 199__ to June 30, 199__

B. EXPENDITURE (BY FUNCTION)	Capital Projects	Special Revenue	Proprietary Funds	
			Enterprise	Internal Service
1. Public safety				
2. Sanitation				
3. Water distribution/treatment				
4. Health				
5. Welfare				
6. Culture and recreation				
7. Conservation				
8. Redevelopment and housing				
9. Economic development				
10. Debt service				
11. Capital outlay	XXXXXXXXXXXXXX			
12. Interfund oper.transfers out				
13. Payments to other govt.				
14. TOTAL EXPENDITURES				

A. ASSETS	Acct. No.	Capital Projects	Special Revenue	Proprietary Funds	
				Enterprise	Internal Service
1. Current Assets					
a. Cash and equivalents	1010				
b. Investments	1030				
c. Accounts receivable	1150				
d. Due from other govt.	1260				
e. Due from other funds	1310				
f. Other current assets	1400				
2. Fixed Assets					
a. Land and improvements	1610				
b. Buildings	1620				
c. Mach., veh., equip.	1640				
d. Const. in progress	1650				
e. Improve. (non-bldg)	1660				
f. Other assets	1700				
3. TOTAL ASSETS	XXXXX				

BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (continued)

As of December 31, ~~1997~~ 2001 OR June 30, 199__

A. LIABILITIES & FUND EQUITY 1. Liabilities	Acct. No.	Capital Projects	Special Revenue	Proprietary Funds	
				Enterprise	Internal Service
a. Warrants & acct.pay.	2020				
b. Compensated absences	2030				
c. Contracts Payable	2050				
d. Due to other govt.	2070				
e. Due to other funds	2080				
f. Notes/Bonds Payable	XXXX				
g. Other(list)					
h. TOTAL LIABILITIES					
2. Fund Equity/Capital	2440				
a. Reserve-encumbrances	2440				
b. Reserve-spec.purpose	2490				
c. Unreserved fund bal.	2530				
d. District contrib.cap.	2610				
e. Other contrib.capital	2620				
f. Retained earnings	2790				
g. TOTAL FUND EQUITY					
3. TOTAL LIABILITIES AND FUND EQUITY					

NH DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division

P.O. Box 487

Concord, NH 03302-0487

Phone (603) 271-3397

VILLAGE DISTRICT OFFICIALS

(RSA 670:9)

Due 20 Days After Election or Appointments

VILLAGE DISTRICT: Hooksett Village Water COUNTY: MerrimackIn the Town of: Hooksett PHONE #: 485-3392Mailing Address: 7 Riverside St. FAX #: _____Village District Clerk's Signature: Debra Patterson, Acting Clerk

OFFICE	MAILING ADDRESS	DAYTIME PHONE #	TERM ENDS
COMMISSIONERS			
1. Chairman			
Roger Hebert	30 Merrimack St.	485-9415	2003
2. Ray Pascucelli	5 Bert St.	485-3392	2007
3. Leo Hebert	12 Highland St.	485-3903	2005
4. Clerk /acting			
Debra Patterson	526 Pembroke St. Pembroke	226-0176	2003
5. Treasurer			
Andrew Felch	3 Morse Drive	485-3392	2003
6. Moderator			
Mary Boxford	20 Highland St.	-----	2003
7. Auditor			
8. Arthur Locke, Comm.	Pinnacle Rd.	485-4417	2006
9. Michael Jache, Comm.	2 Donald St.	485-2847	2004
10. Alice Pilotte, Col.	1640 Hooksett Rd.	485-3033	-----
11. Joseph Hebert, Supt.	7 Cross Rd. Chichester	-----	-----

Anthony Amato Thompson Ave.

485-3392

PARKS & RECREATION DEPARTMENT

The Parks and Recreation Department is responsible for mowing all of the towns grass. This includes, but not limited to all Town Cemeteries, all recreation playing fields and all Town parks. We dig and backfill all new graves and in the winter months we handle snow removal. We plow Town Hall, Station One, The Safety Center, The Hooksett Public Library and all the schools. We keep the parking lots clean along with the walkways and the sidewalks.

The two new soccer fields on Petersbrook Drive are about 80% complete. They should be seeded by September 1, 2002. They will be ready for the 2003 season. The new skateboard park located at the Safety Center will be open late this summer. I would like to thank Merrill Johnson of TM Crane Service for setting the new light poles at Donati Park in the soccer/football field at no charge.

The Fun in The Sun program continues to grow every summer. We lost our director Nick St. Germain, he did a great job with the kids and he will be missed. The new director is Jen Hunt she has been a councilor of the program for years and I am confident that she will do an outstanding job.

We also said goodbye to two Parks & Recreation Advisory Board Members, Chairman Robert Lievens and Dana Motto. Both members put in a great amount of time for the board. Both will be missed greatly. I would also like to thank the other members for doing a great job; Miriam Vicki Beck, Bill Gahara, Roger Hebert and Town Council Representative Mike Jolin.

Respectfully Submitted,

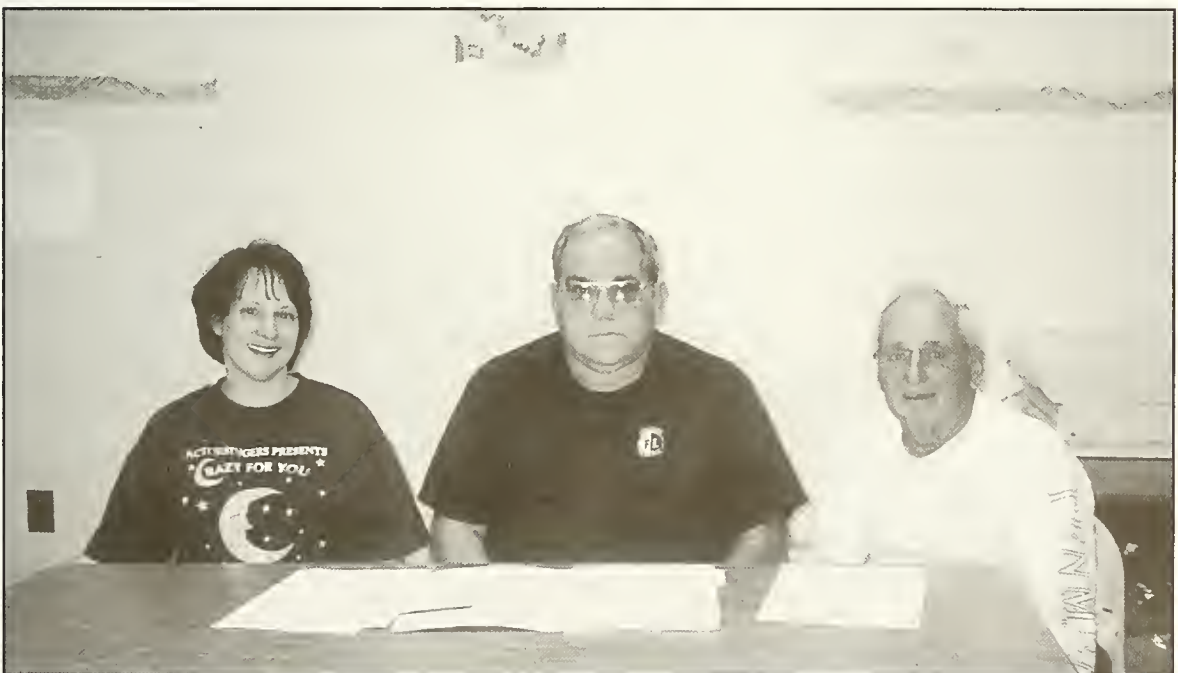
Dale R. Hemeon
Superintendent



Photography by: Jo Ann Duffy

Parks & Recreation Department

Front Row, L to R: Asst. Superintendent Jack Murphy, Superintendent Dale Hemeon, Zach Montoya, Ernie Coulombe, Jr., Tommy Bartula.



Photography by Tina Paquette

Parks & Recreation Advisory Board

L to R: Miriam Vicki Beck, Donald Boisvert, Roger Herbert

Absent: Robert Lievens, Chair, Bill Gahar, Mike Jolin-Town Council Rep

PLANNING BOARD

During the period of July 2001 through June 2002, the Hooksett Planning Board reviewed the following applications:

Subdivisions.....	12
Residential.....	5
New Residential Lots Created.....	14
Commercial/Industrial.....	5
Revisions.....	2
Site Plans.....	27
Revisions.....	1
Lot Line Adjustments.....	6
Special Exceptions Reviewed.....	21
Discussion with applicants.....	14

In addition to these items, the Planning Board held ten workshop meetings. These workshops included meetings with the Conservation Commission, Southern New Hampshire University, the Sewer Commission, and the Town Planner. The Board also conducted workshop meetings to review proposed zoning changes and changes to the Subdivision Regulations. The Subdivision Regulations underwent a lengthy update in November 2001. As in the past, the Board held public hearings concerning amendments to the Zoning Ordinance. There were a total of 18 zoning amendments proposed this year; 15 by the Planning Board and three by petition.

With the assistance of Dufresne-Henry, Consulting Engineers, a manual for Standard Specifications for Constructions was developed in October 2001. Developers will use this manual during the construction process.

The Planning Department, in concert with UNH Cooperative Extension Service, organized a Community Profile event held in November, 2001. About 150 members of the community participated in determining goals and objectives for the Town's future. As a result of this event, the Town created six working groups—the Master Plan Update Committee, the Route 3 Advisory Committee, the Heritage Trails Committee, the Public Directory Committee, the Natural Resources Inventory Committee, and the Community Center Committee.

As a further result of this community-wide event, the Master Plan Update Steering Committee was established and is working well. It is expected that an updated Master Plan will be presented to the Planning Board for public hearing in the spring of 2003. All of the committees are making good progress, and the Public Directory has been published and distributed.

Mark Bourque, Doug St. Pierre, Mary Ruel, Martin Cannata, and Lee Belanger served as members of the Capital Improvement Program Committee. The entire Planning Board reviews and approves the CIP Plan. This CIP Plan outlines various capital projects for a six-year period. It is an important planning tool for the Town.

Department revenues collected during this time period totaled: \$18,112.

Some of the larger projects reviewed by the Planning Board included: The Roller Kingdom; retail development at Exit 10 – including BJ's Wholesale Club, Target, Kohl's, and Home Depot; Owen's Marine on Route 3; Outdoor World on Lehoux Drive; 134 unit apartment complex on Route 3A; and age 55 and older housing on Lafond Avenue.

The following individuals served on the Planning Board during July 2001 – June 2002:

Mark Bourque, Chair	Term expires 6/2002
Dick Marshall, Vice Chair	Term expires 6/2002
Doug St. Pierre, alternate	Term expires 6/2002

Bill Stevens
 Joanne McHugh
 Mary Ruel
 Martin Cannata
 Lee Belanger
 Michael Farrell
 Pat Ganley
 Dale Hemeon
 Jonathan Hopkins

Term expires 6/2003
 Term expires 6/2003
 Term expires 6/2003
 Term expires 6/2004
 Term expires 6/2004
 Town Administrator
 Town Council Rep.
 Town Administrator Rep.
 Resigned (Nov 2001)

The Hooksett Planning Board meets on the first and third Mondays of each month at the Hooksett Municipal Building.

Respectfully submitted,

Charles Watson
 Town Planner

Jo Ann Duffy
 Administrative Assistant



Photography by Jo Ann Duffy

Seated: Mark Bourque-Chairman, Dick Marshall-Vice Chair, Dale Hemeon-Town Admin. Rep.

Standing: Joanne McHugh, Martin Cannata, Doug St. Pierre, Sr., Pat Ganley-Town Council Rep., Mary Ruel, Lee Belanger, Sr.

POLICE COMMISSION

Hooksett Police Department

The Hooksett Police Commission is responsible for promulgating and enforcing all rules for the government of the police force, appointing employees within funding limits, fixing employee compensation, and removing employees for just cause. We also have a significant role in overseeing the management of the Department, both financial and operational. Members of the Police Commission have no law enforcement powers whatsoever. The Commission meets at 5:30 PM at the Safety Center on the third Tuesday of each month. Members of the public are always welcome at these meetings.

The members of the Commission during the past year were Chair Richard Bairam, Judith Hess and David Gagnon. Commission Chair Bairam completed the third year of his first three-year term. Commissioner Hess completed the second year of her first three-year term. Commissioner David Gagnon completed the first year of his first three-year term. We also want to thank Hooksett Town Council liaison Michael DiBitetto for his support and guidance over the past year.

Currently your Police Commission oversees the Police Department composed of the following authorized positions:

Sworn Officers:

1 Chief
2 Lieutenants
6 Sergeants
4 Detectives
11 Patrol Officers

Clerical Personnel and Other Non-sworn Personnel:

1 Administrative Assistant	1 Dispatch Supervisor
1 Data Program Specialist	2 Dispatchers, grade I
1 Prosecution Assistant	5 Dispatchers, grade II
1 Receptionist	
1 Prosecuting Attorney	
1 Community Service Officer	

Hooksett Police Commission 2002

(from Left to Right)

Commissioner Judith A. Hess; Commission Chairperson, Richard Bairam; Commissioner David P. Gagnon



Police Commission Photo taken by Francine Swafford

Hooksett Police Department Staff 2002

(from Left to Right)

Kneeling in Front: Sgt. Robert Dwyer; Sgt. Kenneth Chamberlain; Off. Nicholas Small; Off. Peter Dyrkacz; Off. Charles Chabot; K-9 Bosco; Off. Jake Robie; Off. Jason Defina; Sgt. James Mansour *Standing:* CSO Frank Gray; Communications Supervisor, Alan Young; Department Administrator, Lt. Jon Daigle; Custodian, Ernie Proulx; Police Chief Stephen Agrafiotis; Administrative Assistant, Francine Swafford; Prosecution Assistant, Michelle Fudge; Det. Nicholas Pinardi; Receptionist, Christine Damon; Data Program Specialist, Lorraine Keach; Det. Sgt. Owen Gaskell



HPD Group Photo taken by Det. Paul Cecilio

The yet to be approved but anticipated budget for the fiscal year 2002 – 2003 is:

Police Department	\$1,644,117
Communications Center	<u>\$298,522</u>
	\$1,942,639

Due to the town's default budget these are the same budget amounts that we had to work with in 2001 – 2002. We will do the best we can to serve the citizens in the upcoming year, but people need to understand that as the town continues to grow at a rapid rate, and our budgets stay level funded, the level of service we can provide will almost certainly drop.

The past year was a busy one for the Department. During the 12 months ending June 2002, the Department responded to the following level of activity:

Activity	2001-2002	2000-2001
Arrests	300	269
Burglaries	27	27
Robberies	3	3
Assaults	83	80
Thefts	228	190
Criminal Mischief	200	172
Traffic Accident Investigations	614	435

DARE and GREAT Programs

The DARE and GREAT programs have met with tremendous success throughout New Hampshire. These two programs are the Drug Abuse Resistance Education (DARE) and Gang Resistance Education and Training (GREAT). These important programs are geared towards educating the youths of our community.

The Hooksett Police Department currently provides DARE and GREAT education to students of the Hooksett School District in the primary and middle school grades. The GREAT program is aimed specifically at the 8th grade students at this time, while other middle school grades and elementary grades receive DARE training.

SAFE Program

The S.A.F.E. (Stop Abuse From Existing) program was designed to aid victims of domestic abuse and offers participating crisis centers, police departments, and prosecutors' offices wireless telephones preprogrammed with emergency numbers. These telephones are loaned to victims who are transitioning from living with an abuser to living independently. The telephones, batteries, and chargers provide a link to emergency personnel 24 hours a day.

The Hooksett Police Department is the area distribution center for the Tri-Town (Hooksett, Pembroke, and Allenstown) area, and as such, is responsible for coordinating and assisting Tri-Town police agencies with the issuance of wireless phones.

Staying Safe Around Guns Program

Staying Safe Around Guns was produced by a coalition of individuals and organizations with a wide range of opinions about possessing and using firearms.

Staying Safe Around Guns was developed specifically for young people in grades 4 through 6, as well as for their parents and other concerned adults. Preteens and teens of this age have a natural curiosity about guns. This interest is often heightened, glamorized, and distorted by images of guns and gun violence in movies and on the news. Tragedies involving guns across the country point to the need for our children to know what to do—and what not to do—if they come across a gun or if they find themselves in a situation where someone is handling a gun improperly.

The Police Commission and employees of the Hooksett Police Department extend their sincere appreciation to the citizens of Hooksett, the Budget committee and the Town Council for all of your support during the past year.

Communications Center

The Hooksett Communications Center also falls within the Hooksett Police Department and the Hooksett Police Commission. The Center responds to emergency calls from the Hooksett Police Department, the Hooksett Fire Department and Tri-Town Ambulance Service. The Communications Center had another busy year responding to the following volume of emergency calls.

Activity	2001-2002	2000-2001
Ambulance	9,932	9,983
Fire	15,045	14,979
Police	75,297	73,807
Miscellaneous	455	560

Our staffing level for the communications center remains at 8 full time positions.

During 2001 - 2002, significant progress was made to remedy problems with the Communications system that date back to 1997. In that year the town completed the new Safety Center Complex, and replaced the radio dispatch system with modern equipment. During construction of the building and installation of the dispatch equipment, some concessions were made in the original plans, due to financial constraints. Consequently, within a short period of time, problems with the building and radio dispatch system came to light. In June of 1999, the North tower transmission antenna for communications sustained a lighting strike, seriously damaging the equipment. In late July 1999, the Safety Center sustained a second lighting strike seriously damaging the dispatch center, base radio systems and computer equipment within the building.

After reviewing the results of the surveys conducted by two electrical companies, two radio communications companies, and a radio communications expert hired by the Police Commission, a proposal was brought before the voters in 2000 to replace nearly all of the Town's Communications system.

At the time this report was prepared, plans were underway to complete the final installation of the new base stations and console components. These changes are expected to correct nearly all of our radio coverage problems.

As a result of the September 11th Tragedy we experienced equipment delivery delays from our communications equipment vendors, but we expect the final installation to be complete and functioning by the end of this summer.

SEWER COMMISSION

The Board met twice a month during this past year to review bills, sign manifests, meet with developers, residents and representatives of other communities. Discussions included usage, reserve gallonage and expansion of the sewer service. Several special meetings were held for personnel matters, expansion and budget projections.

The Board lost one of its dedicated members when Dale Hemeon did not seek re-election. His knowledge of the Town of Hooksett, its problems and future projections will be sorely missed. Replacing Dale Hemeon on the Board will be Roger Bergeron, and his past experience as a Commissioner will be a valuable asset.

All of the plant employees are now licensed Wastewater Treatment Plant Operators and continue to upgrade their knowledge with classes and seminars.

The future of the Sewer Department appears to be exciting as we expand our service to the people of Hooksett.

Hooksett Board of Sewer Commissioners
Sid Baines
Ray Robb
Roger Bergeron



Photography by Carolyn Schroeder

Sewer Commission:
Ray Robb,
Sid Baines,
Dale Hemeon

Photography by Carolyn Schroeder



Sewer Staff

Linda O'Keefe, Ray McDonald, Debbie Patterson, Bill Devoe.

Photography by Carolyn Schroeder



Sewer Dept. Staff

Ron Pelletier, John Clark, Brian Towle, Bruce Kudrick-Superintendent, Brian Taylor.

STATEMENT OF BONDED DEBT

The following is a summary of long-term debt transactions to the Town of Hooksett for the fiscal year ended June 30, 2002

Long-term Debt Payable July 1, 2001	500,000
Long-term Debt Payable August 15, 2001	1,240,000
Long-term Debt retired	(240,000)
Long-term Debt Payable June 30, 2002	1,500,000

Long-term Debt Payable at June 30, 2002 is comprised of the following issues:

General Obligation Bonds:	
\$2,500,000 1985 Sewer Bond	375,000
\$1,700,000 1996 Safety Center Bond	1,125,000
	1,500,000

The annual requirement to amortize all debt as of June 30, 2002 including interest payments are as follows:

Annual Requirements to Amortize Long-term Debt

Fiscal Year Ending June 30, 20**/20**	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003	240,000	90,729	330,729
2004	240,000	73,601	313,601
2005	240,000	55,591	295,591
2006	115,000	41,048	156,048
2007	115,000	34,529	149,529
2008	110,000	28,201	138,201
2009	110,000	22,014	132,014
Subtotal	1,170,000	345,713	1,515,713
2010-2011	330,000	28,435	358,435
<u>Total</u>	<u>1,500,000</u>	<u>374,148</u>	<u>1,874,148</u>

All debt is general obligation to the Town, which is backed by its full faith and credit.

TAX COLLECTOR

SUMMARY OF TAX ACCOUNTS FISCAL YEAR ENDED JUNE 30, 2002

-DR-

UNCOLLECTED TAX 7/1/01	2002	2001	PRIOR
PROPERTY TAXES	-0-	2163614.39	554007.62
TAXES COMMITTED TO COLLECTOR	9855895.00	11222478.0	-0-
OVERPAYMENTS	-0-	1062.00	-0-
INTEREST COLLECTED	-0-	33062.39	58811.81
TOTAL DEBITS	9855895.00	13420216.78	612819.43

-CR-

REMITTED TO TREASURER DURING FISCAL YEAR:			
PROPERTY TAXES	6467245.18	12739253.89	554007.62
ABATEMENTS ALLOWED	-0-	14738.51	-0-
UNCOLLECTED TAXES END OF YEAR	3388649.82	633161.99	-0-
INTERESTED COLLECTED	-0-	33062.39	58811.81
TOTAL CREDITS	9855895.00	13420216.78	612819.43

SUMMARY OF TAX LIEN ACCOUNTS

	2000	1999	PRIOR
UNREDEEMED TAXES BEGINNING YEAR	-0-	264664.94	1118677.91
TAXES EXECUTED TO TOWN	470238.18	-0-	-0-
INTEREST COLLECTED	9758.69	20806.56	57476.26
TOTAL DEBITS:	479996.87	285471.50	1176154.17
REMITTED TO TREASURER	208430.45	94217.16	127450.86
ABATEMENTS ALLOWED	2930.00	-0-	260816.86
INTEREST COLLECTED	9758.69	20806.56	57476.26
UNREDEEMED TAXES END OF YEAR	258877.73	170447.78	730410.19
TOTAL CREDITS:	479996.87	285471.50	1176154.17

TOWN ADMINISTRATOR'S REPORT

Now it's official. A couple of years ago I stated, what to many was the obvious, "Hooksett is no longer the sleepy little town it once was". With the release of the 2000 census figures, it is official. Hooksett has broken the 10,000 population figure. Actually, fractured is more accurate. The total of 11,721 was the actual count taken in 1999. If we add to that the number of residential certificates of occupancy since the end of 1999, Hooksett's population is now easily over 12,000 residents, with no sign of things slowing down.

The Planning Board has before it, in various stages of readiness, nearly two thousand (2,000) housing units for approval. This would represent an almost 50% increase in the number of residential units over the 2000 census total of 4,147 households in Hooksett. For you number crunchers out there, at approximately 2.5 people per household that will mean another five thousand (5,000) people living in Hooksett.

Yikes! Lock the doors. Pass a growth ordinance. Stop development. Do something. We have, we are, and we will be doing something to mitigate some of the adverse effects of growth.

Last year Hooksett became one of only a handful of towns in the State to authorize impact fees for residential development. We now collect approximately \$3,600 for each new home that is built and place the money in a fund to help pay for building new schools, and enlarging our existing ones. Since last spring the Town has assessed over \$300,000 in impact fees on new residential construction. When those two thousand (2,000) soon to be approved homes are built over seven million dollars (\$7,000,000) will be collected to help pay for future school capacity.

This year we've been developing similar impact fees to be applied to recreation facilities, public safety and Town administration. These impact fees, although not as high, will be applied towards the purchase of additional equipment, cruisers, fire apparatus, and computers to help us meet future expansion of services created by the growth.

Next year we plan to implement impact fees on both residential and commercial growth to help mitigate the growth caused congestion on our local thoroughfares like Route 3, the 28 By-Pass and Route 3A.

Impact fees are not a panacea to cure the ills of growth. We have other economic development tools in our tool bag to help take the pressure off the residential tax base. At the end of 1999 the Town Council created a Tax Increment Finance (TIF) District in the area around the intersection of I-93, Exit 10 and Route 3A. The TIF District creates an incentive to attract new development to specific areas. The result of this TIF District is a soon to be built 500,000 square foot retail development that will add over \$800,000 in new revenue for the Town. To put this into perspective, just over 400,000 square feet of retail space was constructed in the entire state in 2001. Upon successful conclusion of the Exit 10 TIF, the Town Council can create additional TIF Districts to attract other types of developments such as office parks, hotels and warehousing, none of which adds to the number of children in our schools and more than pays for the needed additional services they create.

Future economic development tools should include the creation of non-profit economic development corporation that could acquire development rights to private property to assure the highest and best use of the land is achieved for the tax base while at the same time facilitating state tax credits and guaranteed financing for the buyer and or the seller of the property.

Not all growth is bad. Smart growth is good. With the help and participation of concerned citizens in our Town, the visioning exercise last fall and the new master planning effort, Hooksett can grow gracefully and orderly into the 21st century.

Respectfully submitted,

Michael F. Farrell
Town Administrator

TOWN CLERK

JULY 1, 2001 – JUNE 30, 2002

MOTOR VEHICLE	\$2,514,819.00
TITLES	\$7,592.00
DECALS	\$20,362.50
DOG FINES	\$25.00
DOG LICENSES	\$4,371.00
DOG PENALTIES	\$660.00
VITAL STATISTICS	\$2,775.00
UCC	\$792.00
FILING FEES	\$15.00
GRAND TOTAL TOWN CLERK	\$2,551,411.50



MUNICIPAL BUILDING STAFF

Back Row: June Dionne – Deputy Town Clerk & Deputy Tax Collector, Leslie A. Nepveu – Town Clerk & Tax Collector, Joann Duffy – Land Use Clerk, Charles Watson – Town Planner, Michael F. Farrell – Town Administrator, Joanne Drewniak – Assessing Clerk, Jessica Skorupski – Building Dept. Administrative Assistant, Kenneth Andrews – Code Enforcement Officer.

Front Row: Shirley Martin – Clerk, Tax Dept., Jackie Marsh – Clerk, Tax Dept., Tina Paquette – Administration Department, Administrative Assistant, Diane Savoie – Finance Director, Sandra Piper – Assessing Director, Doris Lavigne – Deputy Finance Director.

Absent: Elizabeth Dinwoodie – Assistant Town Administrator, Joy Buzzell – Family Services Director, Lee Ann Moynihan – Asst. Family Services Director.

TOWN COUNCIL

During this past fiscal year we have incurred earth-shattering events that highlight how vulnerable we are. September 11th touched everyone in our country and we have rebounded slightly shaken, but with the resiliency that makes America, the land of the free, envied by all.

Personal commitment and financial investments, have better prepared our community, to handle expect and unexpected disasters. Our Emergency Preparedness Program has been and will be continually reviewed. Our police and fire department have upgraded fleets, emergency tools, equipment, computer systems and increased training.

Hooksett has ordered its first ladder truck that will aid in not only residential rescue but commercial and industrial protection that will allow these areas to grow upward. Interdepartmental relations within the community continue to be strong and sharing. Our water precincts and sewer department continue to grow and improve their services in response to the growing service demand.

An intricate part of community spirit is the ability of people to get together and share their thoughts in a happy environment. With the assistance of various churches, civic groups and volunteers this is happening in Hooksett. Our Old Home Day continues to grow in popularity through the commitment of volunteers and community businesses.

Over the last few years our community has seen the closing of the Men's Club and unfortunately this year the Hooksett's Women's Club also passed their gavels on to others. The Town Council wants to express their thanks to all past members of the Women's Club for their years of community involvement and service.

With our near 33% population growth over the last ten years, traffic issues continue to plague the community. Through persistence by the Town Council and our State Representatives, efforts to upgrade Route 3 shall occur over the next 2 years. Unfortunately, this will only slightly limit the problem. We need alternate routes, long range planning and community commitment to implement these plans. This year we have started the Master Plan update, to which your assistance is needed. Contact any Town Councilor to learn more about how you can assist in this effort.

As a Council, we have had our ups and downs, agreements and disagreements but through it all we believe the best interests of the citizens of Hooksett have always been taken into consideration. We wish to thank all citizens who have assisted the Town through participation on Boards and Committees; given through community groups, clubs and associations; and those that simply came out to exercise their right to vote and be heard. Thank you for caring about our community!

Respectfully Submitted,

Thomas Young
Town Council Chairperson



Photography by Tina Paquette

Town Council

Back Row: Chairman Thomas Young, Denise Pichette-Volk, Patrick Ganley, Donald Duford.

Front Row: Patricia Rueppel, Michael DiBitetto, Ronald Dion, Richard Holley, Mike Jolin.

TRANSFER AND RECYCLING CENTER & SOLID WASTE MANAGEMENT ADVISORY COMMITTEE

From July 1, 2001 through June 30, 2002, your solid waste facility handled a total of 4,557.81 tons of Hooksett trash. This waste was transferred to Wheelabrator, a waste to energy plant in Penacook, and Turnkey Landfill in Rochester. A total of 481.51 tons of demolition was hauled to ERRCO, a wood recycling plant in Epping. The facility also transferred 79.36 tons of furniture to Turnkey Landfill in Rochester and 121.28 tons of roofing to Commercial Paving and Recycling in Scarborough, Maine. A total of 274.27 tons of steel was recycled through Lamberts in Hooksett.

During the year residential recycling has picked up. Residents recycled a total of 75.34 tons of cardboard, 116.65 tons of newsprint, 17.67 tons of magazines, 10.96 tons of mixed paper, 2.22 tons of aluminum cans (with 8 bales ready to be hauled away), 37.38 tons of glass, 8.15 tons of steel cans, 3.92 tons of textiles, 270 propane tanks, 117 car batteries, 269 freon units, 15.10 tons of plastic bottles and 7,498 feet of florescent tubes.

The amount of brush brought to the facility has increased 5x since last year. This year the Town hauled away 237.06 tons of brush and chipped an estimated 30 tons. This year an electronics-recycling program was started and residents brought in 7.15 tons of electronic equipment. Residents recycled a total of 294.54 tons of material taken directly out of the waste stream representing a savings of \$18,408.75. **RECYCLING SAVES MONEY!!**

We would like to thank Edith Houlihan from the Hooksett PTA for helping initiate a school recycling program. Money made through the Cartridges for Kids program, a program that recycles print cartridges, helped purchase recycling bins through the Governor's Recycling Program. Not only is the school recycling program teaching the children how to save the environment but also helping to save Hooksett tax dollars. The students recycled a total of 1.5 tons of mixed paper (saving an estimated 18 trees).

Rules prohibiting grass and leaves being brought to incinerators have the state sponsoring many backyard-composting programs. This facility sold 42 compost bins as part of an Earth Day promotion. If residents would like more information on backyard composting, please contact the facility.

The Solid Waste Management Advisory Committee has been actively putting together a program to increase recycling and to keep disposal costs down. The program is called Pay-As-You-Throw (PAYT). There are 4,300 PAYT communities in the United States. The program would make residents responsible for only the waste they generate instead of including it in the tax base where it is an unfair system. If you want the convenience of throwing it away; you pay, if you recycle at the facility, there is no charge. The Solid Waste Management Advisory Committee felt more education and information was needed and will be working on the program again this year.

Respectfully submitted,

The Hooksett Transfer and Recycling Center
Kemp Holt and Diane Boyce

The Solid Waste Management Advisory Committee
George Longfellow, Joe Berardi, Chuck Labonte, Jim Oliver, Mary Ruel, Bob Schroeder and Don Duford, Council Rep.



Photography by Carolyn Schroeder

Transfer Station Department

Superintendent Kemp Holt, Assistant Superintendent Diane Boyce, Gerry Gallant, Richard Blake.



Photography by Tina Paquette

Solid Waste Management Advisory Committee

Standing: L to R: Don Duford - Council Rep., Superintendent Kemp Holt, Chairman George Longfellow. Seated: L to R: Mary Ruel, James Oliver, Diane Boyce - Secretary.

Absent: Charles Labonte, Joe Berardi, Robert Schroeder.

TREASURER'S REPORT

FOR THE PERIOD JULY 1, 2001 - JUNE 30, 2002

FUND	BALANCE 7/1/01	RECEIPTS	TRANSFERS IN	INTEREST EARNED	EXPENDITURES	TRANSFERS OUT	BANK CHARGES	CASH BALANCE 6/30/02	BANK BALANCE 6/30/02	DEPOSITS IN TRANSIT	OUTSTANDING CHECKS	CASH BALANCE 6/30/02
Autumn Run I Subdivision	2,550.09	0.00	0.00	56.55	0.00	0.00	0.00	2,606.64	2,606.64	0.00	0.00	2,606.64
Autumn Run II Subdivision	1,430.59	0.00	0.00	31.70	0.00	0.00	0.00	1,462.29	1,462.29	0.00	0.00	1,462.29
Autumn Run IV Subdivision	357.48	13,500.00	0.00	29.88	12,400.00	0.00	0.00	1,487.36	1,487.36	0.00	0.00	1,487.36
Autumn Run V Subdivision	118.82	40,000.00	0.00	42.20	40,000.00	0.00	0.00	161.02	161.02	0.00	0.00	161.02
Barberry Lane	0.00	10,000.00	0.00	30.06	2,420.49	0.00	0.00	7,609.57	7,609.57	0.00	0.00	7,609.57
Beacon Hill	0.00	15,000.00	0.00	42.39	11,341.80	0.00	0.00	3,700.59	3,700.59	0.00	0.00	3,700.59
Benoit Goupli	2,038.33	0.00	0.00	27.58	2,065.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bonneville Landscaping	6,918.65	0.00	0.00	153.25	0.00	0.00	0.00	7,071.90	7,071.90	0.00	0.00	7,071.90
Briar Court	0.00	15,000.00	0.00	77.97	14,751.20	0.00	0.00	326.77	326.77	0.00	0.00	326.77
Capital Improvement	107,556.09	113,415.64	5,001.65	335.09	100,000.00	10,001.65	53.50	116,253.32	116,253.32	0.00	0.00	116,253.32
CLD Engineering	0.00	35,000.00	0.00	273.30	31,041.23	0.00	0.00	4,232.07	4,232.07	0.00	0.00	4,232.07
Conservation Camp Fund	206.96	0.00	0.00	4.06	92.00	0.00	0.00	119.02	119.02	0.00	0.00	119.02
Conservation Commission Fund	4,468.58	702.15	0.00	60.87	2,097.66	0.00	0.00	3,131.94	3,131.94	0.00	0.00	3,131.94
Conservation Current Use Fund	42,538.56	0.00	0.00	942.68	0.00	0.00	0.00	43,481.24	43,481.24	0.00	0.00	43,481.24
East Point Extension	0.00	11,000.00	0.00	84.68	9,717.15	0.00	0.00	1,367.53	1,367.53	0.00	0.00	1,367.53
Farmer Road Heritage V	13,302.65	59,392.00	0.00	12.77	0.00	0.00	0.00	59,404.77	59,404.77	0.00	0.00	59,404.77
Farmer Road Munc Water Project	0.00	0.00	0.00	48.25	13,037.50	0.00	0.00	313.40	313.40	0.00	0.00	313.40
Farmer Road Weigler	0.00	9,651.20	0.00	25.88	0.00	0.00	0.00	9,677.08	9,677.08	0.00	0.00	9,677.08
Farwood Forest	73.33	0.00	0.00	1.04	0.00	0.00	0.00	74.37	74.37	0.00	0.00	74.37
F. Hebert	0.00	3,215.00	0.00	0.00	3,215.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund	8,550,982.34	23,846,934.10	7,100,000.00	135,416.84	23,970,755.42	7,100,000.00	10,443.60	8,552,134.26	8,970,771.12	0.00	418,636.86	8,552,134.26
Glencrest Estates	315.02	43,000.00	0.00	243.18	42,158.57	0.00	0.00	1,399.63	1,399.63	0.00	0.00	1,399.63
Granite Hill 3-2	118.82	0.00	0.00	2.24	0.00	0.00	0.00	119.06	119.06	0.00	0.00	119.06
Greystone Terrace	248.81	0.00	0.00	5.27	0.00	0.00	0.00	254.08	254.08	0.00	0.00	254.08
Gullane LLC	139.22	0.00	0.00	3.85	0.00	0.00	0.00	143.07	143.07	0.00	0.00	143.07
Hackett Hill/Goffstown Road	14,815.24	0.00	0.00	328.27	0.00	0.00	0.00	15,143.51	15,143.51	0.00	0.00	15,143.51
Harmony Hill Estates	654.44	0.00	0.00	14.85	0.00	0.00	0.00	669.29	669.29	0.00	0.00	669.29
Hensault Driveway	1,019.08	0.00	0.00	22.25	0.00	0.00	0.00	1,041.33	1,041.33	0.00	0.00	1,041.33
Heritage Engineering Fees	63.60	0.00	0.00	1.01	0.00	0.00	0.00	64.61	64.61	0.00	0.00	64.61
Heritage V	0.00	10,000.00	0.00	5.44	0.00	0.00	0.00	10,005.44	10,005.44	0.00	0.00	10,005.44
Letendre Bond	5,814.94	0.00	0.00	44.85	5,859.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Londonderry Turnpike	11,064.57	0.00	0.00	245.22	0.00	0.00	0.00	11,309.79	11,309.79	0.00	0.00	11,309.79
Longfellow Development	34,346.27	0.00	0.00	761.42	0.00	0.00	0.00	35,109.69	35,109.69	0.00	0.00	35,109.69
Misty Meadows	0.00	10,000.00	0.00	112.16	5,458.09	0.00	0.00	4,654.07	4,654.07	0.00	0.00	4,654.07
Morgan Self Storage	970.70	0.00	0.00	21.36	0.00	0.00	0.00	992.06	992.06	0.00	0.00	992.06
N.H. Fireworks Co., Inc.	0.00	5,000.00	5,001.65	138.68	0.00	5,001.65	0.00	5,138.68	5,138.68	0.00	0.00	5,138.68
N.H. Fireworks Co., Inc. - 2002	0.00	5,000.00	0.00	3.54	0.00	0.00	0.00	5,003.54	5,003.54	0.00	0.00	5,003.54
Planning Board Escrow	17,334.92	0.00	0.00	40.96	17,375.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proctor Road Subdivision	226.06	0.00	0.00	4.86	0.00	0.00	0.00	230.92	230.92	0.00	0.00	230.92
Rt. 3A Corridor Study	2,723.47	0.00	0.00	60.32	0.00	0.00	0.00	2,783.79	2,783.79	0.00	0.00	2,783.79
Rt. 3 Corridor Study	792.00	0.00	0.00	17.25	0.00	0.00	0.00	809.25	809.25	0.00	0.00	809.25
Sawyer Farms	234.22	0.00	0.00	4.93	0.00	0.00	0.00	239.15	239.15	0.00	0.00	239.15
School Impact Fees	0.00	202,698.00	0.00	1,524.29	0.00	0.00	0.00	204,222.29	204,222.29	0.00	0.00	204,222.29
Sewer-Avon Road	0.00	7,650.00	0.00	138.68	7,788.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Bonneville Realty	2,208.73	0.00	0.00	40.39	2,249.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Bridge Restoration	120,688.89	0.00	0.00	2,675.56	0.00	0.00	0.00	123,364.45	123,364.45	0.00	0.00	123,364.45

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Sewer-Capital Replacement	130,320.68	0.00	0.00	2,560.72	25,000.00	2,282.61	0.00	105,598.79	105,598.79	0.00	0.00	105,598.79
Sewer-Clarifier	530,554.52	64,195.55	111.00	12,390.67	0.00	111.00	0.00	607,140.74	607,140.74	0.00	0.00	607,140.74
Sewer-Commission Escrow	20,062.50	0.00	0.00	204.84	20,026.99	240.35	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Department Reserve	50,135.37	0.00	0.00	226.46	361.83	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-General Fund	68,510.66	1,262,435.90	3,927.15	443.24	1,162,414.00	0.00	22.50	172,880.45	189,001.07	0.00	16,120.62	172,880.45
Sewer-Glencrest	107,070.11	0.00	0.00	1,291.92	108,362.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Good Morning Sales	0.00	2,000.00	0.00	15.33	2,015.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Greystone Terrace	20,137.98	0.00	0.00	446.22	0.00	0.00	0.00	20,584.20	20,584.20	0.00	0.00	20,584.20
Sewer-Harmony Hill	9,499.25	0.00	0.00	125.01	9,624.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Lafond Avenue	0.00	40,000.00	0.00	164.77	0.00	0.00	0.00	40,164.77	40,164.77	0.00	0.00	40,164.77
Sewer-Manchester Sand & Gravel	0.00	175,000.00	0.00	1,056.43	0.00	0.00	0.00	176,056.43	176,056.43	0.00	0.00	176,056.43
Sewer-Martin's Ferry Contributions	2,245.09	0.00	0.00	49.72	0.00	0.00	0.00	2,294.81	2,294.81	0.00	0.00	2,294.81
Sewer-Misty Meadows	0.00	10,000.00	0.00	7.02	0.00	0.00	0.00	10,007.02	10,007.02	0.00	0.00	10,007.02
Sewer-Nichols Subdivision	0.00	26,000.00	0.00	18.30	0.00	0.00	0.00	26,018.30	26,018.30	0.00	0.00	26,018.30
Sewer-Outdoor World	0.00	2,000.00	0.00	1.42	0.00	0.00	0.00	2,001.42	2,001.42	0.00	0.00	2,001.42
Sewer-Park Place	0.00	8,000.00	0.00	15.30	8,015.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Plan Escrow	45,876.91	96,176.53	2,110.50	0.00	104,193.45	0.00	0.00	39,970.49	39,970.49	0.00	0.00	39,970.49
Sewer-Primrose Car Wash	0.00	16,000.00	0.00	36.34	16,036.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Project	25,978.63	0.00	0.00	48.41	15,000.00	0.00	0.00	11,027.04	11,027.04	0.00	0.00	11,027.04
Sewer-Restricted	70,219.01	20,026.99	0.00	1,699.13	20,000.00	1,404.19	0.00	70,540.94	70,540.94	0.00	0.00	70,540.94
Sewer-Sludge Farming	40,278.57	0.00	0.00	892.94	0.00	0.00	0.00	41,171.51	41,171.51	0.00	0.00	41,171.51
Sewer-Sunoco	0.00	2,000.00	0.00	4.49	2,004.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewer-Windsor Terrace	0.00	270,000.00	0.00	1,651.72	0.00	0.00	0.00	271,651.72	271,651.72	0.00	0.00	271,651.72
South Bow Road Eng. Fees	0.00	10,000.00	0.00	32.11	5,249.21	0.00	0.00	4,782.90	4,782.90	0.00	0.00	4,782.90
Southern N.H. University	0.00	28,800.00	0.00	73.62	7,152.50	0.00	0.00	21,721.12	21,721.12	0.00	0.00	21,721.12
S.L. Escrow	3,070.45	0.00	0.00	68.21	0.00	0.00	0.00	3,138.66	3,138.66	0.00	0.00	3,138.66
The Barking Dog	6,509.99	0.00	0.00	144.25	0.00	0.00	0.00	6,654.24	6,654.24	0.00	0.00	6,654.24
Webster Square Housing	83,344.73	0.00	0.00	1,847.75	0.00	0.00	0.00	85,192.48	85,192.48	0.00	0.00	85,192.48
West River Road	129.09	0.00	0.00	3.69	0.00	0.00	0.00	132.78	132.78	0.00	0.00	132.78
Zoning Board Fund	6,277.48	0.09	0.00	104.67	6,382.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	10,166,540.49	26,488,793.15	7,116,151.95	169,782.57	25,805,663.46	7,169,041.45	10,519.60	10,956,043.65	11,390,801.13	0.00	434,757.48	10,956,043.65

Respectfully submitted,

James R. Bennett
Treasurer

Ann McLaughlin
Deputy Treasurer

TRI-TOWN VOLUNTEER EMERGENCY AMBULANCE SERVICE, INC.

Town of Hooksett Residents,

During this past year we have made great strides here at Tri-Town Volunteer Ambulance. First, let me begin by welcoming aboard Full Time Paramedic Grant Turpin. He joins our organization with a wealth of experience, most recently working on an ALS intercept truck out of Lowell, MA.

Secondly, we have begun a process to evaluate new technologies and updated equipment that is coming out to improve Emergency Medical Services. Further, within the next six months to a year we will be looking at replacing one of our older ambulances. Also, we are investing in EMS education classes to further enhance the great skills of our personnel.

An important change made in the last year for Hooksett residents was the return of stationing an ambulance at the Hooksett Safety Center during daytime hours. Based on our preplanning meetings that were held prior to us going back into the Safety Center, we have enjoyed a great working relationship with the Fire Department. We believe the relationship we built over the last twelve months will serve as a foundation of continued cooperation and striving toward mutual goals.

We here at Tri-Town Volunteer Ambulance thank all of you for your support as we go into our thirtieth year of volunteer service to the community as a non-profit organization. We would like to thank those who have donated to this organization. Your funds serve an important role in allowing us to provide the highest level of care possible. We look forward to the chance to serve the Hooksett community in the next year.

Respectfully,

Tri-Town Volunteer Ambulance Volunteers

TRUSTEES OF THE TRUST FUNDS

Trustees of Trust Funds, Town of Hooksett For the Fiscal Year ended June 30, 2002 Capital Reserve Funds

Name of Fund	Purpose of Fund	Invested w/°	Acct Number	Balance 6/30/01	New Funds	Withdrawals	Income Earned	Balance 6/30/02
Sanitary Landfill	Capital Reserve		1	219,171.88		13,208.74	4,843.89	210,807.03
Central Hooksett Water Precinct	Water Storage		2	77,246.67	100.00		1,713.94	79,060.61
Hooksett Village Water Precinct	Water Main		5	128,266.57	80,000.00	93,500.00	2,709.45	117,476.02
Central Hooksett Water Precinct	New Construction		8	38,321.45	5,100.00	7,620.93	829.56	36,630.08
Parks and Recreation	Donati Park		9	6,260.32		6,354.73	94.41	0.00
Town	Revaluation		11	189,985.38	80,000.00		5,573.33	275,558.71
Town	Parks Facilities Devl		12	32,671.16			724.30	33,395.46
Planning Board	Map System		13	55,568.68		8,064.89	1,212.33	48,716.12
Communications	Capital Reserve		14	4,966.66			715.86	5,682.52
Communications	Console Replacement			32,291.89			110.10	32,401.99
Fire	Aerial Truck		15	5,928.51			131.38	6,059.89
Town	Computer Network		19	22,793.25		10,946.04	478.77	12,325.98
Central Hooksett Water Precinct	Source		20	12,238.80	6,180.00		360.30	18,779.10
Highway	Front End Loader		21	53,142.92			845.58	3,988.50
Central Hooksett Water Precinct	Repair & Replace		22	70,259.19	100.00		1,558.99	71,918.18
School District	Construction & Equip		23	206,553.48	80,000.00		5,071.62	291,625.10
Hooksett Village Water Precinct	New Source		25	165,734.44	65,000.00	20,000.00	4,106.53	214,840.97
Central Hooksett Water Precinct	Standpipe Relining		26	37,784.82	100.00		839.16	38,723.98
Hooksett Village Water Precinct	Tank Fund		27	141,298.36	35,000.00	11,298.00	3,587.07	168,587.43
Hooksett Village Water Precinct	Tank Maintenance		28	108,147.97	5,000.00	38,000.00	2,374.49	77,522.46
Hooksett Village Water Precinct	Truck Fund		29	36,145.01		15,000.00	753.83	21,898.84
Transfer Station	Front End Loader		31	1,530.56			33.67	1,564.23
Highway	Backhoe Tractor		32	63,852.69		60,000.00	360.28	4,212.97
Transfer Station	Truck		33	63,208.10	30,000.00	80,000.00	591.32	13,799.42
Fire	Truck		34	10,964.40			243.07	11,207.47
Town	Perm. Record Archive		35	21,284.36	10,000.00	22,879.00	482.33	8,887.69
Police	Police Comp. File		36	11,365.35	11,000.00		439.16	22,804.51
Fire	Fire Airparks Bottle		37	35,294.98	44,652.25	10,492.25	1,331.10	70,786.08
Fire	Fire Engine 1		38	30,996.76			686.96	31,683.72
Fire	Fire 5 Hose		39	749.19	18,667.00	19,413.20	199.26	202.25
Fire	Fire Radio		40	22,682.80	40,000.00	31,649.92	1,033.96	32,066.84
Fire	Fire Tanker 3		41	20,664.58			457.90	21,122.48
Library	Air Conditioning		42	0.00	10,000.00		170.16	10,170.16
School District	Special Education		43	0.00	100,000.00		615.72	100,615.72
Totals				1,927,371.18	620,899.25	498,427.70	45,279.78	2,095,122.51

*All Invested w/ MBIA PDIP NH-01-0138

TRUSTEES OF THE TRUST FUNDS

HOOKSEIT TRUSTEES OF THE TRUST FUNDS REPORT

For The Fiscal Year Ended June 30, 2002

NAME OF FUND	PURPOSE OF FUND	PRINCIPAL		Market Value	INCOME		BALANCE	GRAND TOTAL & INCOME
		BALANCE 30-Jun-01	NEW FUNDS		WITHDRAWAL	BALANCE 30-Jun-02		
Cemetery	Cate-Davis Fund	125.00		125.00		6.74	13.71	136.71
Cemetery	Cemetery Maintenance Trust Fund	38,765.00	3,300.00	42,065.00		3,258.34	5,603.38	47,668.38
Cemetery	Flanders, Emma G., Fund	500.00		500.00		671.18	699.06	1,198.06
Cemetery	Head's Cemetery CTF 2	15,300.00		15,300.00		2,182.30	3,035.25	16,335.25
Cemetery	Head's Cemetery CTF 3	7,300.00		7,300.00		1,041.25	1,448.21	8,748.21
Cemetery	Head's Cemetery New Section Trust	22,150.00		22,150.00		2,627.12	3,661.84	26,011.94
Cemetery	Head's Chapel Fund	173.48		173.48		38.68	48.55	223.04
Cemetery	Kimball, H., Cemetery Fund	2,500.00		2,500.00		192.22	331.59	2,831.59
Cemetery	Martin's Ferry Cem CTF 1	18,984.71		18,984.71		2,844.27	3,958.38	23,943.09
Cemetery	Martin's Ferry Cem New Lots	18,650.00		18,650.00		3,386.84	4,315.05	20,965.05
Cemetery	Morse, Ruth, Cemetery Fund	200.00		200.00		10.78	21.93	221.93
Cemetery	Smith, Charles, Fund Addition	300.00		300.00		16.16	32.68	332.68
Cemetery	Strickford, Emmie, Head's Cemetery	3,055.71		3,055.71		1,439.71	1,610.06	4,685.77
Library	Library CTF 4	127,203.81	3,300.00	130,503.81		17,727.58	25,002.84	155,506.65
TOTALS								

Assets

Sh/Face	Cost	June 30, 2002 Market Value
14,490.31 Paine Webber Money Market Funds	14,490.31	14,490.31
300.00 Cash	300.00	300.00
Stock:		
8 Agere Systems Inc. New CL B		13.50
62 AT&T Corp	500.00	663.40
18 AT & T Wireless Services Inc.		111.15
3 AVAYA Corp		14.85
52 BellSouth Corp		1,638.00
100 Diamonds Trust Ser 1	9,418.61	9,253.00
36 Lucent Technologies		58.76
20 Qwest Communications Intl., Inc.		58.00
94 SBC Communications		2,867.00
50 Standard&Poors Dep Rcpts	6,247.74	4,948.00
42 Verizon Communications		1,886.30
30 Vodafone Airtouch PLC		409.50
Sub-total	16,167.35	21,720.46
Bonds:		
10,000 US Treasury BILL, 08/05/02	9,939.50	9,968.10
16,000 US Treasury BILL, 08/12/02	15,871.64	15,944.80
10,000 US Treasury Note, 5.125%, 12/31/02	10,034.00	10,168.60
20,000 US Treasury Note, 5.5%, 5/31/03	18,983.00	20,658.40
20,000 US Treasury Note, 5.875%, 11/15/04	20,023.80	21,262.60
10,000 US Treasury Note, 5.875%, 11/15/05	9,739.60	10,718.80
10,000 US Treasury Note, 5.625%, 2/15/06	9,602.30	10,658.30
10,000 FHLMTN Callible, 4%, 05/26/06	9,960.25	9,928.80
10,000 US Treasury Note, 6.25%, 2/15/07	9,695.70	10,946.90
10,000 US Treasury Note, 5.625%, 5/15/08	8,499.40	10,678.20
Subtotal	124,548.18	130,830.70
Total	155,506.65	167,441.47



Trustees of Trust Funds
Lori Cyr, Carolyn Schroeder, Cindy Motta

UNH COOPERATIVE EXTENSION

Merrimack County

UNH Cooperative Extension

The University of New Hampshire, Cooperative Extension is your local link to practical, research-based education to people of all ages, helping them make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Merrimack County residents benefit from a wide range of Extension offerings, which include 4-H and youth development programs, monitoring water quality in lakes and rivers, reducing the use of pesticides, parenting programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities and developing a strong volunteer base while providing a wide range of information to citizens. Extension also offers the public an outreach hotline with a toll-free Family, Home & Garden Info Line, staffed Monday through Friday, 9am to 2pm (1-877-398-4769) and it handled a total of 1,198 requests from Merrimack County residents.

Extension staff provide education to forest landowners, food producers and plant growers that help keep their enterprises profitable, thus preserving open space and protecting natural resources. Many studies show that open space helps keep property taxes low, as it places few demands on taxpayers for services. Extension also provides assistance to town planners and boards on zoning issues related to marketing from roadside stands, garden centers, pick-your-own operations, and best management practices from the production of agricultural crops and livestock.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. Extension staff have worked with the communities in a variety of ways. Several Merrimack County towns have participated in Extension's exciting *Community Profile* process. This past Fall a Community Profile was completed in Hooksett. A Community Profile is a tool to help community members create a vision about what they want their community to be like, and then forms action groups to reach those goals. In addition Cooperative Extension provides publication notebooks for all town libraries. The Extension currently provides weekly radio spots on WKXL which offer information to the communities throughout the County. Extension information can also be obtained from the Web at ceinfo.unh.edu. Follow-up support is available from UNH Cooperative Extension staff.

Other community efforts include after school programs, teen assessment projects, wellness teams, town office visits, the Master Gardener program, working with town officials to make sure local ordinances are "agriculture-friendly" and assisting schools with maintenance of athletic fields and landscaped areas.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately one of every four families in the county.

VISITING NURSE ASSOCIATION

Dear Residents of Hooksett,

We're here when you need us! For 106 years, the dedicated staff and volunteers of this VNA have been providing the exemplary home health and hospice services that our patients rely on 365 days a year, 7 days a week. This year alone, we will make over 88,000 home visits to help the residents of this community recover from surgery, illness, and injuries. We will help others maintain their independence in the comfort and safety of their own home. We will provide warm, supportive care to those faced with a terminal illness. We will provide hundreds of free bereavement support groups. Chances are we have been in your home or helped one of your neighbors, friends, or family members.

At the VNA, we are fortunate to also positively impact the lives of thousands of infants, toddlers, children and seniors through our community services programs. At the *VNA Child Care & Family Resource Center*, we provide high quality care, with tuition based on a sliding fee scale, to over 200 children daily. The *VNA Parent-Baby Adventure* program models appropriate parenting behaviors and teaches hands-on care of infants and children. *Community Health & Wellness* offers thousands of seniors assistance in maintaining their health with our free blood pressure, immunization and screening clinics, and health lectures.

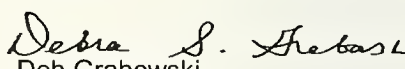
It is due to people like you, who support the VNA and who understand the importance of charitable giving, that these critical services are available in your neighborhood. Your financial support is essential to reach those individuals who stand to benefit. Providing compassionate, high quality care to all those in need, regardless of their age, disease, or financial status, is our collective goal.

Thank you for supporting the programs and services of the VNA. Your continued financial support significantly helps us to preserve our non-profit mission and dedication to improving the health and well being of our local community. To learn more about any of our services or for more information on how you can personally volunteer or contribute, please call the VNA today at 622-3781.

Sincerely,


John Hession
Board Chair

Sincerely,


Deb Grabowski
Administrator

Funding provided by the Town of Hooksett is used to support services administered to residents who lack the insurance coverage for either all or part of the care they require, as well as free bereavement services and community clinics. With your financial support over the past year, we were able to provide individual and group bereavement support, as well as Camp Phoenix, a weekend retreat for grieving families. 219 new patients from Hooksett were admitted to our programs where we provided 4154 visits and 11 free clinic hours of which \$15,888 was uncompensated, an increase of over \$5,000 from last year. We request only that your support be continued at a flat funding rate of \$7,402.

VITAL STATISTICS

DEATHS

NAME	DATE OF DEATH
SHAUN P BALLARD	July 27, 2001
ROBERT BOISVERT	August 12, 2001
ROLAND HEMRY BRETON	October 20, 2001
PAUL ALAN CARRIER	January 8, 2001
FERNAND CROTEAU	October 15, 2001
RAYMOND ELZEAR DESMARAIS	September 23, 2001
GABRIELLE LUCIE DUHAIME	December 16, 2001
JOHN JOSEPH FOLEY JR	January 12, 2001
GILBERT F HUNTER	May 13, 2001
DEREK LADD JENKERSON	December 6, 2001
DIANE KOZAK	April 4, 2001
KARIN LANDRY	November 1, 2001
RUSSELL E MCNAY	April 20, 2001
TIMOTHY P MULLEN	August 5, 2001
HARLAN C NELSON JR	May 24, 2001
MARILYN LOUISE THING	January 3, 2001
SARA LEE WEBB	April 24, 2001

VITAL STATISTICS

MARRIAGES

GROOM	BRIDE	DATE OF MARRIAGES
JEFFREY DAVID ALBERTS	SAMANTHA CARLA DENNEY	October 7, 2001
TODD WILLIAM AUGER	CHRISTINE MICHELLE BLOUIN	August 18, 2001
MICHAEL GEORGE BEAUDOIN	JUDITH ANN GAGNON	August 18, 2001
STEVE ANDRE BEAUDOIN	ANN MARIE BEAUCHESNE	September 15, 2001
STEPHAN HARRIS BESS	KAREN RACHEL HEALD	September 1, 2001
JAMES LEE BICKNELL	ELIZABETH ALAINE PRENTISS	November 17, 2001
BRIAN ANDREW BRISSON	SARA HEATHER BROWN	April 5, 2001
JAMES D BROWN	NANCY E BARKER	December 1, 2001
WILLIAM G BURKE	EILEEN M BENS	February 24, 2001
JONATHAN PHILLIP CADDELL	GININE MARIE SANDNER	October 7, 2001
CHARLES ANDRE CHABOT JR	DAWN ANN BRASLEY	July 28, 2001
DAVID JOHN CHAMPAGNE	JANET M KELLY	April 14, 2001
MARSHALL WILLIAM COBLEIGH	GWENDOLINE JEWELL JACOBSEN	August 19, 2001
JOHN JOSEPH CRONIN JR	JANINE JACQUELINE VINCENT	May 19, 2001
RICHARD THOMAS CROVO	BRENDA JEAN ROBINSON	September 2, 2001
BRIAN DAVID CURRIE	JENNIFER LOUISE HESSER	September 29, 2001
JAMES GERARD CUSSON	COLLETTE RENEE LANGEVIN	July 1, 2001
ROBERT W CYR	KATHY MARIE JENKINS	March 10, 2001
STEPHEN JOSEPH DANESI	TERESA JOANNE DUGAN	JUNE 1, 2001
DAVID JOHN EDWARDS	KIMBERLY RUTH STAMAS	August 23, 2001
JOHN ELLINGWOOD	ELIZABETH LOUISE BEAULIEU	November 30, 2001
ROBERT HENRY FARRIS	MARILYN JEAN BROOKS	March 21, 2001
PATRICK JOHN GANLEY	PATRICIA MARY THIRSK	September 8, 2001
JOHN ROBERT GIORDANO	CHRISTINA LOUISE LAPERLE	October 6, 2001
JOSEPH PAUL HARNOIS	LORI JEAN MYETTE	August 25, 2001
STEVEN PATRICK HARNOIS	JOY ANN MCAFFEE	September 22, 2001
DANA EDWARDS HAYNES	ALISA JUNE CIARFELLA	June 30, 2001
ERIC JON HEIBERG	JODIE LEIGH HUNT	September 22, 2001
THOMAS EDWARD HOGAN	BRENDA LEE HOGAN	October 6, 2001
JEFFREY JOHNSON	APRIL LYN BLAKE	October 13, 2001
WILLIAM ERNEST JOWDERS	ANITA MARY EMERY	November 2, 2001
MARK JAY KIMBALL	KARIN ELIZABETH TAYLOR	August 25, 2001
KEVIN FRANCIS KISTLER	REBECCA MAE LANDAU	May 26, 2001
LEONARD C KOCH JR	MARY HEALEY GUERTIN	April 21, 2001
MICHAEL KULENGOSKY	APRIL LEE MARION	September 1, 2001
MICHAEL GEORGE KULIKOWSKI JR	DEBORAH JEAN MORIN	November 10, 2001
ERWIN LANGE	MARIANNE ROSSIGNOL	June 22, 2001
KEVIN I LAPIERRE	JENIFER LYNN FORGUE	May 5, 2001
THOMAS ALFRED LOUKOLA	CHERYL LYNN PAS	August 11, 2001
PAUL JONATHAN LYNAS	ANGELA MARIE BEAUCHESNE	October 21, 2001
JOHN MICHAEL MASON	DIANNE ALICE HANNAFORD	October 22, 2001
RUSSELL ROGER MAYNARD	SHELLY ANN EATON	October 6, 2001
LEO J MERCIER	CECILE L PAQUETTE	July 14, 2001
KEVIN SCOTT MICHAUD	CHERYL ANN GENDRON	September 15, 2001
ZACHARIA IVEN LUC MONTOYA	BETHANY RACHEL PATTERSON	March 24, 2001
DAVID JAMES MORAN	PATRICIA M CUNNINGHAM	February 14, 2001
SCOTT M NICKERSON	AUTUMN MARCIA PAINE	March 2, 2001
JAMES HANLEY OLIVER	SANDRA L SHEIDOW	July 1, 2001
MARK RICHARD PARADIS	NHUNG THI NGUYEN	October 20, 2001
ELLIOT WALLACE PARSONS	SHIRLEY E NADEAU	January 27, 2001
DANIEL PATRICK PESULA	BETH ALINA BUCHANAN	August 18, 2001
JOSEPH ALFRED PETERSON	CARA JEAN SMITH	February 23, 2001
RICHARD PONCE	BETSY LIDIA GARCIA	February 25, 2001
JASON DAVID PULSIFER	WENDY ELIZABETH SCHEIDEGG	October 6, 2001
MARK R RENAUD	NICKI L CHANI	April 12, 2001
DEAN ARRIN RINES	DONNA MARIE ARMOUR	August 25, 2001
JOHN DAVID RUSH	LYNN DEE CAREY	August 18, 2001
RICHARD NELSON SCOTT	MARIATOU DIALLO	October 13, 2001
DERRICK BRETT SLOWIKOWSKI	JENNIFER MARIE ZIULEK JR	December 27, 2001
CHRISTOPHER S SMITH	TANYA MARIE CAMPEAU	August 3, 2001
DAVID MICHAEL STONE	JOANNE WENDY MUNSON	JULY 14, 2001
JOSHUA RONALD STONE	BRIANNE ELIZABETH DESMOND	JUNE 16, 2001
MELVIN RUSSELL SWAFFORD	FRANCINE PATRICIA URQUHART	May 19, 2001
GARY HEATH TERRIO	LINDA HUONG PHAM	AUGUST 29, 2001
RICHARD PHILIP VAIL	PAULINE ROSE GREER	March 24, 2001
ROBERT GEORGE VALWAY	ELIZABETH FERN FETELA	August 10, 2001
FELIX JOSEPH WEINGART JR	DONNA MARIE MEEKINS	October 5, 2001
ROBERT GERALD ZIMONT	JENNIFER LEE FERGUSON	August 4, 2001

ZONING BOARD OF ADJUSTMENT

The Hooksett Zoning Board of Adjustment has the power to:

1. Decide appeals from the administrative decisions of the municipal officials or boards responsible for issuing permits or enforcing the Zoning Ordinance.
2. Approve special exceptions as provided for in the Zoning Ordinance.
3. Grant variances from the terms of the Ordinance.
4. Grant gravel excavation permits.

The Hooksett Zoning Board of Adjustment continues to be extremely busy, again exceeding the number of applications from the prior year. During the period of July 2001 through June 2002, the Zoning Board of Adjustment reviewed the following applications:

A total of 52 applications consisting of:

33 Variances
27 Special Exceptions
2 Appeals
4 Gravel Permits
2 Re-hearings

Revenues also exceeded expectations: \$5,717.

The following individuals were members during 2001-2002:

Larry Abruzzesa, Chair	Term expires 6/2004
Kent Davis, Vice-Chair	Term expires 6/2002
Alan Rozwadowski	Term expires 6/2003
Charles (Randy) Holt	Term expires 6/2002
Ron Dion	Town Council Rep.
Tracy Murphy Roche, alternate	Term expires 6/2002

The Hooksett Zoning Board of Adjustment meets on the second Tuesday of each month at the Hooksett Municipal Building. All meetings are open to the public.

Respectfully submitted,

Jo Ann Duffy
Administrative Assistant



Seated: Larry Abruzzesa-Chairman, Kent Davis-Vice Chairman, Tracy Murphy-Roche.
Standing: Alan Rozwadowski, Charles (Randy) Holt, Ron Dion.

Photography by Jo Ann Duffy

Notes

Hooksett School District Annual Report

2001-2002 Annual School Reports

2002-2003 School Warrant and Budget

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**OFFICERS OF THE HOOKSETT SCHOOL DISTRICT
FOR THE 2001-2002 SCHOOL YEAR**

MODERATOR

David W. Hess

CLERK

Lisa I. L'Heureux

TREASURER

Henry L. Roy

SCHOOL BOARD

Rebecca (Becky) Berk, Chair.....	Term Expires 2004
John Pieroni, Vice Chair.....	Term Expires 2003
James Sullivan, Clerk	Term Expires 2003
Joanne M. McHugh.....	Term Expires 2005
Margaret (Peggy) Teravainen.....	Term Expires 2005

SUPERINTENDENT OF SCHOOLS

Mr. Robert A. Suprenant

ASSISTANT SUPERINTENDENT OF SCHOOLS

Mr. Eric H. Wigode

BUSINESS ADMINISTRATOR

Mrs. Sally D. Waterhouse

ADMINISTRATIVE OFFICE

School Administrative Unit #15

90 Farmer Road

Hooksett, New Hampshire 03106

(603) 622-3731

The Hooksett School District is an Equal Opportunity Employer.

REPORT OF THE HOOKSETT SCHOOL DISTRICT ELECTION

March 12, 2002

The polls were promptly opened at 6:00 a.m. and closed at 7:00 p.m. by David W. Hess,
School District Moderator.

A total of 2,455 valid votes were cast.

The results of the School District Election were as follows:

SCHOOL BOARD (three-year term)

Margaret "Peggy" Teravainen	1,593
Joanne McHugh	1,610
Write Ins	39

SCHOOL BOARD (one-year term)

John Pieroni	1,904
Write Ins	15

SCHOOL DISTRICT MODERATOR (one-year term)

David W. Hess	1,984
Write Ins	12

SCHOOL DISTRICT CLERK (one-year term)

Lisa I. L'Heureux	1,976
Write Ins	8

SCHOOL DISTRICT TREASURER (one-year term)

Henry L. Roy	1,965
Write Ins	8

Articles 2 through 7 were all majority votes and the results are as follows:

	<u>YES</u>	<u>NO</u>	<u>BLANKS</u>
Article 2	1,606	738	111
Article 3	1,535	777	143
Article 4	1,595	675	185
Article 5	2,059	214	182
Article 6	1,820	452	183
Article 7	1,534	704	217

Two thousand four hundred fifty-five registered voters cast their ballots. Ninety-six of these 2,455 total voters casted their ballots by absentee. There was a total of 6,178 registered voters not including those voters who registered at the polls on March 12, 2002. Compared to 2001, 804 additional votes were cast in this 2002 election.

Respectfully submitted,

Lisa I. L'Heureux, Clerk
Hooksett School District

HOOKSETT SCHOOL DISTRICT WARRANT
DELIBERATIVE SESSION #1
February 8, 2002

David Hess, School District Moderator, opened the meeting at 7:00 p.m.

A total of 86 residents were in attendance.

Article 1 was read by David Hess and passed without discussion.

Article 2 was motioned by Becky Berk and seconded by Peggy Teravainen. Becky spoke on the article amending the sum of \$25,820,091 to be \$20,668,850 for the construction and original equipping of a new school. Becky also amended the sum of \$705,132 to be \$564,422 for the first year bond interest payment.

Jim Graham asked: Could the town borrow \$20 million now and the additional money needed for the renovations to Hooksett Memorial be borrowed at a later date since we wouldn't be making those renovations for another year or year and a half? Becky responded it is a total bond and we would have to pay the rebonding fee which would be about \$20,000 if we went back and asked for the money for Hooksett Memorial School renovations. It was pointed out by Becky Berk that we can take the funds allocated to the Hooksett Memorial renovations and place them in an interest bearing account, even if the interest earned is above the interest paid.

Jim Michaud asked why we need a 3/5 ballot vote to pass the amendment? David Hess explained Hooksett is a SB2 district and 3/5 ballot vote is required.

Joan Woodley congratulated the school board for a job well done. They have brought forth an all-encompassing plan that would provide for all grades K-8 at an additional cost of only \$42 per \$100,000 home assessment or \$84 for a \$200,000 home.

Article 3 was motioned by Joanne McHugh and seconded by Peggy Teravainen. Ron Dion asked if the nonunion staff were to receive additional funds? Joanne answered yes they receive 3%. Dave Paquette then asked if the 3% was per year or for the term of the contract? Discussion ensued. The cooks, custodians, etc. are not union members and are not covered under this bargaining amendment. They are reviewed by the principal yearly and their increases are taken from a 3% wage pool. This wage pool is allocated as a line item from the operating budget. Jim Michaud asked if the 3% increase per year included the step increase? Joanne McHugh said no the step is allocated to the teacher regardless if the article passes or fails. He then asked whether the additional money was a bonus or additional pay? Joanne answered additional pay not bonuses.

Article 4 was motioned by Peggy Teravainen and seconded by Jim Sullivan. The article passed without discussion.

Article 5 was read by Joanne McHugh and seconded by Peggy Teravainen. Alan Kazanawski stated the budget committee had not seen this article. Jim Michaud as vice president of the budget committee moved to remove the "Recommended by the Budget Committee" from the article because they did not address the article and should not be included in the article. Brian Williams, chairman of the budget committee seconded the motion and the recommendation was removed from the article.

Lee Ann Moynihan asked why this donation was an article because the school board often receives donations. The school board's attorney Gordon Graham said it was not required but recommended to put it as an article because it was a donation from another Hooksett department.

Article 6 was motioned by Peggy Teravainen and seconded by Becky Berk. Tony Warren asked how much money was in the fund for unanticipated building repairs currently? Peggy answered \$10,000 because we have not used any of this money this year. At the end of the fiscal year, the money is returned to the general fund.

Article 7 was motioned by Jim Sullivan and seconded by John Pieroni. After an extensive explanation from Jim Sullivan, Jim Michaud added that the budget increase had been larger than \$40,000. The budget committee did their best to cut where they could but most items are nondiscretionary and cannot be cut.

Virginia Kozlowski asked for clarification of the \$.42 increase versus the \$.21 increase shown in the budget. Becky Berk explained the \$.42 increase is the worst case scenario in the second year of bond payments.

Marvin Ladd stated Hooksett will spend an additional 7% in tuition. He hopes we will look at building a high school in 4 to 5 years.

A motion was made on the floor and David Hess, Moderator adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Lisa I. L'Heureux
Hooksett School District Clerk

HOOKSETT SCHOOL DISTRICT

SCHOOL DISTRICT MEETING BALLOT

DELIBERATIVE SESSION #2

MARCH 12, 2002

1. To choose the following school district officers:
 - a. (1) School Board Member 1-year term
 - b. (2) School Board Members 3-year term
 - c. School District Treasurer 1-year term
 - d. School District Clerk 1-year term
 - e. School District Moderator 1-year term
2. To see if the school district will vote to raise and appropriate the sum of twenty-five million eight hundred twenty thousand ninety-one dollars (\$25,820,091) for the construction and original equipping of a new school building and renovations to the existing Memorial School and to authorize the issuance of not more than twenty-five million eight hundred twenty thousand ninety-one dollars (\$25,820,091) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33): to authorize the school board to issue and negotiate such bonds or notes and determine the rate of interest and further to see if the school district will vote to raise and appropriate the sum of seven hundred five thousand, one hundred thirty-two dollars (\$705,132) for the first year bond interest payment. (3/5 ballot vote required) (Recommended by the School Board) (Recommended by the Budget Committee)
3. To see if the school district will vote to approve the cost item included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated Increase</u>
2002-2003	\$221,784
2003-2004	\$243,825
2004-2005	\$255,018
2005-2006	\$266,688

and further to raise and appropriate the sum of two hundred twenty-one thousand, seven hundred eighty-four dollars (\$221,784) for the 2002-2003 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid in the prior year. (Recommended by the School Board) (Recommended by the Budget Committee)
4. To see if the school district will vote to raise and appropriate up to the sum of twenty-five thousand dollars (\$25,000) to be placed in the Special Education Expendable Trust Fund, such sum to be funded from the June 30, 2002, undesignated fund balance (surplus). (Recommended by the School Board) (Recommended by the Budget Committee)
5. To see if the school district will vote to authorize the School Board to accept the donation of a truck from the Hooksett Sewer Department and the Hooksett Kiwanis to the school district. (Recommended by the School Board) (Recommended by the Budget Committee)
6. To see if the school district will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) for the purpose of unanticipated building repairs. (Recommended by the School Board) (Recommended by the Budget Committee)
7. To see if the school district will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling fourteen million, three hundred ninety-two thousand, seven hundred forty-four dollars (\$14,392,744). Should this article be defeated, the operating budget shall be fourteen million, five hundred twenty thousand, five hundred twenty-eight dollars (\$14,520,528), which is the same as last year, with certain adjustments required by previous action of the Hooksett School District, or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)

ANNUAL REPORT OF THE HOOKSETT SCHOOL BOARD

Dear Fellow Citizens:

For the past several years, the Hooksett School District has relied on its Local Educational Improvement Plan (LEIP) as a guide to strategic planning and progress. Developed in 1998 through a community/school district committee process, the LEIP touches on nearly every aspect of education in our schools, including teacher training and development, academic standards and curriculum development, accountability, communication with the public, school facilities and technology, to name a few. The District has taken some major steps forward in several of these areas this year.

Perhaps the most significant long-term development this year has been the passage in March of a \$21 million construction bond for two major school facility projects: the building of a new middle school on Route 27, and a major renovation and expansion of Memorial School to serve grades 3-5. The vote successfully concluded over four years of committee work including research, surveys, hundreds of meetings, site and building design, public presentations and outreach. Many volunteers and several administrators devoted an astonishing amount of time to breathe life into the facilities plan, which will increase the district's current capacity of 1250 students to 1900 students with further expansion possible. The School Board extends its thanks and appreciation for their tenacious dedication and commitment.

Voters also approved a new four-year teachers' contract in March. The contract allows for a modest salary increase (an average 5% per year including step increases for additional years of experience and education) that will at least keep the district competitive with other small and medium-sized towns in the area. In addition, the contract provides more teacher training, planning and development time while also keeping insurance costs in check. As retirements escalate and the expected teacher shortage looms closer, we are fortunate to have a teacher mentor program in place – a critical component in attracting new teachers to the district. In addition, an ambitious professional development master plan was crafted and approved this year as an SAU-wide endeavor to recruit, retain and enrich our pool of teacher talent.

Significant progress has been made again this year on the development of academic standards and curriculum. In an effort to ensure that each child at a given grade level is taught the same set of skills,

ideas and concepts, a set of standards have now been completed for all subject areas in all grade levels that are closely modeled on those used in the state assessment tests. Pilot report cards with new reporting formats were developed this year in selected classrooms in grades one, three and four. Parental feedback on these formats has been invaluable in refining this essential communication with parents and students. By the end of next year, the report cards that go home to all K-8 parents should also more accurately reflect the child's progress on specific proficiencies (skills, knowledge and understanding).

In the area of technology, the district owes a great deal to the hard work of our technology director, Jim Colby, hired in July 2000. All three schools and the SAU office now have internet and e-mail capability for teachers, administrators and students. Through procurement of grants and active pursuit of equipment donations, Jim has allowed the district to leverage a total of \$275,000 in technology costs and expenses at no cost to the taxpayer.

As the year began, we welcomed Ron Pedro, Becky Wing, Bill Estey and Linda McAllister as school administrators new to their positions while Carol Soucy and Marge Polak continued their fine and distinguished work as veteran administrators. As the year ends, the School Board recognizes with deep appreciation the work of two veteran teachers who are retiring this year. Janet O'Sullivan leaves with 25 years of service to Hooksett students and families, while Marion Marston retires with an impressive legacy of 33 years in our district.

Finally, the School Board is keenly aware that education expenses comprise the largest percentage of the Hooksett tax bill. Communication with you, the taxpayer, will be increasingly important as we navigate a way to balance the needs of student education with the taxpayer burden, continual growth and new legislative initiatives such as President Bush's "No Child Left Behind" act. We welcome the opportunity to serve and invite your comments, suggestions and constructive criticisms as we move forward.

Sincerely,

Becky Berk
Hooksett School Board Chair

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

July, 2002

The 2001-2002 school year proved to be a year of accomplishment for the Hooksett school community. At its June 15th, 2001 retreat, the Board and Administration established objectives for the school year based upon the District's Local Education Improvement Plan. These objectives included redesigning the District's methods of reporting student progress to parents, piloting a teacher mentor program, improving upon our school and community emergency management plans, and presenting a plan for adequate school facilities to the community in March.

As determined by the District's Standards, Assessment, and Reporting Committee, grade level standards and expectations have been developed in our K - 8 system. This Committee is now working to develop a new system to report individual student progress to parents in a more meaningful manner. New report cards were piloted this year in selected classrooms in grades one, three, and four. It is anticipated that a new system will be in place for students in grades K - 5 by the conclusion of the 2002-2003 school year and for our middle school students by the end of the 2003-2004 school year.

The tragedy of September 11th permanently changed the lives of all Americans as we experienced firsthand the horrors of international terrorism. Our administrators and faculty responded expertly to the events of that day and its immediate impact upon our children and families. Nevertheless, those scars continue to remind us of the need to plan thoroughly for all types of emergencies that may occur while students are within our care. As such, we continue to develop and practice emergency procedures as a matter of priority.

This year a teacher mentor program was piloted in each of our schools. Teaching and learning is a very complex process and, for new teachers to be as effective as possible with students, the District is doing all that it can to insure appropriate guidance and training. The mentor program assigns a skilled, experienced teacher to work with a new colleague to insure that the goals of the District are implemented. Continuation of this program promises positive results for our students.

Certainly the most important achievement, however, was the passage of the school bond in March supporting the construction of a new middle school off Whitehall Road along with significant renovations and additions to Memorial School. As a result of this approval, our student capacity will increase from 1250 students to 1900 students! As of this writing, construction is underway with the goal of opening the middle school in September of 2003 and the renovated Memorial School in September of 2004. As your Superintendent of Schools, and on behalf of all associated with the school community, I extend my commendations to the Hooksett community for their commitment in supporting the educational needs of Hooksett's youth. Special appreciation is extended to those volunteers who dedicated so much time and energy toward insuring a successful passage of the bond proposal.

As with any school year, we bid adieu to those who have served the District for lengthy periods of time. This year, Marion Marston, first grade teacher at Underhill for 33 years, and Janet O'Sullivan, 7th grade Language Arts teacher at Memorial for 25 years, retired. Both have been a positive influence on the lives of so many young people in Hooksett. Best wishes for an enjoyable retirement.

The 2002-2003 school year promises to be a challenging one. The community's growth, negotiating a high school agreement with Manchester, and preparing for new federal accountability standards will be important issues. Hooksett is fortunate to have a dedicated School Board, knowledgeable school administrators, and concerned teachers and staff who prepare our children well for the future.

Respectfully submitted,

Robert A. Suprenant
Superintendent of Schools

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	War Art #	Expenditures For Year 7/1/00 to 6/30/01	Appropriations Prior Year As Approved By DRA	SCHOOL BOARD'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
1000-1999 INSTRUCTION								
1100-1199 Regular Programs		7	6,664,276	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
1200-1299 Special Programs		7	1,945,667.30	8,311,819	8,606,305	8,606,305		
1300-1399 Vocational Programs				1,780,676	2,172,264.	2,172,264		
1400-1499 Other Programs		7	39,823.04	47,414	63,685	63,685		
1500-1599 Non-Public Programs								
1600-1899 Adult & Community Programs		7	3,798	3,000	4,000	4,000		
2000-2999 SUPPORT SERVICES								
2000-2199 Student Support Services		7	596,212.81	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
2200-2299 Instructional Staff Services		7	152,773.58	528,904	548,371	548,371		
GENERAL ADMINISTRATION								
2310 840 School Board Contingency				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
2310-2319 Other School Board		7	39,001.29	33,050	38,125	38,125		
EXECUTIVE ADMINISTRATION								
2320- 310 SAU Management Services		7	280,868	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
2320-2399 All Other Administration				295,665	325,813	325,813		
2400-2499 School Administration Service		7	657,938.39	564,495	557,645	557,645		
2500-2599 Business								
2600-2699 Operation & Maintenance of Plant		7	690,578.28	550,341	620,368	620,368		
2700-2799 Student Transportation		7	528,962.02	483,101	644,123	644,123		
2800-2999 Other Support Service								

BUDGET OF THE SCHOOL DISTRICT OF HOOKSETT

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	War Art #	Expenditures For Year 7/1/00 to 6/30/01	Appropriations Prior Year As Approved By DRA	SCHOOL BOARD'S APPROPRIATIONS FOR ENSUING FISCAL YEAR			BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED
3000-3999	NON-INSTRUCTIONAL SERVICES								
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION	7	0	53,300	16,200		16,200		
5000-5999	OTHER OUTLAYS		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110	Debt Service - Principal								
5120	Debt Service - Interest								
	FUND TRANSFERS		XXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5220-5221	To Food Service	7	340,483.42	356,724	421,059		421,059		
5222-5229	To Other Special Revenue								
5230-5239	To Capital Projects								
5251	To Capital Reserves								
5252	To Expendable Trust (*see below)								
5253	To Non-Expendable Trusts								
5254	To Agency Funds	7	377,922.33	223,000	224,000		224,000		
5300-5399	Intergovernmental Agency ALLOC.								
	Supplemental								
	Deficit								
	SUBTOTAL 1		12,318,304.46	13,365,252	14,392,744	XXXXXXXXXX	14,392,744		

PLEASE PROVIDE FURTHER DETAIL:

* Amount of line 5252 which is for Health Maintenance Trust \$ - 0 - (see RSA 198:20-c,v)

Budget of the School District of HOOKSETT

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. No.	W.A. No.	Amount	Acct.No.	W.A. No.	Amount

Special warrant articles as defined in RSA 32:3.VI, as appropriations 1) petitioned warrant articles; 2) appropriations is raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art. #	Expenditures for Year 7/1/00 to 6/30/01	Appropriations Prior Year As Approved By DRA	SCHOOL BOARD'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
SPECIAL WARRANT ARTICLES									
5251	Capital Reserve		40,000	40,000	0		0		
5252	SPED Expendable Trust	4	0	50,000	25,000		25,000		
4000	Arch & Engineering Fees	2		1,375,600					
4000	Construction Bond	2			25,820,091		25,820,091		
5120	Interest Expense	2			705,132		705,132		
SUBTOTAL 2 Recommended					XXXXXXXXXX	26,550,223	XXXXXXXXXX	26,550,223	XXXXXXXXXX

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost share for labor agreements; 2) Contingency appropriations; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr Art. #	Expenditures for Year 7/1/00 to 6/30/01	Appropriations Prior Year As Approved By DRA	SCHOOL BOARD'S APPROPRIATIONS FOR ENSUING FISCAL YEAR			BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
INDIVIDUAL WARRANT ARTICLES									
2600	Unanticipated Building Repairs	6	10,000	10,000	10,000		10,000		
1100	Collective Bargaining Agreement	3			221,784		221,784		
SUBTOTAL 3 Recommended					XXXXXXXXXX	231,784	XXXXXXXXXX	231,784	XXXXXXXXXX

Acct No.	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For Ensuing Fiscal Year
REVENUE FROM LOCAL SOURCES			<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>
1300-1349	Tuition		14,593.59	8,000	8,000
1400-1449	Transportation Fees		21,569.00	15,000	15,000
1500-1599	Earnings on Investments		38,798.95	25,000	10,000
1600-1699	Food Service Sales		241,766.28	230,000	250,000
1700-1799	Student Activities				
1800-1899	Community Services Activities		3,897.00		
1900-1999	Other Local Sources		13,946.68	12,000	12,000
REVENUE FROM STATE SOURCES			<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>
3210	School Building Aid		5,371.86		
3220	Kindergarten Aid				
3230	Catastrophic Aid		139,585.89	222,497	150,000
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		8,416.00	8,000	8,000
3270	Driver Education		4,500.00	4,500	4,500
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES			<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>
4100-4539	Federal Program Grants		262,293.70	110,371	111,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		56,461.00	50,000	50,000
4570	Disabilities Programs		135,634.98	112,629	113,000
4580	Medicaid Distribution		9,853.99	12,000	12,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES			<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>
5110-5139	Sale of Bonds or Notes				25,820,091
5221	Transfer from Food Service - Spec. Rev. Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds		23,600.00		

OTHER FINANCING SOURCES CONT.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5252 Transfer from Expendable Trust Funds				
5253 Transfer from Non-Expendable Trust Funds				
5300-5699 Other Financing Sources		8,501.50		
S140 THIS SECTION FOR CALCULATION OF RAN'S (REIMBURSEMENT ANTICIPATION NOTES) PER RSA 198:20-D FOR CATASTROPHIC AID BORROWING				
RAN, Revenue This FY _____ less				
RAN, Revenue Last FY _____				
= NET RAN				
Supplemental Appropriation (Contra)				
Appropriations Voted From Fund Balance		40,000	90,000	25,000
Fund Balance to Reduce Taxes		15,300	157,619	50,000
TOTAL REVENUES AND CREDITS		1,044,090.42	1,057,616	26,638,591

BUDGET SUMMARY

SCHOOL BOARD

BUDGET COMMITTEE

SUBTOTAL 1 Appropriations Recommended	14,392,744	14,392,744
SUBTOTAL 2 Special Warrant Articles Recommended	26,550,223	26,550,223
SUBTOTAL 3 "Individual" Warrant Articles Recommended	231,784	231,784
TOTAL Appropriations Recommended	41,174,751	41,174,751
Less: Amount of Estimated Revenues & Credits (from above)	26,638,591	26,638,591
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	7,295,644	7,295,644
Estimated Amount of Local Taxes To Be Raised For Education	7,240,516	7,240,516

Maximum Allowable Increase to Budget Committee's Recommend Budget per RSA
32:18 _____ (See Supplemental Schedule with 10% Calculation)

* Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$0

SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

Fiscal Year 2001-2002

Superintendent of School's Salary Breakdown by District share for the 2001-2002 fiscal year:

District	Percentage	Amount
Auburn	24.72	\$20,438.00
Candia	18.72	15,478.00
Hooksett	56.56	<u>46,764.00</u>
		\$82,680.00

Assistant Superintendent of School's Salary Breakdown by District share for the 2001-2002 fiscal year:

District	Percentage	Amount
Auburn	24.72	\$17,818.00
Candia	18.72	13,494.00
Hooksett	56.56	<u>40,768.00</u>
		\$72,080.00

Hooksett School District Enrollment Data

Year	K	1	2	3	4	5	6	7	8	K-8 Sub-Total	9-12 Total	K-12 Total
91/92	109	154	131	142	138	124	114	119	96	1,127	368	1,495
92/93	115	165	142	132	132	139	123	112	123	1,183	376	1,559
93/94	111	150	145	135	128	133	138	115	114	1,169	381	1,550
94/95	96	143	131	143	131	115	142	138	116	1,155	406	1,561
95/96	114	140	123	139	148	131	116	139	145	1,195	411	1,606
96/97	93	141	142	122	136	144	129	123	139	1,169	453	1,622
97/98	104	126	141	144	137	140	143	132	123	1,190	474	1,664
98/99	106	146	138	145	159	144	143	147	131	1,259	466	1,725
99/00	109	149	158	139	153	170	157	147	154	1,336	512	1,848
00/01	149	156	166	157	156	152	176	157	150	1,419	556	1,975
01/02	107	193	147	158	162	151	156	179	153	1,406	541	1,947

Hooksett Statistical Report As of October 1, 2001

Number of Half Days in Session362
Total District Enrollment.....1,439

Percent of Attendance96
Average Student Daily Membership..... 1,372

Capital Reserve Fund Activity

Fiscal Year Ending	Beginning Balance	Income	Interest	Expenditures	Ending Balance
June 30, 2002	206,553.48	\$80,000	\$5,071.62	\$0	\$291,625.10

Special Education Expendable Trust Fund

Fiscal Year Ending	Beginning Balance	Income	Interest	Expenditures	Ending Balance
June 30, 2002	\$0	\$100,000	\$615.72	\$0	\$100,615.72

HOOKSETT SCHOOL DISTRICT
Special Education Expenditures
Per RSA 32:11-a

FUNCTION DESCRIPTION <u>EXPENSES</u>	FUNCTION <u>CODE</u>	ACTUAL COST <u>2000-2001</u>	ACTUAL COST <u>2001-2002</u>
Special Education Costs	1200	\$1,957,131	\$2,015,207
Psychological Services	2140	\$59,869	\$86,568
Speech/Audiology Services	2150	\$159,426	\$115,948
Therapy and Contracted Service	2160	\$63,698	\$54,923
Transportation	2700	\$125,511	\$144,058
Federal Funds Handicapped Program		\$119,944	\$156,736
Total Expenditures		\$2,485,579	\$2,573,440
 <u>REVENUES</u>			
Medicaid		\$11,392	\$24,074
Tuitions		\$10,737	\$10,737
Catastrophic Aid		\$139,586	\$224,568
Federal Funds		\$131,805	\$165,882
Total Revenues		\$293,520	\$425,261

HEALTH STATISTICS

Hooksett Memorial, Village, and Underhill Schools

2001-2002

	Total Students
Vision Tests	1,491
Hearing Tests	1,483
Inspections	1,279
Heights	1,448
Scoliosis	520
Weights	1,448
Complaints	10,041
Accidents	42

Communicable Diseases

Chicken Pox	10
Mononucleosis	1
Scarlet Fever	2
Streptococcal	85
Conjunctivitis	40
Scabies	2
Fifth Disease	3
Impetigo	3
Pediculosis	14
Shingles	0
Ringworm	1
Pinworm	0
Roseola	0
Hand, Foot & Mouth Disease	0
Coxsackie Virus	1

	Total Students
Referrals to Physicians for Treatment	
Vision	144
Hearing	21
Posture	12
Emergency and Medical Conditions	948
Dental	16
Weight	10

Conferences

Parents	1,935
School Personnel	551
Inter-Agency	155
Home Visits	0
Staffings	131
Immunization Clinics	1
Students who received immunizations	0
Administered doses of medications	4,464
Finger Stick Blood Sugar Checks	156
Treatment of Hypoglycemia	19

Marianne Vrooman, RN Barbara Cliff, RN
Irene Dion, RN, BSN

HOOKSETT SCHOOL DISTRICT

Lunch Program

Cash on hand, July 1, 2001	999.76
Income from lunch and milk sales	212,252.69
Income from Fed./State reimbursements	64,560.00
District general fund contribution	
Interest income	81.38
Other income (define):	
À la carte sales	35,763.00

TOTAL REVENUE/RECEIPTS313,656.83

Expenses for labor	155,008.82
Cost of food	147,405.40
Cost of supplies	7,956.15
Cost for equipment	10,369.34
Other expenses	8,438.33
TOTAL EXPENDITURES	329,178.04
CASH ON HAND, June 30, 2002	-15,521.21

TOTAL EXPEND/CASH ON HAND313,656.83

Meals served during the school year:	
Children	130,926
Adult	4,370
Free/Reduced	20,050

Cost charges:	
Children	1.30
Adults	1.80
Reduced40
Milk/Child40
Milk/Adult40

Please indicate amount of federal reimbursement filed for month of:

April	5,668.00
May	7,994.00
June	4,075.00

HOOKSETT MEMORIAL SCHOOL

Principal's Report 2001-2002

Hooksett Memorial School welcomed 484 students when school started in August. By January of 2002, our student population rose to 494 and the year closed on June 18, 2002 with 488 students enrolled. Our faculty grew as well. The seventh grade team of teachers welcomed Mrs. Carol Ward in the new seventh grade social studies position and Ms. Jennifer Petrin in the discipline of math. While the sixth grade remained unchanged, the eighth grade welcomed Mr. Scott Barker in mathematics and Ms. Sarah Orvis in language arts. The unified arts team was complimented by Mr. Daniel Halter in Industrial Technology, Mrs. Michelle Fuller in Art, Mrs. Deborah Bonnin in Spanish, and Mrs. Joann Patrick as our health paraprofessional. In special education, we added Mrs. Teresa Domingos. Lastly, Ms. Becky Wing became the new Assistant Principal and Mr. Ron Pedro became the new Principal.

While staff and students got off to a good start, their progress was cut short by the tragedy of September 11. Like the nation, Hooksett Memorial School mourned the senseless loss of lives when the World Trade Center's Twin Towers were destroyed by terrorism. Our students reacted to the tragedy by raising money to help the Red Cross. Eighth graders Matthew Karolian, V.J. Nahikian, and Michael Darby organized the effort by printing flyers, making school announcements, and urging their peers to contribute to the cause. In the end, they raised \$1,265 to give to the local Red Cross Chapter. Their positive reaction left a lasting impression on the community of Hooksett Memorial School.

As part of the district's LEIP Goals, Hooksett Memorial School staff was charged with creating and practicing an emergency plan that would be adopted by the school board. A team of ten staff members created a comprehensive plan that details the courses of action for different emergency situations. Evacuation, Reverse Evacuation, Lock Down, Shelter in Place are some of the reaction drills that staff and students have practiced throughout the school year. In addition, students and staff have practiced an evacuation to an alternative site, enlisting the assistance of other town offices. The plan includes emergency responses, incident command system, emergency bucket and flip chart, and other pertinent forms that could be used in the case of an emergency.

In regards to curriculum, Hooksett Memorial administration and staff completed extensive work on revising curriculum planners for all critical

proficiencies in all subjects and grade levels. In addition, proficiencies were grouped according to current units of study. Teachers have begun to build syllabi that reflect different models of grouped proficiencies and varied instructional strategies. Assessment audits were completed for all critical proficiencies. These audits will be useful in developing more appropriate and varied assessment tools in the future. Using the NHEIAP results teachers met in subject area teams to identify areas for improvement and areas of strength across the curriculum. In doing this, staff built new planners that could be used across grade levels and disciplines. These planners were designed to address the identified areas of weakness. Planners are being built to better develop students' skills in inquiry, open response questions, geometric concepts and measurement, problem solving, place value, geography, economics, revision, following directions, and vocabulary. In addition, Hooksett Memorial School focused on differentiating the middle school curriculum for all learners. This year, attention was given to those students who need to be better challenged and engaged in the classroom. With the use of a local consultant, parent and teacher input, and the theories behind differentiated learning/teaching and multiple intelligence, new student programs will be developed for the 2002-2003 school year.

Student Council elections were conducted in September under the direction of advisors Lori Chauvette and Angela Fernandez. Andrew Pieroni was elected Class President, Amber Chevrette was elected Class Vice President, and Rachael Crockett was elected Class Secretary. Elected Class Treasurers included Derek Rodrick in the eighth grade, Ryan Vaillancourt in the seventh grade, and Amy Roach in the sixth grade. Student Council participated and organized many events throughout the year including dances, Food Drive, Pennies for Patients, recycling and Recognition Evening to name a few. Their leadership throughout the year was certain and successful.

The Booster Club held its first meeting on September 12. President Maxine Goodhue, Secretary Elena Smith, and Treasurer Nancy Gosselin lead this parent group through a successful year of supporting our students. Among the many gifts Booster Club parents gave to Hooksett Memorial School students were two artists in residence, thirteen dissecting microscopes, classroom fans, a digital camera for our computer program, classroom books, and support for each Class Treasurer. Booster Club parents also put on a great end-of-the-year barbecue. In May, members updated the by-laws and renamed the club the Hawks

Parents Teacher Organization. New officers that were elected included President Maura Ouellette, Vice President Linda Penney, Secretary Kimberly Duckless, and Treasurer Julie Bussiere.

Throughout the school year, Hooksett Memorial performed well in school-wide and state competitions. Matthew Tripp Nolet won the school's National Geography Bee and Michael Philibotte won the Spelling Bee and later participated in the Regional Competition. The boys' soccer team came in first place for the season and took home the league trophy. The girls' soccer team followed suit by bringing home the league trophy as well. In the classrooms and on the field, Hooksett Memorial School left its mark.

The sixth grade team continued their interdisciplinary study of Egypt and celebrated Egypt Night. Egypt Night is an annual event in which students display projects and work that they completed over the course of the unit. The celebration includes a look at the Egyptian Tomb and students' mummies, the Egyptian Quiz Bowl, and student displays throughout the school. Both parents and community members attended this year's celebration. The seventh grade team followed up their interdisciplinary unit on the industrial age in America with a visit to the Lowell Mills. The eighth grade team continued with their multi-disciplinary units on the Holocaust and Immigration to America. Math classes worked on the Stock Market Unit in conjunction with the Union Leader Program and Language Arts classes studied William Shakespeare's *Romeo & Juliet*, and students participated in literature circles throughout the year.

The school year included a number of exciting activities. The eighth grade musical, *Once Upon This Island Junior*, was lead by Mr. Andrew Lalos and performed several times for students, staff, parents, and community members. It was a great success! Mrs. Rosena Weaver and her drama kids took their turn on the stage as well. They performed *Cinderella*, highlighting different ethnic versions of the age-old fairy tale. The students worked hard to bring about a fantastic performance. The winter and spring concerts were also conducted and organized by Mr. Andrew Lalos. They received excellent reviews. The Hooksett Fire Department, in recognition of National Fire Protection Week, conducted their annual Fire Fighters' Challenge with Memorial eighth graders. Students participated in spirit competitions, the fire fighters physical endurance test, and other activities. We remain grateful to the fire department for their work with our youth.

During the month of March, Hooksett Memorial School celebrated Middle School Month. This national event celebrates the middle school child and teacher. Students and staff participated in contests throughout

the month and joined in a spirit rally as the culminating activity. Project Safeguard also took place in March. Parents joined their seventh grade students in attending workshops on alcohol and drug prevention, communication, parenting, and good decision-making. This full day event took place at the Robert Frost Building at Southern New Hampshire University.

Our school year concluded with several important events. Memorial School inducted seventeen students into the National Junior Honor Society on May 9, 2002. At the Co-Curricular Awards ceremony, sponsored by the Booster Club, a number of students were acknowledged for outstanding achievement. The 2002 Athletes of the Year Awards were given to Alyssa Thayer and Benjamin Gersten. During the annual Recognition Evening, eighth grade students received certificates as well as awards. The Booster Club Award was given to Brittany Nelson and Christina Bandy. The Daughters of the American Revolution Award was given to Audrey DeFrest and Brian Smith. The Lion's Club Award was presented to Amber Chevette and Katie Finegan was given the Women's Club Award. Jessica St. Pierre and Lindsay Evans were the recipients of the Ray Kroc Award and the PTA Award was presented to Matthew Karolian for Technical Education and Danielle Gosselin for Art Education. For the first year, the Pansy-Rebekah Lodge 90 Award was given to Jacky Giroux, and the Principal's Award was given to Joel Greene, Kyle Moseley, Jessica Pascoal, Kevin Roers, and Kayla Shepherd. We wish our eighth graders the best as they go on to high school and prepare for their future.

In closing, it is important to pay tribute to the many parents, community members, and organizations that make our school and students successful. Thank you to the Hooksett Fire Department for their constant support and guidance throughout the year. They have aided our work in preparing for emergencies and continue to serve as positive role models for our students. Thank you to the Hooksett Police Department for their work with our youth. The entire school community appreciates Sergeant James Mansor's devotion to the GREAT Program and educating our eighth graders about violence and violence prevention. Thank you to the Hooksett Public Library for their support of our Out-of-School Suspension Program, a program that meets the needs of many students in middle school and high school. Thank you to the Booster Club parent group who continuously supports our students. Their hard work makes a difference for our students. Lastly, we are thankful for the administrators, teachers, and other educators and staff members who make a difference in the lives of our children.

Respectfully submitted,

Ron Pedro, Principal

HOOKSETT MEMORIAL SCHOOL

Staff List 2001-2002

PRINCIPAL

Ronald Pedro

ASSISTANT PRINCIPAL

Rebecca Wing

TEACHERS

Jayne Abbas Grade 8
Scott Barker Grade 8
Carleen Bergquist Grade 6
Deborah Bonnin-Gibbons Spanish
Suzanne Campbell Grade 6
Lori Chauvette Grade 8
Margaret Collins Grade 7
Teresa Domingos Resource Room
Angela Fernandez Grade 6
Monica Fernandez Grade 7
Kevin Fleury Grade 6
Carla Gallivan Grade 6
Kimberly Gartland Grade 7
Vincent Gartland Grade 6
Mary Horion Resource Room
Linda Lambert Resource Room
Charles Miner Grade 8
Monique Morales French
Alan Morey Grade 7
Sarah Orvis Grade 8
Janet O'Sullivan Grade 7
Jessica Payeur Grade 6
Jennifer Petrin Grade 7
Carol Ward Grade 7
Cynthia Whitcher Grade 8

SPECIAL EDUCATION DIRECTOR

Margaret Polak

TECHNOLOGY DIRECTOR

James Colby

LIBRARY

Mary Jean Chaput Media Generalist
Tamara Ranganathan Library Associate

NURSE

Barbara Cliff, RN

SPECIALISTS

Elizabeth Berry ESL
Jolynn Bonin Health
Janet Butler Speech
Lucille Cook Reading Specialist
Jonathan Frazier School Psychologist
Michelle Fuller Art
Daniel Halter Industrial Tech.
Marcia Kiestlinger COTA
Genevieve Kurtzman Music
Andrew Lalos Music
Sharon McBrearty Phys. Ed.
Anne Mulligan Guidance
Deborah Richard High School Coordinator
Maureen Sanborn Guidance
Susan Sokul Consumer Science
Patti Sullivan Computer Education

SECRETARIES

Sylvia Perkins
Lena Thayer

LUNCH DIRECTOR

Marsha Thompson

LUNCH ASSISTANTS

Arlene Beaudoin
Carolyn Dube
Barbara Field
Jean Stevens

MAINTENANCE STAFF

Richard Beauchesne
Donna Nichols
Russell Wyman

AIDES

Brenda Mullen
Colleen Mousseau
Joann Patrick
Dawn Potvin
Susan Woodcock

HOOKSETT VILLAGE SCHOOL

Principal's Report 2001-2002

Hooksett Village School began the school year with 310 fourth and fifth graders in attendance. Our building now houses seven sections of each grade. As of August 2001, we welcomed several new faculty members – fourth grade teacher, Ms. Sarah Plocharczyk and fifth grade teachers, Mrs. Ruth Leff and Mr. Arthur Rivet. Mrs. Lisa Merrill joined Village School as our Art Teacher and Mrs. Laurel Dudley now serves as one of the Special Education Teachers. Also joining the staff were Teacher Aides, Sheila Bishop, Diane Cate, Amanda Weeks, Cindy Church, and Danielle Foley, as well as Doug MacDougall, Custodian.

During 2001-2002, teachers and administrators continued their ongoing efforts to implement the Hooksett Curriculum Frameworks. These curricula denote key student proficiencies to be emphasized at each grade level. Parents received copies of the grade level programs on our well-attended Parent Conference Day in November, 2001. During this year, the district and our school personnel worked to develop a comprehensive district assessment plan. A new reporting system aligned with the curriculum was piloted at the grade four level.

Efforts to provide a positive, safe school environment continue. Guidance and Health classes on conflict resolution and strategies to prevent teasing and bullying are an integral part of our program. In addition, Village School continued its annual Peer Mediation training of 20 student mediators. Thanks to Mrs. Berger, coordinator, and teacher mentors Mrs. D'Aloia, Ms. Duchesne, and Mrs. Olkonen. Further emphasis on character and citizenship was provided through monthly focus on "Words of the Month," related class activities, and school-wide projects such as raising disaster relief funds for victims of September 11, as well as the traditional contributions to HERC through holiday food and fund drives. On May 20, fifth graders participated in a culminating activity which celebrated the "Steps to Success" strategies they learned. A panel discussion with older students highlighted the afternoon celebration. We thank our speaker/role models – high school students, Jason Moseley, Matt St. Hilaire, Michael Veilleux, and Tim Cronin and Hooksett Middle School Students Amber Chevette, Jessica St. Pierre, Katie Finnegan, and Jessica Pascoal.

Students continue to benefit from the outstanding efforts of the Hooksett PTA. The organization supported our Guidance/Health key messages by sponsoring a September assembly with Ed Gerety,

noted Character Education Speaker. The PTA also provided curriculum extension and enrichment by underwriting a visit from the Mt. Washington Observatory for grade four students. Fifth graders enjoyed a visit from Squam Lake Science Center personnel, who presented a program on NH ecosystems and predator-prey relationships. The PTA sponsored a visit with author Robert Baldwin, who connected his love of writing and his books about the sea with our Language Arts curriculum. Classroom learning was extended through PTA sponsored field trips to the Massabesic Audubon Center (Grade 4) and NH Historical Society (Grade 5). Through the PTA's Kid's Vote project in March, Village School students were encouraged to value active citizenship and voting.

Opportunities to explore and perform in the arts are offered through the annual PTA Reflections Contest. Several Village School students were recognized at the state level in this contest. Chris Ouellette placed third in the Photography category and Stacey Breton received an Honorable Mention in the Literature category. Along with Diane Boyce of the Hooksett Transfer Station, Dale Hemeon, Highway Department, and support of the PTA, Village School organized its first Recycling Club. Fifth Grade Teacher, Diane Miner coordinated the club. Thanks to the PTA for also providing special "extras," such as Birthday Books, playground toys, playground map painting, and PTA Classroom of the Month awards. The organization's emphasis on family is evident in their sponsorship of Antics Family Fun Night, the Holiday Gift Fair, Bingo Night, and Ice Skating at Tri-Town Arena. It is no wonder that the Hooksett organization was awarded NH PTA Unit of the Year at the state conference in November, 2001! Hooksett's children certainly benefit from the many ways in which the PTA supports learning, extends and enriches school programs, and provides quality family activities.

Community organizations and Town Departments of Hooksett provide ongoing support of learning programs and make a real difference in our school. We appreciate the regular lunch time visits on Firefighter Fridays. The Hooksett Fire Department provides support for our regular fire and emergency drills. They also provide annual reminders about fire safety to our students each October. Fourth graders were once again fortunate to participate in Animal Control Officer Frank Gray's lessons on Dog Behavior and Safety. We enjoyed a visit from Officer Gray, Officer Chip Chabot and Bosco, the Police Dog in June. Sargeant James Mansour visited classes with important messages about emergency number 911 and also spoke to our fifth graders at the "Steps to Success" assembly.

Intermediate level students enjoy growing and learning through co-curricular and extra-curricular activities, such as *Village News and Views*, our school newspaper. Two teams of Village students practiced faithfully after school hours and participated in the Destination Imagination regional meet in March. The *On Holiday* Team placed first in the Instant Challenge at the state level. Our *StranDId* team placed first overall in its category and received the honor of being chosen as one of 30 NH teams to represent the state at the Destination Imagination Global Finals held in Knoxville, Tennessee in May, 2002. Congratulations to team members Nicholas Amadeo, Tessa Corliss, Sarah Gersten, Dani Ithier, and Jenna Tremblay. Thanks and appreciation for the dedication and hard work of DI volunteer coaches Terri Piszczek, Brian Kennedy, and School Coordinator Eleanor Stetson.

Beginning in fourth grade, students begin their formal study of musical instruments through weekly lessons. Approximately 70 fourth and fifth grade students participated in Village School's Beginning and Advanced Band programs, led by Mr. Lalos. Seventy children were also members of our chorus, led by Mrs. Kurtzman during second semester. These groups performed at assemblies and evening concerts demonstrating remarkable growth in musical knowledge, skills, and confidence!

Throughout the year, Village School students participated in a number of competitions and contests. Fifth grader Rachel Woodlee represented Village School at the Union Leader District Spelling Bee. Fourth grader Lindsay Rowley was awarded sixth place at the state level in the Elks Club Drug Awareness Poster contest. Hooksett Village School students also helped publicize the Bike Rodeo and Family Safety Day conducted by the Kiwanis Club in May. Student winners of the poster and essay contest were Claire Penney, Jake Desharnais, Jillian Marx, and Casey Lewis. Fourth graders Nicholas Amadeo, Dani Ithier, and Melissa Daigle were recognized for their performance in the Mt. Washington Weather Observatory Poster Contest.

Village Volunteers continue to share many hours of time in classrooms and the Library, overseeing the Computer Lab during recesses, as well as advising our student newspaper staff. We appreciated the help of many parent volunteers during our annual Field Day and extend thanks to the Hooksett Garden Club for helping to beautify and maintain our courtyard, front and side entrance areas. Volunteers who serve on the district Technology Committee, Report Card Committee, and school board committees insure continuous improvement of our school district.

Hooksett Village School teachers continue to fulfill the district's mission to children with outstanding dedication and skill. On behalf of the students, I thank them for the energy, creativity, commitment, and great enthusiasm they bring to their work. Thanks and appreciation are also extended to Mrs. Pat Ziemba, School Secretary and Mr. Dan Gillen, Grade Five Teacher/Assistant Principal. They provide such devoted service to the Village School community. Hooksett children are also well served and supported by the SAU administrators, Bob Suprenant, Eric Wigode, Sally Waterhouse, and the SAU administrative staff. I also thank the members of Hooksett's dedicated and involved School Board. It is an honor and pleasure to work with fellow members of Hooksett's administrative team – Bill Estey, Linda McAllister, Ron Pedro, Becky Wing, and Marge Polak.

During 2001-2002, the Village School community said good-bye to School Nurse, Marianne Vrooman and Mr. Michael Pope, Custodian. Teacher Aides, Mrs. Church, Ms. Foley, and Mrs. Heuss will continue to serve next year at Hooksett Memorial. We extend our appreciation for the dedicated service of all these individuals and wish them well with their future endeavors.

It continues to be a great privilege to serve the students, families, and community as principal of the Hooksett Village School. Village School is outstanding because of the involvement and commitment of so many individuals, community departments, and organizations. By working together, we can offer an excellent education for Hooksett's children.

Respectfully submitted,

Carol B. Soucy, Principal

HOOKSETT VILLAGE SCHOOL

Staff List 2001-2002

PRINCIPAL

Carol B. Soucy

ASSISTANT PRINCIPAL

Daniel P. Gillen

TEACHERS

Susan Bennett Grade 5
Janet Champagne Grade 4
Patricia D'Aloia Grade 4
Denise Duchesne Grade 5
Laurel Dudley Sp. Ed. Grade 5
Daniel Gillen Grade 5
Kathleen Lang Grade 5
Ruth Leff Grade 5
Diane Miner Grade 5
Robin Nicoletti Sp. Ed. Grade 4
Sarah Plocharczyk Grade 4
Arthur Rivet Grade 5
Karen Roy Grade 4
Eleanor Stetson Grade 4
Barbara Thinnis Grade 4
Barbara Van Uden Grade 4

SPECIAL EDUCATION DIRECTOR

Margaret Polak

TECHNOLOGY DIRECTOR

James Colby

SPECIALISTS

Susan Berger Guidance
Elizabeth Berry ESL
Janet Butler Speech
Jonathan Frazier Assoc. Psychologist
Marcia Kiestlinger COTA
Genevieve Kurtzman Music
Andrew Lalos Instrumental
Lisa Merrill Art
Carol Olkonen Phys. Ed.
Karen Schwinger Reading

SECRETARIES

Debra Savoie Special Education
Patricia Ziemba Principal

LUNCH DIRECTOR

Marsha Thompson

LUNCH ASSISTANTS

Deborah Jodoin
Phyllis Lembo
Nicole Piaseczny

LIBRARY

Mary Jean Chaput Media Generalist
Linda Williams Library Associate

NURSE

Marianne Vrooman, RN

MAINTENANCE STAFF

Kenneth Dundon
Douglas MacDougall
Richard Noonan

AIDES

Sheila Bishop
Sandra Brown
Diane Cate
Cindy Church
Jenny Fecteau
Danielle Foley
Amanda Weeks
Kay Whitney-Heuss

FRED C. UNDERHILL SCHOOL

Principal's Report 2001-2002

The Fred C. Underhill School welcomed 607 students in August. We had 105 kindergartners, 195 first graders, second grade had 146 students, and third grade placed 160 students. Our first grade had ten sections in order to offer a class size conducive to a positive learning environment.

The first month of school provided us all with the horrific events of September 11. Our school worked with the parents of our youngsters to offer them a feeling of safety, security, and comfort as we all tried to place meaning and understanding on an incident that will always boggle our minds. The tragedy resurfaced the need to put emergency management procedures in place to safeguard the children within our walls.

Building safety, evacuation drills and in-house lockdowns took on new meaning. We coordinated our efforts with the Fire and Police Department. The Hooksett School District became an important member of the town plan developed to protect the occupants of Hooksett. The Fire Department and Police worked to provide a semblance of normalcy during this period. The Firefighters instructed our children on fire safety, monitored our evacuation exercises, and on every third Friday they ate lunch with our children and went out to recess with them. The Police continued their visibility with D.A.R.E. instruction for grades one and three. Tighter internal security was implemented as control of traffic within the school was also addressed.

Literacy has always been the core of any primary educational program and our school highlighted that with many activities throughout the school year. In November we had a book swap to focus on the National Children's Book Week theme of "Get Carried Away: Read." In March we had a Celebration of Literacy Week that included uniquely designed bulletin boards that had a theme of "Honoring Heroes." These boards were showcased with a tour the same night as a Book Fair was held. Marty Kelley was our Guest Author whose child-centered books were a real hit. His explanation on how he became a writer inspired many of the children to work at writing and story telling. Special Hooksett residents offered a round robin of readers for our children during one of the afternoons. Reading is center stage at Underhill School and the school year events proved that.

Our PTA was recognized as the PTA Unit of the Year in the State of New Hampshire for the 2000-2001 school year. They did not rest on their laurels as they continued to show their commitment to the children of Hooksett and the educational process being provided. Their fundraising provided new playground equipment,

supported enrichment through the funding of field trips, professional educational assemblies, and volunteer support for field day activities and special school events. The PTA's goal of a strong family and school relationship had the Underhill School chosen as one of eight schools nationally to review a national program for certification as a PTA unit. Representatives of the school, PTA, and community met with National PTA executives to discuss a survey completed by the Hooksett group.

The strong family support of Underhill School was again recognized by the New Hampshire Partners in Education as we received the Blue Ribbon School Achievement Award for our outstanding volunteer program.

Open House nights and special event nights were spread out over two evenings because of the size of our school population. This allowed for a more orderly control of traffic in and outside of the school. The police aided us considerably this past year at such events. They also were instrumental in the development of a traffic pattern for the morning drop off of children.

The Underhill School started a recycle program that received wonderful support from the Hooksett Highway Department. Paper, cardboard, and magazines were targeted for recycling and the results were applauded by the highway department. The program did not begin until February, but we achieved close to 2,000 pounds of recycled paper, 200 pounds of cardboard, and 600 pounds of magazines.

This was our first year as administrators in the Hooksett School District. It has been a truly enjoyable journey this school year. We cannot say enough about the positive attitude and effort displayed by our students and the educators/support people within the walls of Underhill. We have been given exceptional support from our faculty and staff. The parents and community members have welcomed us and made us feel like family. Our fellow administrators within the district and at the SAU level have guided us with great care. We extend our thanks to all for a successful first year and especially to the Hooksett School Board for giving us the opportunity to serve the Town of Hooksett.

Respectfully submitted,

William H. Estey, Principal
G. Linda McAllister, Assistant Principal

FRED C. UNDERHILL SCHOOL

Staff List 2001-2002

PRINCIPAL

William H. Estey

ASSISTANT PRINCIPAL

G. Linda McAllister

TEACHERS

Barbara Allard Grade 1
 Donna Amato Grade 3
 Linda Burke Grade 2
 Amy Chalifour Resource Room
 Jean D'Espinosa Grade 2
 Andrea Dalton Grade 1
 Sandy Dubisz Grade 2
 Sharon Dugas Grade 2
 Carol Dunlee Grade 1
 Nancy Dupont Grade 1
 James Fox Grade 2
 Shannon Gum Grade 1
 Olga Haveles Grade 1
 Lynn Lundergan Special Needs
 Christopher MacDonald Grade 3
 Deborah Mahair Grade 2
 Marion Marston Grade 1
 Cheryl Moreau Grade 1
 Tracy Ouimette Kindergarten
 Lisa Pollard Resource Room
 Carol Pressman Kindergarten
 June Rich Kindergarten
 Ralene St. Pierre Grade 2
 Ginger Saunders Grade 3
 Roberta Smagula Grade 3
 Teryl Ux Grade 3
 Becky Veilleux Grade 3
 Jackie Wood Grade 3
 Susan Wright Grade 1
 Deborah Young Grade 1

SPECIAL EDUCATION DIRECTOR

Margaret Polak

TECHNOLOGY DIRECTOR

James Colby

SPECIALISTS

Elizabeth Berry ESL Tutor
 Christine Bradley Occupational Therapist
 Darlene Demos Music
 Priscilla Drouin Reading Recovery
 Kathy Jenkins Physical Education
 Marcia Kiestlinger Occupational Therapist
 John Kindelan Guidance Counselor
 Jackie Leathers Reading Specialist

Karen Murray SOAR
 Susan Niederman Speech
 Carol Olkonen Health
 Jacqueline Perra Speech
 Rebecca Roy Speech
 Justine Sheppard Resource Specialist
 Anne White Art

SECRETARIES

Irene Maurier
 Janet McAndrew

CLERICAL ASSISTANT

Lynn Nadeau

LUNCH DIRECTOR

Marsha Thompson

LUNCH ASSISTANTS

Beverly Bairam
 Pat Bouchard
 Janyce Demers
 Patricia Gorton
 Janet Paul

LIBRARY

Mary Jean Chaput Media Generalist
 Diane Lovejoy Library Associate

NURSE

Irene Dion, RN, BSN

MAINTENANCE STAFF

Fred LaTour, Head Custodian
 Raymond Huppe
 Steve McQuade
 Fred Taillon

AIDES

Sylvie Beauchesne	Sue Masewic
Diane Cate	Becky McCarthy
Phyllis Dina	Jane Murphy
Pam Garland	Cheryl Myers
Todd Hamilton	Sheila Nichols
Linda Kleinschmidt	Eleanor Stanwood
Judy Lessard	Jenny Townley

HOOKSETT MEMORIAL SCHOOL

CLASS OF 2002

Nathan Abbe
Lauren Anderson
John Aprile
Raina Audsley
Ashley Auger
Adam Baer
Christina Bandy
Ryan Battistelli
Michael Beirne
Derek Belanger
Nicholas Bencivenga
Ryan Benjamin
Kelly Benoit
Matthew Bergeron
Taylor Blanchard
Kristena Bono
Melissa Boucher
Matthew Boyd
Marshall Breaugh
Ryan Breault
Maxwell Broderick
Katelyn Brunelle
Melissa Brunelle
Nia Burgin
Daniel Byrd
Carolyn Charette
Amber Chevrette
Aimee Cournoyer
Kyle Couture
Stephen Couture
Rachael Crockett
Andrew Czachor
Tommy Daragon
Michael Darby
Audrey DeFreest
David Demeo
Joseph DeProfio
Amanda Devereaux
Drew Dickson
Brian Donahue
Nicholas Donati
Stephen Donati
Robert Drake
Stanley Drewniak
Brandon Dube
Douglas Duhaime
Myriam Dumas
Lindsay Evans
Mitchell Filion
Katie Finegan
Amanda Flanders
Adam Flynn

Trenton Frasca
Michael Frawley
Andrea Gagnon
Jake Gagnon
Scott Gallagher
Eric Gancarz
Benjamin Gersten
Jacquelyn Giroux
Tabatha Godbout
Matthew Goodhue
Jamie Gorton
Danielle Gosselin
Taylor Grady
Brian Gray
Scott Gray
Joel Greene
Betsy Griffin
Marcie Grimard
Thomas Harris
Patrick Herron
Molly Heuss
Patrick Hill
Samantha Holley
Danny Huang
Candice Hughes
Lee Hughston
Ryan Hull
Rachel Jacobi
Megan Jenish
Justina Jensen
Amanda Johnson
Matthew Karolian
Ryan Keller
Julia Kendall
Kelly Kozlowski
Arthur M. Kuperman
Meaghan Lacerte
Daniel LaPointe
Nichole LeClair
Benjamin Lee
Meredith Lee
Sophie LeFebvre
Melissa Lemay
Joel Levandowski
Alison Lewis
Christopher Lind
Jessica Lumb
Molly Magoon
Michael Maisano
Morgan Major
Sarah Manning
Christina Marsh

Keith Martel
Eric McCabe
John McGovern
Zachary McNamara
Tara Medeiros
Maria Melas
Kyle Moseley
Shane Murphy
Vahram Nahikian
Brittany Nelson
Kevin Nordle
Daniel Nugent
Ryan Ouellette
Jessica Pascoal
Tyler Pfaff
Michael Philibotte
Andrew Pieroni
Jennifer Platt
James Pouliot
Samantha Rego
Nathan Reyes
Christopher Robinson
Tyler Roche
Derek Rodrick
Kevin Roers
Nicholas Roers
Donald Ross
Jonathan Roy
Ashley Saliba
Ashley Sargent
Kathleen Schlegel
Kayla Shepherd
Scott Smart
Brian Smith
Kristie Smith
Carmen St. Jean
Jessica St. Pierre
Catherine Sullivan
Jessica Taylor
Richard Taylor, III
Alyssa Thayer
Adam Towne
Kevin Tremblay
Jonathan Vincent
Jessica Westcott
Ashley Wright
Cory Wright
Craig Zogopoulos

Hooksett School District Special Education Director's Report 2001-2002

During the 2001-2002 school year, the Hooksett School District provided special education and educationally related services to over 250 students between the ages of three and twenty-one. This represents close to 11.9% of our student population. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined in state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education and educationally related services is available to Hooksett students through our community based preschool program, at our three Hooksett schools, as well as the Manchester High Schools. These services as described in the Hooksett Special Education Policy and Procedures Manual as well as the District Policy Manual located in both the District Special Education Office and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Special Education Director, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource setting and, in some instances, placements outside the local public school. Numerous educationally related services are also available, again, based upon students' individualized education programs. These include physical, occupational, and speech-language therapies, counseling and behavior management.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2001-2002 school year, this entitlement money was used to support in-district programs. Special education teachers, instructional aides, and speech-language pathologists were hired to provide direct services to students. The district also contracted with consultants in the following support areas: behavior management, inclusionary practices, occupational and speech-language therapies, and evaluation.

Federal funds were also used to conduct Child Find Screenings. Clinics are held in the evenings or on weekends to accommodate family schedules and are held with the purpose of determining the existence of educational disabilities for children between the ages of birth and 5 years. Follow-up appointments are made with members of the district team for those students requiring further testing in accordance with initial screening results. Referrals are also made to early intervention programs for those children between the ages of birth and 3 years.

School improvement efforts require that teachers learn new roles in order to improve student outcomes. This year, federal funds were also used to provide training opportunities for faculty, staff, parents, and the staff of our community based preschools to support the Hooksett School District's mission and belief that all children will learn. Activities focused on implementing the general education curriculum to a diverse student population, literacy development, assessment procedures, behavioral intervention, and legal issues.

The Hooksett Alternative to Out-of-School Suspension program is a collaboration between the Hooksett School District and the Hooksett Family Services Department. It provides a positive alternative to out-of-school suspension and addresses school discipline issues. The program has four main components: academic assistance, supportive guidance, community service, and parent education. It currently serves Hooksett students in grades 6 through 12, and is located at the Public Library. This program is funded through a grant from the US Department of Justice/OJJDP, as well as monies from the Hooksett School District and the Hooksett Family Services Department. The Hooksett School District thanks the Town Administrator, the Family Services Department, and the Public Library for their continued support of this project.

On August 30, 1999, New Hampshire RSA 32:11-a became effective. This law requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. The required information is included in the Hooksett Town Report.

Thanks are extended to the Hooksett community for their efforts on behalf of all students and their continued support of our students with educational disabilities.

Respectfully submitted,

Marge Polak
Special Education Director

Notes

CHURCHES AND CIVIC GROUPS

CHURCHES

Bethel Christian Fellowship	206 Whitehall Road	669-6712
Church of Nazarene	7 Silver Avenue	627-2971
Congregational Church of Hooksett	5 Veteran's Drive	485-9009
Emmanuel Baptist Church	14 Mammoth Road	668-6473
Harvest Baptist Church	361 Hackett Hill Road	627-2633
Heritage Baptist Church	161 Londonderry Turnpike	641-4921
Holy Rosary Catholic Church	17 Main Street	485-3523
Trinity Full Gospel Church	16 Highland Street	622-2851
Westminster Presbyterian Church	125 Londonderry Turnpike	623-2017

CIVIC GROUPS

American Legion Post #37	Commander Jerry Venne	485-7781
Amoskeag Rowing Club	Thomas Craig	668-2130
Boy Scouts of America	571 Holt Ave., Manchester	625-6431
Clothing Bank c/o Hooksett-ites Happy Helpers	Bernadette Chevette	485-4071
Elk's Lodge	39 Londonderry Turnpike	623-9126
Garden Club	Stephen Cornish	493-3521
Historical Society	Rick Hedrick	625-1842
Hooksett Commerce Alliance	Jazz Barnette	625-5882
Hooksett Emergency Relief Commission (HERC)		
For Funds	Joy Buzzell	485-8769
For Transportation	Olive Matthewson	485-2518
Hooksett Food Pantry	Joan Rose	625-4754
Hooksett Grange	Elizabeth Bailey	225-9782
Hooksett Rebekah Lodge #90	Elizabeth Stewart	623-7946
Hooksett Youth Athletic Association	David Dickson	627-9773
Hooksett-ites	Yvette Bixby	625-8712
Kiwanis Club of Hooksett	Sid Baines	623-6053
Knights of Columbus	Alpha Cheverette	485-9448
Lion's Club	Jim Robinson	661-8436
Old Home Day Committee	Michael St. Germain	268-0543
Prayer Hall Housing	Dottie Seay	668-2663
Robie's Country Store Historical Preservation Corp.	Robert Schroeder	485-3881
Salvation Army	Mary Farwell	485-5217
Swift Water Girl Scout Council	88 Harvey Road, Manchester	627-4158

